



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		BIDHAN CHANDRA COLLEGE
Name of the head of the Institution		Dr. Falguni Mukhopadhyay
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03412283020
Mobile no.		9434359493
Registered Email		bccollege.office@gmail.com
Alternate Email		iqacbcc103@gmail.com
Address		Sibdas Ghatak Sarani
City/Town		Asansol
State/UT		West Bengal
Pincode		713304
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Chandrachur Das
Phone no/Alternate Phone no.	03412283058
Mobile no.	9433450441
Registered Email	bccollege.office@gmail.com
Alternate Email	iqacbcc103@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://bccollegeasansol.org/images/aqar/1909271236AQAR_2018-19_BCC_Final.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://bccollegeasansol.org/file/2103070554Academic_Calendar_for_Session_2019-20.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.32	2017	23-Jan-2017	22-Jan-2022

6. Date of Establishment of IQAC	05-Aug-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation program for	29-Jul-2019	712

newly admitted students	6	
Award Ceremony for student achiever	01-Jul-2019 1	25
National Webinar on The Pandemic and the Modern Life: Social and Literary Reflections	23-Jun-2020 1	105
1st International Webinar on New Horizons of Chemistry	19-Jun-2020 1	177
IQAC initiated 1 day Workshop on NAAC Evaluation	12-Mar-2020 1	17
IQAC initiated 1 day Workshop on NAAC Evaluation and the Role of Stakeholders	13-Feb-2020 1	100
International Seminar on Advancements in Chemical Sciences: Issues and Challenges	04-Feb-2020 2	146
International Seminar on South Asian Literatures and Cultures	04-Jan-2020 2	77
1st Career Outreach Program by Department of Physics	21-Jun-2020 1	253
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Bidhan Chandra College	Construction of Building for Social Sciences Departments	Asansol Durgapur Development Authority	2019 365	7925084
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional

Yes

website	
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
<p>1. With a view to guide students towards all round development and nurture them to be honest citizens of the nation various programs like Tree Plantation, Environmental Day Celebration, Distribution of Ration, Masks and Sanitizers during the Pandemic period in the adjacent localities and many other were organized. 2. To encourage and acquaint students with the broader perspectives of the subject in research as well as industry, various seminars and webinars were organized in different levels. 3. To build interest and devotion towards study, merit award and incentive and a special award for highest attendance was given. 4. In order to facilitate and familiarize the students with the course structure and examination process under CBCS pattern orientation program was organized from 28th July' 2018 to 3rd August' 2019. 5. To encourage students towards social responsibilities special incentives were given to students performing remarkably in NSS and NCC.</p>

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year
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Plan of Action	Achievements/Outcomes
1. Extension of physical infrastructure	1. Construction of new Social Science and Commerce block in the annexe land of the college was proposed. Grant sanctioned. Constructions of the buildings are in full sway. Boundary wall for the annexe land is near completion.
2. Introduction of Inter-departmental Lecture Series	2. Couldn't be materialised
3. Completion of Management Information System	3. The entire Admission, Registration and Examination system has been brought under the purview of the project and is currently operational. SMS Alert system for the students has been introduced.
4. Pursuance of introduction of nursing course	4. The viability of the course was discussed at various levels and after careful scrutiny the project was decided to be held up temporarily.
5. Establishment of linkage with Industry and Educational	5. The professional courses of the college (BBA and BCA) have been regularly making industrial visits, and

	thus have been attentive in building up relationship with industries for job opportunities and other exposures
6. Extension of eco-friendly processes	6. The currently on-going practices were nurtured and emphasized.
7. Introduction of value added courses	7. Couldn't be materialised. Instead the compulsory CCC course was decided to be strengthened and popularised
8. Organization of departmental seminars and conferences	8. Two international level seminars were organised by the departments of English and Chemistry, three national level webinars by the departments of Chemistry, Physics and Bengali were organised.
9. Merit awards and incentives for student achiever	9. Awards and incentives were given to the best student achievers in all streams as well as in all departments and also for highest student attendance in a program organized on the college Foundation Day on 01.07.2019
10. Orientation program for newly admitted students.	10. Newly admitted students are acquainted with the details of the courses. The program was organised from 29.07.2019 to 03.08.2019.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body	26-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
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Date of Submission	13-Mar-2020
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1. As planned earlier, the college has been successful in introducing SMS Alert System for the students. 2. The college runs its own website, in which
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all college related notices and events associated with examinations, admissions, routine, NSS, NCC, seminars, workshops, college annual function, sports etc. are uploaded timely. 3. The teaching modules as learning materials for the students are uploaded by some teachers. 4. Teachers and staff are intimated about their examination duties online. 5. The entire process of admission, including form fillup, necessary criterion, publication of merit list and final admission including deposit of admission fees is done online.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum Planning: Faculty members are representatives to both the Undergraduate and Post-Graduate Board of Studies in the university and play a decisive and active role in framing the curriculum of the University. The coordinators and other representatives of different departments participate in syllabus related workshops and provide particular suggestions to the syllabus committees of the University, which are in due course incorporated.

Implementation: Regarding implementation the following steps are carried out: 1. In an internal meeting the faculties of a particular department divide the entire curriculum into modules commensurate with the class hours provided in syllabi for every teacher of the department. 2. Students are familiarized with the entire syllabi and the modules and for facilitation the hard copies are made available. 3. Classes are taken according to the college routine which follows the academic days and number of classes prescribed by the University for each semester and the tentative detailing are given in the Academic calendar which is published online. 4. Advancement of the course is monitored through regular exams, involving written (Both descriptive and objective type) as well as oral exams. However during the pandemic classes and examinations were both conducted in online mode strictly adhering to UGC and KNU advised guidelines. 5. For a better understanding of the syllabi project works are undertaken by different departments. Necessary arrangements like remedial classes if necessary are undertaken for proper implementation of the curriculum.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
0	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction

Nil	0	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
0	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology Honours	18
BSc	Chemistry Honours	21
BBA	BBA Honours	34
BCA	BCA Honours	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Nil
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback forms has been prepared in Google forms format and the link is circulated among the students through the departments (via electronic media, due to COVID - 19 Protocols) they belong to. A deadline for submission of forms is given. The feedback form is designed according to the UGC guidelines which reflect on individual student's experience. The students share their understanding as well as ideas regarding the teaching-learning process, performance of faculty members, and applicability of the course structure, extra-curricular activities, and maintenance of discipline, law and order. Students are encouraged to provide unprejudiced opinions and criticism. Received forms are statistically analyzed by the teachers and IQAC members. The</p>

problems and issues raised by the students are analyzed. The college tries to address the problems and grievances, if any. The students frequently give fruitful suggestions from their own perspectives, which serve as significant clues to the department specific and overall development of the college. As regards Parent's Feedback Form the college also analyses them similarly and the fruitful comments are tried to be materialized.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Urdu Honours	80	219	80
BA	Sanskrit Honours	50	171	31
BA	Hindi Honours	70	133	42
BA	Bengali Honours	80	332	66
BA	English Honours	110	459	110
BA	History Honours	70	426	70
BA	Philosophy Honours	50	104	9
BA	Political Science Honours	70	420	68
BBA	BBA Honours	60	33	33
BCA	BCA Honours	50	12	12

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3211	17	83	Nil	6

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
89	32	15	4	1	5

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

There is a tutorial system in some departments where teachers act as academic mentors. Students are guided by the respective teachers regarding their further course of study. Teachers also act as counselors to meet their academic and other needs.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3228	89	1 : 36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
97	89	8	56	24

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	NA	Nill	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSCH	Fifth Semester	18/01/2020	03/06/2020
BA	BAH	Fifth Semester	18/01/2020	21/05/2020
BSc	BSCG	Sixth Semester	11/07/2019	04/10/2019
BSc	BSCH	Sixth Semester	03/07/2019	21/07/2019
BCom	BCOMG	Sixth Semester	11/07/2019	04/10/2019
BCom	BCOMH	Sixth Semester	27/06/2019	28/07/2019
BCA	BCAH	Sixth Semester	01/07/2019	28/07/2019
BBA	BBAH	Sixth Semester	02/07/2019	27/07/2019
BA	BAG	Sixth Semester	11/07/2019	19/11/2019

BA	BAH	Sixth Semester	03/07/2019	31/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Internal Assessment Examination for theoretical and practical papers, involving written (descriptive, objective or OMR type), as well as Project works are conducted. Online examination system (including examinations in Google Forms) was introduced where students are asked to submit the copies of their answer sheets within the stipulated time during the pandemic. 2. Periodic class tests, in online mode, its assessment and subsequent discussion to improve 3. Online submission of marks of assessed answer scripts.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares an Academic Calendar of its own, highlighting the major academic and student-related events along with holidays. During the preparation, special attention is given to the needs of the first generation and female learners. It is prepared using the Academic Calendar of the University, as a primary guide and also the UGC guidelines.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://bccollegeasansol.org/program_outcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BAH	BA	BA Honours	333	287	86.2
BAG	BA	BA Program	107	43	40.2
BBAH	BBA	BBA Honours	48	48	100
BCAH	BCA	BCA Honours	20	18	90
BCOMH	BCom	BCom Honours	111	97	87.4
BCOMG	BCom	BCom Program	47	43	91.5
BSCH	BSc	BSc Honours	84	76	90.5
BSCG	BSc	BSc Program	8	8	100
MAENG	MA	MA English	13	13	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.bccollegeasansol.org/file/feedback_report/1615187509STUDENT%20SATISFACTION%20SURVEY%20-%20BIDHAN%20CHANDRA%20COLLEGE,%20ASANSOL,%202019%20-%202020.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
0	0	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Nil	0
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	2	3.66
International	Zoology	1	0.35
National	Bengali	4	0
National	History	1	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Geography	1
Political Science	1
Economics	1
Chemistry	1
History	4
English	3
Bengali	4
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Synthesis of Pyrimidine-Annulated Five-Membered Heterocycles: An Overview	Pradip Kumar Maji	Current Organic Chemistry	2019	0	Bidhan Chandra College	Nil
Chemically sulfated polysaccharides from natural sources: Assessment of extraction-sulfation efficiencies, structural features and antiviral activities	Kanika Ghosh	International Journal of Biological Macromolecules	2019	6	University of Burdwan	4
High and ultra low concentrations of Mercuric chloride initiate their	Sriparna Ray	International Journal of High Dilution Research	2019	0	Bidhan Chandra College	Nil

specific action on binding sites of invertase and modify its interaction with sucrose						
Byatikramee Kathasahityik Soharab Hosein	Dipankar Arosh	Ebong Mahuya	2019	0	Bidhan Chandra College	Nil
Sthir Prithibir Khoj: Bodli Basat	Dipankar Arosh	Sahitya Angan	2020	0	Bidhan Chandra College	Nil
Nagarik Kolkatar Japon Prokriya, Bhabjagat, Kabitacharcha O Sattor Doshok : Nishith Bhar	Amitabha Mukhopadhyay	Antarjatic Pathsala	2019	0	Bidhan Chandra College	Nil
Jibabanander 'Kaurbasana': Shilpajatrir Atmaparichayer Sangkat	Amitabha Mukhopadhyay	Antarmukh	2019	0	Bidhan Chandra College	Nil
Namashudra Pothikrit Guruchand Thakurer Sikshavabvar Boisistho o Tatporjo (1846 - 1937)	Suwendu Saha	Itihas o Sahitya Probondhomala	2019	0	Vidyasagar University	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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Chemically sulfated polysaccharides from natural sources: Assessment of extraction-sulfation efficiencies, structural features and antiviral activities	Kanika Ghosh	International Journal of Biological Macromolecules	2019	7	4	University of Burdwan
Synthesis of Pyrimidine-Annulated Five-Membered Heterocycles: An Overview	Pradip Kumar Maji	Current Organic Chemistry	2019	Nil	Nil	Bidhan Chandra College
High and ultra low concentrations of Mercuric chloride initiate their specific action on binding sites of invertase and modify its interaction with sucrose	Sriparna Ray	International Journal of High Dilution Research	2019	Nil	Nil	Bidhan Chandra College
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	17	26	1	Nil
Presented papers	1	2	Nil	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swami Vivekananda Birth Anniversary Celebration on 12.01.2020	NSS	1	35
Seminar on cashless Digital India on 20.12.2019	NSS	1	35
World AIDS day celebration on 01.12.2019	NSS	1	35
Pre Republic Day Parade Camp at NIT Durgapur on 08.11.2 019-17.11.2019	NSS	1	35
Celebration of 50 years of NSS at RabindraBharati University on 24.09.2019	NSS	1	35
Campaign at village for cleanliness and waste management	NSS	1	35
Nukkad Natak performance at nearby adopted village for cleanliness as 'SwacchataAbhiyan'	NSS	1	35
Wall Painting at nearby village as 'Go Green' initiative on 18.07.2019	NSS	1	35
Exhibition and rally for waste management and recycling on 16.07. 2019-17.07.2019	NSS	1	35
Awareness Campaign at nearby area for cleanliness and go- green initiative on 11.07.2019-14.07.20 19	NSS	1	35

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Youth Parliament Competition for session 2019-2020	1st prize	Department of Parliamentary Affairs, Govt. of West Bengal	1
Best Performance as Marshall in Youth Parliament Competition for session 2019-2020	1st prize	Department of Parliamentary Affairs, Govt. of West Bengal	1
Best Performance as Opposition leader in Youth Parliament Competition for session 2019-2020	1st prize	Department of Parliamentary Affairs, Govt. of West Bengal	1
Best Performance in Quiz Competition in Youth Parliament Competition for session 2019-2020	1st prize	Department of Parliamentary Affairs, Govt. of West Bengal	2
Special Award for outstanding performance in Youth Parliament Competition for session 2019-2020	1st prize	Department of Parliamentary Affairs, Govt. of West Bengal	1
District Level Youth Science Fair 2019 on 26.09.2019-27.09.2019	1st prize	Department of Youth Services and Sports, Govt. of West Bengal	2
Best Performance in Extempore Speech Competition in Youth Parliament Competition for session 2019-2020	1st prize	Department of Parliamentary Affairs, Govt. of West Bengal	1

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
World Environment Day Celebration on 05.06.2020	Bidhan Chandra College	Tree Plantation	5	45

Covid-19 Awareness Programme on 13.03.2020	Bidhan Chandra College	Road show and awareness Rally	12	40
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
0	0	0	Null	Null	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Null	0	Null
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
850000	846695

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
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SOUL	Fully	2.0.0.14	2013
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	29346	4438464	356	72648	29702
Reference Books	8904	94745	32	6530	8936	101275
Journals	4	4410	Nill	Nill	4	4410
e-Journals	4	5900	Nill	Nill	4	5900
CD & Video	1	2000	Nill	Nill	1	2000
Library Automation	1	31000	Nill	Nill	1	31000
Others (specify)	9	11772	Nill	Nill	9	11772

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
0	0	0	Nill

[View File](#)

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	79	4	6	2	1	2	9	22	0
Added	0	0	0	0	0	0	0	0	0
Total	79	4	6	2	1	2	9	22	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
e Black board of college website	http://bccollegeasansol.org/black_board.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
600000	596740	200000	188112

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Laboratory: 1. Laboratories are dusted and swiped regularly. 2. Reagents are prepared in stock and utilized as per need in Chemistry labs. Instruments and their functionalities and conditions are periodically checked in the Physics and Geography labs. Specimens and other chemicals are also used and checked as per requirement by the departments of Zoology and Botany. Mathematics, BCA department periodically runs the maintenance of its computers in the lab. 3. Repairing for breakage and mal-functioning is done periodically or in emergency need. 4. Fresh purchase of chemicals, instruments and specimens, along with major renovation works are done by sending proper requisition from the respective department to the concerned college regulatory body at the beginning of every academic year. The Finance committee then prepares the budget of that academic year, which is placed before the Governing Body for approval. 5. On availability of fund the requisite amount is disbursed to the concerned departments as per budgetary allocations. 6. Consequent purchase and proceedings are monitored by the concerned regulatory bodies of the institution. 7. After fresh purchase every items are entered in stock and categorized. Library : 1. New books are purchased for the library according to the latest syllabus after recommendation from the departmental teachers. The library committee and college authority approves and regulates the process. 2. Open access system is provided to the users for maximum utilization of library resources. 3. Books are arranged on the library according to DDC 23rd ed. for users' convenience. 4. Shelf order maintenance is done on a regular basis for everyone's ease of access.. 5. Users can search books through OPAC as the library is completely automated. 6. Quick and hassle free lending facility is provided to the users with the help of bar code scanner. 7. Periodic checking of library materials, cleaning and disinfecting is done by library staff. Sports complex: 1. The outskirt of the complex is cleaned periodically. 2. Cutting of grass in the field is done periodically. Persons are locally contacted for the purpose. 3. The stadium is cleaned periodically. 4. An instructor is there in the Multi Gym to train and guide the trainee students. He also looks after the maintenance and cleaning of the gym. 5. Sport equipment are purchased periodically as per needs. A particular Committee looks after the maintenance and purchase of sport equipment. Computers: 1. Internal monitoring committee is in charge of maintenance and repairing. 2. The committee also looks after the necessity of fresh purchase and make necessary arrangements. Classrooms: 1. Classrooms are wiped regularly. 2. For smart classrooms a log-book for usage is maintained. 3. Internal monitoring committee is in charge of maintenance of classrooms.

<http://bccollegeasansol.org/images/Procedures%20and%20policies%20for%20maintaining%20and%20utilizing%20physical.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid Fund and Merit Scholarship	185	477780
Financial Support from Other Sources			
a) National	Kanyashree, Swami Vivekananda Scholarship, Aikashree ans Syaye Govt. scholarship	1130	9421000
b) International	0	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
0	Nil	Nil	0
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	0	Nil	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
x	Nil	Nil	x	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2019	20	BA	Urdu	KNU	MA
2019	1	BA	HISTORY	KNU	MA
2019	4	BA	Hindi	BHU, ViswaBharati	MA
2019	5	BA	Bengali	Jadavpur University, BU, NSOU, Rabindra Bharati University	MA
2019	21	BCom	Commerce	KNU	MCom, CMA, Cost Accountancy
2019	1	BSc	Mathematics	KNU	MSc
2019	6	BSc	Physics	KNU, SKBU, BU, Ranchi University	MSc
2019	2	BSc	Chemistry	KNU, PJ Teacher Training College	MSc, BED
2019	3	BSc	Zoology	KNU	MSc
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Inter departmental	195
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Gold Medal in Tshal Inter Group NCC Shooting Championship	National	1	Nil	RGT NO W B18SDA1939 69	Md. Irshad Alam

	p from 24.06.2020 to 03.07.2019					
2019	Gold Medal in Tshal Inter Directorate NCC Shooting Championship Prone Position	National	1	Nill	RGT NO W B18SDA1939 69	Md. Irshad Alam
2019	Bronze Medal in 53rd NCC State Shooting Championship	National	1	Nill	RGT NO W B18SDA1939 64	Md. Sahbaz Alam
2019	Gold Medal in Tshal Inter Group NCC Shooting Championship from 24.06.2020 to 03.07.2019	National	1	Nill	RGT NO W B17SDA1940 97	Gulam Qadir
2019	Gold Medal in Tshal Inter Battalion NCC Shooting Championship from 24.07.2020 to 03.08.2019	National	1	Nill	RGT NO W B17SDA1940 97	Gulam Qadir
2019	Silver Medal in Tshal Inter Group NCC Shooting Championship from 24.06.2020 to 03.07.2019	National	1	Nill	RGT NO W B16SDA1944 90	Ajit Shaw

2019	Gold Medal in Tshal Inter Group NCC Shooting Championship from 24.06.2020 to 03.07.2019	National	1	Nil	RGT NO W B16SWA1944 99	Soma Sahis
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As prohibited by the Government of West Bengal, the colleges of the state do not have any statutory Students' Council right now. There is also prohibition regarding the inclusion of the students' representative in the Governing Body and other statutory bodies. In this context the management of Bidhan Chandra College has taken certain policies so that the regular programs of students like the Freshers Welcome, the College Social, publication of Students' magazine, college sports etc. are properly conducted under the guardianship of the faculty members and by involving students of all the departments. Students related issues are also addressed and students' feedback are regularly sought to take decisions on various matters.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The overall success of an institution towards achieving its vision and mission solely depends on the combined efforts of all involved. Starting from the President of the Governing Body to the stakeholders and students, everyone has to play a crucial role in the overall and comprehensive development of the college. The success story of the institution depends primarily on decentralized and contribution management while accomplishing its various programs in a well-disciplined manner. In the last academic session institution has been successful in developing a three tier system of management where the various departments both execute the administrative policies on academics and other fields, and provide feedback in various manners to the representative

statutory bodies about issues regarding daily operation of the teaching-learning process as well as other activities involving teachers, students and official staff. All the departments have regularly conducted departmental meeting in the last year to suggest various new schemes and projects based on practical experiences, make regular and occasional activities like admission, examination, students' progression projects, and extra-curricular activities. The departments may also apply for goods and means of infrastructural and academic help from the college authority, as prescribed on those meetings. A continuous maintenance of the records of different departments has also been made mandatory. The office of the college, too, has specific managerial involvement in this decentralized structure. Now, the suggestions, problems, and the rate of executions of different programs- both regular and special - are discussed by the members of the statutory and non-statutory bodies, the backbone of this decentralized management, in the regular intervals. These committees involve the teaching, non-teaching, administrative representatives along with experts from outside the college. Each committee has a particular area to focus on. Some important committees are Building Committee, Purchase Committee, Library Committee, Sports Committee, and two more general bodies operating as wide platforms are Teachers' Council and Staff Council. In the last years the operations of these committees have been made more regular and well-coordinated. Resolutions passed by these committees are now communicated to the IQAC and they are executed after official permission of the Governing Body and the College authority, which keeps contact with the University and the Government. Now, it has become a practice to notify all the major decisions and changes on the college website. Thus there has been a major improvement in the decentralization of the governance and the management of the institution in the last academic session.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The College strictly adheres to the university and government rules and regulations for the admission of the new students at the start of the academic session. As per Government of the West Bengal guidelines, presently the entire admission process is done online. Admissions are done strictly on merit basis (seats of each department, approved by the university, are divided according to different categories). There is an Admission Committee which supervises the whole process while formulating criteria for smooth conduction of the entire process in consultations with concerned departments.
Industry Interaction / Collaboration	The College has two professional course departments of BBA and BCA who are in regular contact with industries. Other departments also conduct industrial tours in this regard.

Human Resource Management	<p>The institution effortlessly endeavors to ensure the maximum participation of each and every individual associated with the institution directly or indirectly in all contexts, specific to and common to the development of the institution. Feedbacks are encouraged and analyzed and various committees regularly interaction playing key roles in this regard.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Bidhan Chandra College has been applying the ICT based teaching for a number of years. The college uses SOUL software and subscribes INFLIBNET as its knowledge base. The college has 3 computer laboratories, and adequate number of computers. It also has 4 smart class rooms, 1 ICT enabled classroom and a language lab. Laboratories of the science department are updated with new instruments. The students and teachers have access to the technological applications at a wide scale. The college is proud of a good central library which is now fully automated. The Library is also regularly updated with text and reference books. There are a few seminar libraries, as well. The college has one main building and one annex building. New buildings are being constructed in the Annexe Campus of the college. Separate rooms for many departments has been provided by the college management.</p>
Research and Development	<p>As mainly a UG college affiliated to a state university, the institution does not provide any research degree at the present state. However, the institution constantly motivates other research activities among both the teachers and the students. In this regard various state level and national level seminars on different disciplines has been organized under the initiatives of IQAC. Further, many teachers are involved in research activities as part of their doctoral works. Facilities are provided to the researchers by the college administration.</p>
Examination and Evaluation	<p>The institution is affiliated to Kazi Nazrul University, Asansol, and thus abides by the regulations imparted by the university regarding the examination and evaluation process. An</p>

important part of the present CBCS Semester system at the both UG and PG level is to take continuous internal assessment of each student by the concerned department. The college is further a university examination centre for both home students (in specified cases) and students of neighboring colleges. And the management of the examination process strictly follows the university norms. Maintenance of the law and order is another prime concern in this regard. Many permanent faculty members of the college are directly associated with the framing of question papers, moderation and evaluation of answers scripts of the university examination.

Teaching and Learning

Teaching and learning are two mutually complimentary and intricately associated areas. All the activities of the institution are coordinated primarily centering on these two focal points. Maximum importance is imparted to the completion of the course, dissemination of the knowledge from authentic sources in the most amiable manner, application of latest technology, continuous assessment of pupils, support to the weaker section of students, regularity and discipline of the academic process and overall conduct of the both the trainers and the trainees.

Curriculum Development

The UG curriculum is spread into six semesters and in each semester the student is offered a range of disciplines under the Choice Based Credit System. A number of permanent faculty members of the college are members of the university Under Graduate Board of Studies and Post Graduate Board of Studies, and they actively contribute to the framing of the course structures and also the syllabi. As well as coordinators of different departments, and/ or representative faculty members do participate in meetings convened by the university to discuss the syllabus. Furthermore, on the basis of the practical experience of the teaching-learning process the faculty members of this college provide the concerned bodies of the university with regular inputs regarding the curriculum. Each department of the college also divides

the syllabus of each semester for taking the internal assessment of the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The fund regarding Planning and development received from government exchequer is utilized through e-governance.
Administration	The administration of the college makes use of the college website for notifications, contacting different stake holders and informing them about various projects and policies. Different administrative and academic bodies of the college are displayed on the college website, and are updated timely
Finance and Accounts	The payment of salary of individual staff of the college is done online through HRMS portal by NEFT.
Student Admission and Support	Online admission, registration and submission of fees have been introduced.
Examination	Regarding the examination process, form-fill up and registration of the students, generation of admit cards, evaluation of answer scripts and uploading of marks are done online.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	x	x	x	Nil
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	IQAC initiated 1 day Workshop	IQAC initiated 1 day Workshop	13/02/2020	13/02/2020	51	49

	on NAAC Evaluation and the Role of Stakeholders	on NAAC Evaluation and the Role of Stakeholders				
2020	IQAC initiated 1 day Workshop on NAAC Evaluation	Nil	12/03/2020	12/03/2020	17	Nil
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
43rd Orientation Programme	1	03/03/2020	23/03/2020	21
Orientation Programme	1	01/11/2019	23/11/2019	21
Orientation Programme	1	01/11/2019	23/11/2019	21
Orientation Programme	1	01/11/2019	22/11/2019	21
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
56	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Bidhan Chandra Cooperative Credit Society Limited has been functioning for the last 30 years. 2. All teachers have been included under the "Sasthya Sathhi" scheme of govt. of West Bengal.	1. Bidhan Chandra Cooperative Credit Society Limited has been functioning for the last 30 years. 2. Casual non-teaching staffs have been included under the "Sasthya Sathhi" scheme of govt. of West Bengal.	Students Aid Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution strictly adheres to the Government regulation regarding the financial matters in general, and audit of the college in particular. The internal audit of the college is done regularly, and the external audits are

done according to the government norms. The audits of the college are supervised by the Government approved auditor(s) and placed for proper approvals.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
x	0	0
View File		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Kaji Nazrul University	Yes	College
Administrative	Yes	Government of West Bengal	Nil	College

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

NIL

6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> • Arrangement of proper lighting system in the campus and surroundings • Loans are being given to support staffs from B.C. College Cooperative Credit society limited. • Renovation of pavements of the approach road

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>1. Reclamation of annexe land of the college. 2. Initiatives are taken for the extension of Physical Infrastructure in the annexe campus. 3. As a measure of social responsibility a competitive library and a High Mast Light has been constructed. 4. Departments have taken initiative to conduct local, state level and national level seminars and webinars. 5. ICT facilities have been extended to different departments.</p>

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	International Seminar on South	04/01/2020	04/01/2020	05/01/2020	77

	Asian Literatures and Cultures				
2020	International Seminar on Advancements in Chemical Sciences: Issues and Challenges	04/02/2020	04/02/2020	05/02/2020	146
2020	IQAC initiated 1 day Workshop on NAAC Evaluation and the Role of Stakeholders	13/02/2020	13/02/2020	13/02/2020	100
2020	IQAC initiated 1 day Workshop on NAAC Evaluation	12/03/2020	12/03/2020	12/03/2020	17
2020	1st International Webinar on New Horizons of Chemistry	19/06/2020	19/06/2020	19/06/2020	177
2020	1st Career Outreach Program by Department of Physics	21/06/2020	21/06/2020	21/06/2020	253
2020	National Webinar on The Pandemic and the Modern Life: Social and Literary Reflections	23/06/2020	23/06/2020	23/06/2020	105
2019	Award Ceremony for Student achiever	01/07/2019	01/07/2019	01/07/2019	32
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the	Period from	Period To	Number of Participants
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programme				
			Female	Male
0	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<ul style="list-style-type: none"> • Replacement of electric bulbs by LED bulbs in the college premises. • Tree plantation project. • Gardening on the college campus. • Restrictions on the entry of vehicles on the college campus. • Introduction of plastic free and 'no smoking' campus area.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	01/04/2020	1	Preparation and distribution of Hand Sanitizer	Awareness and precaution during COVID 19	18
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus for students	01/06/2019	Student attendance is monitored as per the guidelines as mentioned in the prospectus. Rules and regulation regarding examination are strictly followed.
University Statute and Service Conduct Rule for teachers, staffs and administration	Nil	Teachers and staffs are treated as per Statute and Service Conduct Rule

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
0	Nil	Nil	Nil
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Replacement of electric bulbs by LED bulbs in the college premises. • Tree plantation project. • Gardening on the college campus. • Restrictions on the entry of vehicles on the college campus. • Introduction of plastic free and 'no smoking' campus area.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICES 1. a. Title: ORIENTATION PROGRAM FOR THE NEWLY ADMITTED STUDENTS
b. Objectives of the Practice: The institution organizes orientation program to make the newly admitted students of 1st semester familiar with the details regarding • curriculum, • course structure, • system of examination, • the rules and regulation to be followed and • the particulars of course and program outcomes. And to foster the spirit of societal well being and preservation of natural resources leading to a cleaner, greener and more habitable campus environment. c. The Context: This institution gets students mainly from the deprived and the marginalized section of the societies. They usually do not have enough access to network society and do not have adequate family education to make them familiarize with the structure, curriculum and requirements of the newly introduced choice based credit system. Specially the freshers were confronting difficulty in coping up and understanding the system. Moreover newly admitted students also take some time in developing a keen bond with the institution. d. The Practice: Before the commencement of classes the students are asked to attend a counselling and training session. For better organisation and smooth functionality, the session is split up according to the different streams taught in the institution. This ensures that all students can take part avoiding excessive crowding. The training and discussions are chiefly organized by the teachers. Sometimes other members, including senior students are also called upon to facilitate the understanding process. During 2019-20 this was organized on 29th and 30th July for the Honours course students and on 1st, 2nd and 3rd of August for the Program course students. About a thousand students participated and it greatly helped to meet their demands. e. Evidence of success: Students were more enthusiastic to start on with their courses and were better equipped with the ease and difficulties in their syllabus. A high initial attendance amongst the students proves the success. Students were also keen in trying to adopt various measures, (like tree plantation, discarding plastic packets etc.) for a better atmosphere in the institution, which evidently reflected their rapidly growing bond with the institution. f. Problems Encountered and Resources Required: The preliminary problem was the assembly of a large unmanageable number of newcomers to the institution. The number was reduced and thus made manageable by dividing the students into batches, leading to organisation of the programme multiple times for different groups. Regulating and organising the students was also problematic since the newcomers were unaware of the location of the venue class rooms in the college building. The problem was overcome by the help of the senior students who came forward to guide and help their brothers. g. Notes: In spite of our best efforts, the attendance in the orientation programmes were not hundred percent. Students missing the programmes were counselled later in their classes. We are trying to improve the standard of our classroom counselling and to maximise the attendance of newly admitted students in the programme.

2. a. Title: AWARD CEREMONY
b. Objectives of the Practice: The institution organizes Award Ceremony program as an initiative to • inspire the junior students towards excellence, • inculcate within them the habit of regular attendance in the institution • motivate the current students towards engagement in community services, • stimulate and encourage the outgoing students to flourish further in their studies, • foster the spirit of equality and team spirit amongst the stakeholders, c. The Context: A pulse of inspiration is often absolutely what is needed to thrust a student towards the path of success. This simple idea is

what provoked the college authority to organize the programme. Though multiple scholarship schemes for students from the marginalised sections as well as girl students from the government exists yet in most of the cases the recipient must exceed a particular benchmark and is earmarked for certain type of students only. Naturally, the inspiration is bottle necked. Here a token of appreciation is given for excellence in studies. The students awarded this scholarship may not receive any kind of award elsewhere with the percentage of marks they have achieved, which obviously, may not be the best in context of the university or in respect to other institutions. But still, it serves as an inspirational incentive for the current students to thrive better. Students are also awarded for social and community services. Besides a token of appreciation is also given to the ward of one of the stake holders of the institution.

d. The Practice: In a not so gorgeous function, every year on the 1st of July, the Foundation Day of the institution and the birthday of the legendary personae Dr. Bidhan Chandra Roy, awards are given. Eminent personalities grace the occasion. Awards are given to outgoing final semester students

- Obtaining highest marks in a particular program/ course.
- Obtaining best percentage in a particular stream.
- Having highest percentage of attendance in the institution
- Having exceptional performance in NSS and NCC.

Moreover, for encouragement, an incentive to the stakeholders of the institution, along with a token of humble respect to the first and founder Principal of our institution, Dr. R. R Banerjee, a Memorial Award bearing his name has been initiated. A child of one of the stakeholders of the institution is awarded a memento in recognition of a commendable achievement.

e. Evidence of success: Success has been reflected in the increment of average CGPA of final semester students of various disciplines over the previous years. Moreover students have also excelled in co-curricular activities and are now more engaged in community services.

f. Problems Encountered and Resources Required: The primary problem was the funding. However with generous contributions from voluntary donations made by the teachers and other stake holders as well as superannuated teachers and some respectable persons from the society, the institution has generated fund. This fund has been kept in a fixed deposit account and the interest earned from this deposit is utilized to give awards to the students.

g. Notes: The institution is trying to extend the practice to students of other semesters as well, though financial crunch remains a colossal obstacle to overcome.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://bccollegeasansol.org/images/Best%20Practices%2019-20.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness The vision of our institution is to motivate and direct the future torch bearers of the society, our students, in the pursuit of knowledge, values and social responsibility and assist them achieve distinction in various fields. In the process they will be inevitably prepared to face global challenges. The Institution has never faltered or deviated in its vision. The institution since its inception in 1961 has catered to the under-privileged and marginalized sections of the society. Majority of the students are first generation learners and encouraging them to continue with their studies and at the same time participate in social activities have been our prime aim. We have always focused on all-round development and in this way we have sustained our journey towards teaching young minds to become instrumental in bringing a peaceful revolution which would turn this world into a better place for all. As an initiative towards encouraging students to be social beings dedicated towards the overall development of the nation the institution

triggers the students towards active participation in social activities and enrolling in NSS and NCC. Special incentives are also given to special achievers in these fields which highly stimulate them to give their very best for the society. For our students it has been observed that financial crunch has often been a deciding factor for their progress. In this regard the college has prompted and emphasized largely on renunciation of fees for the students. A hefty amount is disbursed annually for full fee waiver and half fee waiver for the needy students. Besides other scholarship schemes of the Government are duly communicated to the students and ensured that no deserving students miss out. The institution also boasts of an atmosphere where every student feels safe and contented. In spite of the existence of a Girls' College in the locality number of female students in the institution is increasing along with the percentage of female students. This obviously points out to the strict gender equality practiced in the institution. Lastly as commitment and obligation towards to the society in large the institution endeavors towards the betterment of the localities. Various infrastructural developments have been made in the vicinity of the institution for the benefit of the localities. Besides various support campaigns are regularly organized from the college with the students towards upliftment of the adjoining dwellers, whereby the students get a flavor of social responsibility.

Provide the weblink of the institution

<http://bccollegeasansol.org/images/Institutional%20Distinictinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

1. To establish a centralized Computer Facility for the students as well as for the local needy beneficiaries.
2. Completion of Ground Floor of the annexe building in the annexe campus.
3. Construction of Open air theatre.
4. Construction of ramp from ground floor to 1st floor.
5. Construction of Vocational Training Centre for needy Womens of the locality.
6. To setup a well organised medicinal garden.
7. To setup MOU and allied collaborations with different NGOs and other bodies to meet the demands of local people as a gesture of social responsibility of the instituion.
8. Completion of Boundary Wall of our Annexe Land.
9. To setup a fully functional Alumni Association of the instituion.
10. Construction of five hundred feet long concrete road with complete lighting arrangement beside the annexe land for the benfit of the adjacent locality..
11. Construction of two underground water resrvoirs.
12. Construction of Rain-Water harvesting Plant in the institution