

# Institutional Assessment and Accreditation Report

[1<sup>st</sup> Cycle]

of

**Bidhan Chandra College**  
**Sibdas Ghatak Sarani, New Budha Water Tank**  
**Asansol, Burdwan District**  
**West Bengal**

**Peer Team Visit dates**  
**15<sup>th</sup> to 17<sup>th</sup> December, 2016**



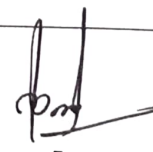
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission  
P.O. Box No. 1075, Nagarbhavi, Bangalore - 560 072, INDIA

## PEER TEAM REPORT ON INSTITUTIONAL ACCREDITATION

### Section I: GENERAL INFORMATION

<b>1.1 Name &amp; Address of the Institution:</b>	Bidhan Chandra College, ASANSOL, District Burdwan, West Bengal
<b>1.2 Year of Establishment:</b>	1961
<b>1.3 Current Academic Activities at the Institution (Numbers):</b>	UG: 5 courses; PG: 1course
• <b>Faculties/ Schools:</b>	Three Faculties: Arts, Commerce and Science
• <b>Departments/ Centers:</b>	21
• <b>Program/ Courses offered:</b>	06 (UG: 5, PG: 1)
• <b>Permanent Faculty Members:</b>	33
• <b>Permanent Support Staff:</b>	25
• <b>Students:</b>	UG: 2426 PG: 32; Total: 2458 (Session: 2016-17)
<b>1.4 Three major features in the institutional Context (As perceived by the Peer Team):</b>	<ul style="list-style-type: none"> <li>• Government Aided, co-educational college affiliated to the University of Burdwan and in transition to Kazi Nazrul Islam University, West Bengal</li> <li>• 55 years old college seeking FIRST CYCLE of accreditation</li> <li>• Students hailing from backward region with substantial number of girls</li> </ul>
<b>1.5 Dates of visit of the Peer Team (A detailed visit schedule enclosed as Annexure):</b>	15 <sup>th</sup> - 17 <sup>th</sup> December 2016 (Annexure I enclosed)
<b>1.6 Composition of the Peer Team which undertook the on- site visit:</b>	
1. <b>Chairperson</b>	Prof. Satya P. Gautam
2. <b>Member Co-ordinator</b>	Dr. N. G. K. Pillai
3. <b>Member</b>	Prof. A. D. Navalgund
4. <b>NAAC Officer:</b>	Dr. M.S.Shyamsunder





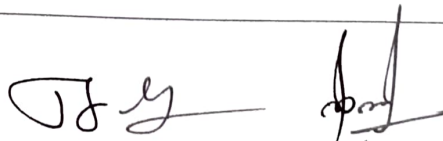
**Section II:  
CRITERION WISE ANALYSIS**

**2.1 Curricular Aspects**

2.1.1 Curricular Planning and Implementation	<ul style="list-style-type: none"> <li>• College follows the curriculum prescribed by the affiliating Universities</li> <li>• Teachers associated with the designing of curriculum through their participation in the workshops for revising/updating of syllabi</li> <li>• College implements its teaching plans as per the academic calendars of the affiliating Universities</li> </ul>
2.1.2 Academic Flexibility	<ul style="list-style-type: none"> <li>• Limited academic flexibility</li> <li>• Choice between honours and general courses available</li> <li>• Two self financed courses, BBA and BCA offered</li> </ul>
2.1.3 Curriculum Enrichment	<ul style="list-style-type: none"> <li>• Syllabi revised on a regular basis</li> <li>• Cross cutting issues such as gender and environment focused in teaching</li> <li>• Visible efforts for integrating institutional goals and academic programmes</li> </ul>
2.1.4 Feedback System	<ul style="list-style-type: none"> <li>• Feedback system in place</li> <li>• Analysis of feedback for appraisal of faculty and enrichment of curriculum needs to be developed</li> <li>• Formal mechanism of communication of action on feedback to the stakeholders yet to be introduced</li> </ul>

**2.2 Teaching-Learning & Evaluation**

2.2.1 Student Enrolment and Profile	<ul style="list-style-type: none"> <li>• Wide publicity given to admission process through prospectus, notice board, college website and newspapers</li> <li>• Transparency in admissions through online admission process</li> <li>• Reservation policy of the state government and affiliating Universities followed</li> </ul>
2.2.2 Catering to Students Diversity	<ul style="list-style-type: none"> <li>• Teachers give special attention to the needs of students from diverse backgrounds</li> <li>• Facilities for differently abled students be institutionalized</li> <li>• Needs of first generation learners being attended to</li> </ul>
2.2.3 Teaching-Learning Process	<ul style="list-style-type: none"> <li>• Yearly Academic Calendars and teaching plans prepared well in advance</li> <li>• Traditional 'Chalk and Talk' method used for teaching</li> <li>• New ICT enabled facilities need to be augmented</li> </ul>

	<ul style="list-style-type: none"> <li>• Commission as per UGC norms</li> <li>• Out of 33 permanent and 57 temporary teachers - 21 are Ph.D., 07 are M.Phil and 62 are Post Graduates only.</li> <li>• A significant number of teachers have published research articles, chapters in books, and actively participated in seminars and conferences</li> <li>• Several departments run by only part time/guest teachers</li> </ul>
2.2.5 Evaluation Process and Reforms	<ul style="list-style-type: none"> <li>• Examination and evaluation process as per the affiliating universities</li> <li>• Annual system for UG in Burdwan University and semester system for UG and PG at Kazi Nazrul University followed</li> <li>• Students shown the evaluated answer books and grievances addressed as per University norms.</li> </ul>
2.2.6 Student Performance and Learning Outcomes	<ul style="list-style-type: none"> <li>• Student performance monitored through continuous assessment</li> <li>• Low outcome in University examinations requires serious attention</li> <li>• Steps to be taken to reduce the dropout rates</li> </ul>
<b>2.3 Research, Consultancy &amp; Extension</b>	
2.3.1 Promotion of Research	<ul style="list-style-type: none"> <li>• As UG level College, not eligible for imparting Ph.D level courses</li> <li>• No formal Research Promotion Committee in place</li> <li>• Five UGC minor research projects completed and Three are in progress</li> </ul>
2.3.2 Resource Mobilization for Research	<ul style="list-style-type: none"> <li>• Budget provision yet to be introduced for promoting research</li> <li>• Faculty members mobilized funds through research projects to the tune of Rs. 6,45,200 from UGC</li> <li>• Further possible funding avenues may be explored for research</li> </ul>
2.3.3 Research Facilities	<ul style="list-style-type: none"> <li>• Limited research facilities such as internet, INFLIBNET provided</li> <li>• Some equipments for research acquired through grants from UGC minor research projects and DST</li> </ul>
2.3.4 Research Publications and Awards	<ul style="list-style-type: none"> <li>• Research papers and books published by faculty members</li> <li>• Dept. of English publishes an ISSN indexed national level journal, entitled `Impressions of Eternity`</li> </ul>
2.3.5 Consultancy	<ul style="list-style-type: none"> <li>• Yet to be developed</li> </ul>
2.3.6 Extension Activities and Institutional Social Responsibility	<ul style="list-style-type: none"> <li>• Extension activities like blood donation, eye check-up, HIV awareness camps carried out by NSS and NCC in collaboration with local organizations, 10 (ten) computers donated by the College to a local Girls' School</li> <li>• A Bio-farm comprising of mushroom cultivation, organic farming, breeding and grow out farming of ornamental fishes actively maintained in the college campus</li> <li>• A sense of concern for local tribal community evident in the initiative taken for developing a bio-village at Burnpur</li> </ul>
2.3.7 Collaborations	<ul style="list-style-type: none"> <li>• Collaboration for extension activities with a local NGO</li> <li>• Dept. of English collaborates with ISM Dhanbad</li> </ul>



**2.4 Infrastructure and Learning Resources**

2.4.1 Physical Facilities	<ul style="list-style-type: none"> <li>• Out of total land area of 44515.4 sq.m, the built up area of 4985.28 sq.m housing 27 class rooms and labs, 01 Computer lab; 01 seminar hall, 01 auditorium, 01 Canteen; 01 Boys hostel; 01 Girls hostel; 08 Residential staff quarters in the college</li> <li>• Spacious Classrooms with requisite furniture</li> <li>• Residential Quarters for Teachers and Non Teaching Staffs</li> <li>• A Day Care Centre for babies</li> <li>• A play ground and a gymnasium for sports and games</li> </ul>
2.4.2 Library as a Learning Resource	<ul style="list-style-type: none"> <li>• Library Advisory Committee constituted</li> <li>• 19,000 books, 01 Journal and 05 popular magazines subscribed</li> <li>• Limited internet resources (09 computers). Online access to e-books and e-journals through NLIST</li> </ul>
2.4.3 IT Infrastructure	<ul style="list-style-type: none"> <li>• Only sixty computers including computers for BCA and commerce labs</li> <li>• Wi-Fi Internet connectivity accessible</li> <li>• INFLIBNET subscribed and used in a limited manner</li> <li>• Limited LAN and Internet facilities</li> <li>• One Smart Class room but used occasionally and a language lab</li> </ul>
2.4.4 Maintenance of Campus Facilities	<ul style="list-style-type: none"> <li>• Campus cleanliness well maintained</li> <li>• No AMC for computers and equipments except the Gen set</li> <li>• Limited budget for maintenance</li> </ul>

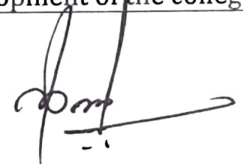
**2.5 Student Support and Progression**

2.5.1 Student Mentoring and Support	<ul style="list-style-type: none"> <li>• Faculty members take interest in the personal and academic development of students, two scholarships instituted by faculty members for meritorious students</li> <li>• Successful `earn while you learn` scheme functioning</li> <li>• Mentoring system yet to be institutionalized</li> </ul> <p>Activities of Career counseling and placement cells require to be enhanced beyond a limited interaction with TCS and INFOSYS</p>
2.5.2 Student Progression	<ul style="list-style-type: none"> <li>• No database maintained for monitoring progression to higher studies and for employment</li> <li>• Campus selection held mainly for two self financed departments</li> </ul>
2.5.3 Student Participation and Activities	<ul style="list-style-type: none"> <li>• Students participation in sports and games inadequate due to lack of facilities.</li> <li>• Extracurricular and co-curricular activities mainly conducted through NSS, NCC and departmental associations</li> <li>• National Book Week observed in 2012</li> </ul>

2.6.1 Institutional Vision and Leadership	<ul style="list-style-type: none"> <li>• Vision and mission framed and followed to certain extent</li> <li>• College attempts to provide participatory decision making under the leadership of Principal</li> <li>• Principal encourages faculty members to work as a team through committees</li> </ul>
2.6.2 Strategy Development and Deployment	<ul style="list-style-type: none"> <li>• Perspective institutional plan yet to be framed</li> <li>• College follows UGC and state government policies and directions</li> <li>• Scope for receiving project funding support from various national agencies yet to be explored</li> </ul>
2.6.3 Faculty Empowerment Strategies	<ul style="list-style-type: none"> <li>• Faculty allowed to participate in training programs, seminars and conferences</li> <li>• No effective mechanism for utilizing teachers' appraisal by students</li> </ul>
2.6.4 Financial Management and Resource Mobilization	<ul style="list-style-type: none"> <li>• Audits are conducted by the government appointed external auditor regularly.</li> <li>• State govt. aid, UGC grants and tuition fees are the major sources of funding</li> <li>• No additional funds are mobilized from external sources</li> <li>• College GB needs to implement the auditors recommendation regarding maintenance of accounts.</li> </ul>
2.6.5 Internal Quality Assurance System	<ul style="list-style-type: none"> <li>• IQAC is in place since 2014</li> <li>• Academic audit performed as per state regulatory requirements only</li> <li>• IQAC needs to become proactive</li> </ul>
<b>2.7 Innovations and Best Practices</b>	
2.7.1 Environment Consciousness	<ul style="list-style-type: none"> <li>• College campus is Eco friendly</li> <li>• Maintaing an integrated Biological Farm, which caters to the needs of various departments, providing organic vegetables and fruits to the hostels</li> <li>• Rain water harvesting yet to be introduced</li> </ul>
2.7.2 Innovations:	<ul style="list-style-type: none"> <li>• Bio-farm on the campus</li> </ul>
2.7.3 Best Practices:	<ul style="list-style-type: none"> <li>• Maintains cordial relationship among all its stakeholders</li> <li>• Campus free of ragging and sexual harassment</li> </ul>
<b>Section III: OVERALL ANALYSIS</b>	<b>Observations</b>
3.1 Institutional Strengths	<ul style="list-style-type: none"> <li>• Lineage of Alma matter, 55 years old college catering to the higher educational needs of weaker sections, first generation learners, particularly girl students</li> <li>• Conducive environment and good democratic leadership</li> <li>• College runs two self financed UG courses in BBA and BCA</li> </ul>
3.2 Institutional Weaknesses	<ul style="list-style-type: none"> <li>• Large number of vacancies in both faculty and non-teaching staff</li> <li>• Some of the Departments being managed only by part-</li> </ul>

	<ul style="list-style-type: none"> <li>• Limited use of ICT</li> <li>• Enrollment of students in some UG courses is drastically declining</li> <li>• Dropout rate is high</li> <li>• Lack of initiative for getting research funds from UGC and other funding agencies</li> </ul>
3.3 Institutional Opportunities	<ul style="list-style-type: none"> <li>• To engage in a review of the usefulness of the conventional UG courses run by the college since 1961</li> <li>• To introduce new PG courses in subjects such as Chemistry, Computer Applications, Physics, Zoology, Commerce and languages such as Bengali, Hindi, Sanskrit and Urdu</li> <li>• To develop interdisciplinary research interest by encouraging teachers through IQAC initiatives</li> <li>• Encouraging interdisciplinary student-teacher interaction</li> <li>• Establishing linkages with industries</li> <li>• Activating Alumni Association to play vital role for the development of the college</li> </ul>
3.4 Institutional Challenges	<ul style="list-style-type: none"> <li>• To meet the needs of students from minority, language groups such as Hindi and Urdu by adopting them as a medium of instruction and examination</li> <li>• Introduction of relevant and need-based UG and PG programs</li> <li>• Strengthening research activities of the faculties</li> <li>• Modernization and up-gradation of class rooms and labs</li> <li>• Adoption of student centric innovative methods of teaching and learning</li> <li>• Optimal utilization of available space and infrastructure for adequate growth and future development of the college</li> </ul>







- Steps be taken for filling all vacancies, both teaching and other positions
- Computer literacy and communication proficiency must be provided to one and all
- Adequate transportation arrangements must be made for enabling students to reach the college without tremendous inconvenience faced by them at present, resulting in high dropout rate.
- Steps be taken to meet the demand of alumni, students, faculty and parents for starting of new PG courses in subjects such as Chemistry, Computer Applications, Physics, Zoology, Commerce, and languages such as Bengali, Hindi, Sanskrit and Urdu in order to strengthen the study of these subjects
- Teachers and students should be encouraged for using diversified and latest teaching - learning techniques and pedagogies without further loss of time
- College may introduce skill orientated short time certificate courses
- IQAC should be strengthened for taking urgent quality measures and futuristic academic planning
- Annual Self Appraisal by the Faculties and other staffs be taken up
- Career Counseling and Placement cells should be strengthened
- Library acquisition be enlarged, and its services should be fully automated
- Play ground should be developed to enable students to play the games of their choice
- Annual academic audit must be conducted
- College should effectively work on the development of Bio-village recently adopted

I agree with the Observations of the Peer Team as mentioned in this report.

Seal of the Institution



Signatures of the Peer Team Members:

*Gajrani Mukherjee*

Signature of the Head of the Institution

17.12.2016  
Principal

Bidhan Chandra College  
Asansol

Name and Designation		Signature with date
Prof. Satya P. Gautam	Chairperson	<i>Satya P. Gautam</i> 17/12/2016
Dr. N. G. K. Pillai	Member Coordinator	<i>N. G. K. Pillai</i> 17/12/2016
Prof. A. D. Navalgund	Member	<i>A. D. Navalgund</i> 17/12/2016
Dr. M. S. Shyamsunder	NAAC Officer	

Place: Asansol – 713304  
2016

Dated: 17<sup>th</sup> December