



KAZI NAZRUL UNIVERSITY

Office of the Inspector of Colleges

Asansol, Paschim Bardhaman, West Bengal – 713340

E-mail: ic@knu.ac.in | office.ic@knu.ac.in | website: www.knu.ac.in

Ref.No. IC/KNU/InsRep/All/31/24(20)

Date: 08/04/2024

To
The Principal/Vice Principal/Teacher-in-Charge
Affiliated Colleges/Institutes under Kazi Nazrul University

Sub : Observation & Recommendation Synopsis of the Inspecting Team for the Academic Session 2023-24.

Dear Sir/Madam

This is in reference to the above mentioned subject; I am forwarding you the Observation & Recommendation Synopsis of the Inspecting Team for the Academic Session 2023-24 approved by the Joint Councils for Under Graduate Studies of this University. The Observation & Recommendation Synopsis has been prepared unanimously by the experts of the Inspecting Team after the thorough physical inspection of the institute.

Therefore, you are requested to comply the recommendations as mentioned in the Observation & Recommendations Synopsis.

Thanks & Regards

Dr. Jyotirmoy Ghosh
Inspector of Colleges
Kazi Nazrul University, Asansol
West Bengal -713340

**Inspector of Colleges,
Kazi Nazrul University
Asansol - 713340 (W. B.)**



Office of the Inspector of Colleges
KAZI NAZRUL UNIVERSITY

***OBSERVATION & RECOMMENDATION SYNOPSIS OF THE
INSPECTION TEAM FOR THE
ACADEMIC SESSION 2023-24***

Name of the College: *Bidhan Chandra College, Asansol*

Date of Inspection: 08/08/2023



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| ACADEMIC AFFAIRS | | |
|------------------|--|----------------|
| | Query | Observation |
| 1. | How many new Programs /Courses were introduced by the institution during the last year? | Nil |
| 2 | The institution assesses the learning levels of the students and organizes special Programs for advanced learners and slow learners. | Yes |
| 3 | Number of Add on /Certificate programs offered during the last five years. | 01 |
| 4 | Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences | Yes |
| 5 | Teachers use ICT enabled tools for effective teaching-learning process. | Yes |
| 6 | Ratio of mentor to students for academic and other related issues | Maintained |
| 7 | Mechanism of continuous assessment | Yes |
| 8 | Mechanism to deal with continuous assessment related grievances is transparent, time-bound and efficient | Yes |
| 9 | Collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the last year. | Yes |
| 10 | Functional MoUs with national and international institutions, universities, industries, corporate houses etc.. | 10 |
| 11 | Capacity building and skills enhancement initiatives taken by the institution including the following: 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. ICT/computing skills | Yes, only Yoga |
| 12 | Whether the college offered guidance for competitive examinations and career counselling for the benefit of students? | Yes |
| 13 | Number of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT / GATE / GMAT / CAT / GRE / TOEFL / Civil Services / State government examinations) | 16 |
| 14 | Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the last five years. | 37 |



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| INFRASTRUCTURE | | |
|----------------|--|-------------|
| | Query | Observation |
| 1 | Total Classrooms | 57 |
| 2 | Are the required number of classrooms for the affiliated Course(s) available? | Yes |
| 3 | Are the classrooms commodious and well-ventilated? | Yes |
| 4 | Do the classrooms have adequate and suitable furniture? | Yes |
| 5 | Does the Smart Classroom(s) are in operation? | Yes |
| 6 | Is the Laboratory available for the lab-based affiliated Course(s)? | Yes |
| 7 | Does the Laboratory have the proper instrumentation, as per the requirement of the Course(s)? | Yes |
| 8 | Maintenance of log-book/stock-registrar is regular? | Yes |
| 9 | Are the laboratories in science subjects have a proper water/gas supply? | Yes |
| 10 | Total computers available | 88 |
| 11 | Does the entire college building is under CCTV surveillance? | Yes |
| 12 | Does the college have strong room for keeping the question papers and answer scripts in safe custody? | Yes |
| 13 | Sick room available? | Yes |
| 14 | Has the college appointed any Medical Practitioner? | No |
| 15 | Does the college have sanitary napkin vending machine? | Yes |
| 16 | Does the college possess sufficient and suitable playgrounds for the students? | Yes |
| 17 | Is there any provision for extracurricular and social activities, exercises, athletics, NCC, NSS? | Yes |
| 18 | Is there any provision for the institutional tour? | Yes |
| 19 | Does the College have toilet/ Lavatories for disabled Boys and Girls? | No |
| 20 | Is canteen facility available inside the campus? | Yes |
| 21 | Facilities available in Computer Lab | |
| | Total no of computers | 63 |
| | Internet bandwidth | 50 Mbps |
| | Printers | 8 |
| | Licensed Software | 03 |
| | Backup system | Yes |
| | PCs under network | 15 |
| | Printers under network | 02 |
| 22 | Does the college have a hostel? | |
| | If so, is it suitable and adequate for the students? | Yes |
| | Is there a common room in the hostel and is it provided with in-door games and good journals and newspapers? | Yes |
| | Is the hostel under the supervision of a warden? | Yes |
| | Is canteen facility available? | Yes |
| | Are the sanitary conditions of the hostel satisfactory? | Yes |
| | Is CCTV surveillance available in hostel? | No |



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| LIBRARY INFRASTRUCTURE & STANDARDS | | |
|------------------------------------|---|--------------------------------|
| | Query | Observation |
| 1 | Is the library open access? | Yes |
| 2 | Is Accession Register for Books maintained according to standard norms? | Yes |
| 3 | Number of titles and volumes added during the current and the last two years | 773 |
| 4 | Library Budget for the current and last two years for procurement of: Print books, print journals, e-Books, e-Journals, Databases and any other resources, software etc | 21-22 - 45900 20-21 - 45900 |
| 5 | Books: No. of Titles available in the College Library (Print) | 27173 |
| 6 | Books: No. of Titles available in the College Library (Electronic) | Through NLIST |
| 7 | Books: No. of Copies (Volumes) available in the College Library (Print) | 35351 |
| 8 | No. of National Journals subscribed by the College Library (Print) | 4 |
| 9 | No. of National Journals subscribed by the College Library (Electronic) | Through NLIST |
| 10 | No. of International Journals subscribed by in the College Library (Print) | Nil |
| 11 | No. of International Journals subscribed by the College Library (Electronic) | Through NLIST |
| 12 | No. of Magazines & Newspapers subscribed by the College Library | 18 |
| 13 | No. of Databases subscribed by the College Library | Through NLIST |
| 14 | Is the College registered with N-LIST | Yes |
| 15 | Does the no. of books, journals, etc. are sufficient to fulfil the requirement for the courses running in the college? | Yes |
| 16 | Does the Library maintain cleanliness regularly? | Partial |
| 17 | Is Integrated Library Management System (ILMS) available? If yes, please mention the name of ILMS. | SOUL |
| 18 | If ILMS available, which services of ILMS implemented (such as OPAC, Circulation transaction, Acquisition, Technical processing, Serial control etc.) | SOUL 3.0 |
| 19 | Does the library have any IDR (Institutional Digital Repository) | Yes |
| 20 | Remote Login system, Discovery service | Through N-LIST |
| 21 | Digitization facility | Yes |
| 22 | Reprography, Printing Facility | Yes (Printing) |
| 23 | Support for the visually impaired students | No |
| 24 | No. of seating capacity in the Reading room | 70 |
| 25 | No. of computers for the users | 7 |



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| | | |
|----|---|----------------------------------|
| 26 | Internet/ Wi-Fi/ CCTV /RFID facility | No RFID facility |
| 27 | Does the Library have a website /webpage? | Yes |
| 28 | In which year Stock verification of books was done? | Not done |
| 29 | Does the college publish its own magazine? Indicate the name of the magazine | No |
| 30 | Users' footfall-register in Library: physical and virtual. | Yes |
| 31 | Does the Library maintain users' feedback register? | No |
| 32 | Is the Librarian/ Library in Charge qualified & experienced according to the Govt. rules? | Yes |
| 33 | No. of Library staff with designation | Librarian 1 + supporting staff 5 |

| |
|--|
| Best Practices followed by the college: Submitted |
| Online student satisfaction survey regarding to teaching learning process: Yes |
| Green Audit -No |
| Anti-ragging measures - Yes |
| Transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases: <ol style="list-style-type: none">1. Implementation of guidelines of statutory/regulatory bodies2. Organisation wide awareness and undertakings on policies with zero tolerance3. Mechanisms for submission of online/offline students' grievances4. Timely redressal of the grievances through appropriate committees |
| Yes |
| SWOC Analysis: Submitted |



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Recommendation

Academic Affairs:

- i. The College should initiate more add-on/certificate courses with proper infrastructure and approval from the competent authority.
- ii. The College should provide and encourage students for multiple capacity building and skills enhancement activities and documented in proper ways.
- iii. The College should encourage more students to attend the classes for the guidance for competitive examinations, and career counseling and documented in proper ways.
- iv. The College should take steps to promote sports/cultural activities.

Infrastructure:

- i. The College should maintain the necessary safety measures (fire extinguisher, gas supply in the science laboratory) in the laboratories.
- ii. The College should take steps to increase the number of computers.
- iii. The College is advised to increase the number of CCTVs inside the campus.
- iv. The College should appoint a medical practitioner.
- v. The College should provide the infrastructural facilities for the divyang students and staff members as per UGC guidelines.
- vi. The College should install CCTV in the hostel premises.

Library Infrastructure & Standards:

- i. The College should take steps for Reprography facility.
- ii. The College should implement the RFID facilities.
- iii. The College should verify the stock of books periodically.
- iv. The College should initiate for publishing their own magazine.
- v. The College should maintain users' feedback register in Library.

Others (If Any):

- i. The College should take steps for green audit.