

**ACTION TAKEN REPORT WITH RESPECT TO THE IQAC MEETING HELD ON
18.10.2019**

1. With reference to the resolution undertaken under Agenda 2, the Honb'l Principal meet with the members of the Building Committee to fix up the modus operandi of the process. The members of the Committee suggested the Honb'l Principal to approach Govt. authorities, especially ADDA and the State Govt. for adequate funding, with necessary associates if needed.
2. With reference to the resolution undertaken under Agenda 3, IQAC monitored the progress. The departmental teachers contacted several resource persons and talked with various authorities for funding.
3. The Co-ordinator met with the HOD's on 25.11.2019, to brief them.
4. With reference to the resolution undertaken under Agenda 5, the members consulted with various faculty members of the institution for use of ICTE methodologies. Many promised to pursue the practice.



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Co-ordinator, IQAC
Bidhan Chandra College,
Asansol - 4



Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol - 4

Dated: 17.12.2019

**ACTION TAKEN REPORT WITH RESPECT TO THE IQAC MEETING HELD ON
17.12.2019**

1. With reference to the resolution undertaken under Agenda 1, the Honb'l Principal pursued the matter in the meeting of the Governing Body for selection of new Co-ordinator of the IQAC along with new members if necessary.
2. With reference to the resolution undertaken under Agenda 2, Dr. Saumen Chakraborty started preparing the Student's Feedback Form and the Parent's Feedback Form in the Google Forms format.
3. The Honb'l Principal with active support and co-operation from other teachers of the institution managed to arrange for funds for construction of the new Social Science and Commerce Block in the Annexe land of the college along with the fencing of the annexe land.
4. With reference to the resolution undertaken under Agenda 5, the Department of English successfully completed their International Seminar on the stipulated dates.
5. With reference to the resolution undertaken under Agenda 6, Dr. Gautum Mukherjee started his initiative regarding the Incentive Program and started his conversation with other stake holders.

Chandrachur Das

Dr. Chandrachur Das
Co-ordinator, IQAC
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Dr. Falguni Mukhopadhyay
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Dated: 17.01.2020

ACTION TAKEN REPORT WITH RESPECT TO THE IQAC MEETING HELD ON 17.01.2020

1. With reference to the resolution undertaken under Agenda 1, the Parent's Feedback Form was uploaded in the college website for submission of feedback by the parents. The link for responses is: https://docs.google.com/forms/d/1_NFW3rV-RyIQf2poS7r9lQKxNaqZ0h3auCIGEwnUgY/edit#responses. Almost 395 responses were noted. Important suggestions were then scrutinized and analysed for. Some important suggestions include improvement of canteen facilities and facilities of Girl's Common Room, improvement in communication facilities and increasing the availability of syllabus recommended books in the library. The suggestions were taken into careful consideration.
2. With reference to the resolution undertaken under Agenda 2, the office intimated the new members about their inclusion in the committee.
3. With reference to the resolution undertaken under Agenda 4, The Honb'l Principal met with university authorities to resolve the problem and successfully arranged for hike in intake capacity in the subjects.
4. With reference to the resolution undertaken under Agenda 5, the Department of Bengali was extended full support for their program.
5. With reference to the resolution undertaken under Agenda 7, the Co-ordinator successfully prepared the Academic Calendar for the even semesters and the same was uploaded on the institutional website for everybody's perusal in due time.

Chandrachur Das
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Dated: 15.03.2020

ACTION TAKEN REPORT WITH RESPECT TO THE IQAC MEETING HELD ON 20.05.2020

1. With reference to the resolution undertaken under Agenda 3, three webinars were conducted from the Departments of Chemistry, Physics and Bengali.
2. With reference to the resolution undertaken under Agenda 4, different departments circulated the Google Forms link for Student's Feedback Form and also the Student satisfaction Survey clearly mentioning the deadline amongst the final semester students. Whatsapp platform was predominantly used for sharing the link. Response from the students was satisfactory and timely. The link is:
https://docs.google.com/forms/d/17zp68_TC1m8wO58pJe-jdG9a3-r4brssy_mPxg/edit#responses
Out of responses, 312 students have given their suggestions for further improvement in the Student satisfaction Survey. The analysis showed areas of further improvement which was brought into careful consideration.
3. With reference to the resolution undertaken under Agenda 5, the Teacher's Feedback Form was prepared and ready to be uploaded in the college website.
4. With reference to the resolution undertaken under Agenda 7, the Honb'l Principal arranged for construction of ramp primarily from the 1st floor to the 2nd floor in the main building.
5. With reference to the resolution undertaken under Agenda 8, the Honb'l Principal took necessary steps for construction of an open air theatre in the annexe land of the college, which was a humble step towards the social commitment of the college. The construction was to be completed as early as possible.

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Dated: 04.08.2020