



Ref No: KNU/CE/GD/2025/32

Date: 11-03-2025

**Notice**

**Examination Enrollment for all the awards of UG, Diploma, B.Tech, Integrated  
Animal Science, Allied Health Science and Law of  
6<sup>th</sup>, 8<sup>th</sup> and 10<sup>th</sup> Semester Examinations -2025  
( Regular and Backlog Courses)**

All concerned 6<sup>th</sup>, 8<sup>th</sup> and 10<sup>th</sup> semester students are informed that the Academic Cum Examination Enrollment process for all the awards of UG, Diploma, B.Tech, Integrated Animal Science, Allied Health Science and Law will be opened as per the following schedule:

Award	Starting Date	Closing Day
ALL UG (Regular and Backlog)	18 <sup>th</sup> March -2025	17 <sup>th</sup> April -2025 up to 11:55 p.m.

Students must complete their Academic Cum Examination Enrollment process from TCS iON self-service portal or from the following link:

<https://www.tcsion.com/SelfServices/>

User : Registration No@knu.ac.in  
Password : Self Service Password

and Click on link “Subject Enrollment form”.

**ABC -ID will be compulsory Examination enrolment now onwards**

**Please check the following notice to create ABC id:**

<https://www.knu.ac.in/view-announcement-details/414>

Student may take help from the following user manual link for completing the Academic Cum Examination Enrolment process and be able to download Admit card after final approval of College Authority [before the commencement of end semester theory/practical examination]

<https://www.knu.ac.in/view-details-announcement-pages/2335>

Students are informed to send their problems, if any, immediately to the email id: [help.coe@knu.ac.in](mailto:help.coe@knu.ac.in)  
Student may also contact the office of the Controller of Examinations to the mobile number **8649897868**, if required. (From 10:00 am to 5: 00 pm)



**KAZI NAZRUL UNIVERSITY**  
Office of the Controller of Examinations  
Asansol – 713340  
West Bengal, India

**1. Academic Cum Examination fees for each Course (Paper) and per examinee**

	<b>Awards Name</b>	Fees in Rs per Courses and per Examinee
I	B.A./B.Sc./B.Com Hons & Program, B.Tech, Diploma Engineering	Rs 75+50/- = <b>Rs.125/-</b>
II	Integrated M.Sc in Animal Sc	Rs 75+75/- = <b>Rs. 150 /-</b>
III	Allied Health Science	Rs 75+100/- = <b>Rs.175/-</b>
IV	BBA/BCA/BHM/MSW	Rs 75+150/- = <b>Rs 225/-</b>
V	3 Yr LL.B and 5 Yr BA LL.B and BCOM LLB	Rs 75+200/- = <b>Rs 275/-</b>

**Others fees as applicable :**

2	Centre fee including generator charge <b>(Concerned college will transfer 80% of centre fees to the examination Centre)</b>	Rs 100/-
3	Practical/Project Fees per course <b>(TO BE KEPT IN COLLEGE)</b>	Rs 50/-
4	Form Processing Fees <b>(TO BE KEPT IN COLLEGE)</b>	Rs 15/-

**BACKLOG ENROLLMENT :**

**( 6th SEM : BACKLOG COURSES FOR 2020 and 2021 BATCH ONLY)**

**( 8th SEM : BACKLOG COURSES FOR 2019 and 2020 BATCH ONLY)**

**( 10th SEM : BACKLOG COURSES FOR 2018 and 2019 BATCH ONLY)**

The students can fill their backlog courses form from their Self-Service Portal  
<https://www.tcsion.com/SelfServices/>

by clicking **Generic Exam Enrollment**

Final DR will be forwarded to the concerned colleges/Concerned PG dept. after completion of form fill up process

Fees for said Semester Examinations for backlog courses to be paid online by the student

	<b>Awards</b>	Fees in Rs per Courses and per Examinee
I	B.A./B.Sc./B.Com Hons & Program per course	Rs 125/-
II	UG ,Diploma/ B Tech per course	Rs 125/-
III	PG including Integrated Animal Sc per course	Rs 150/-
IV	BBA/BCA/BBA(T&H)/MSW per course	Rs 225/-
V	3 Yr LL.B and 5 Yr BA LL.B and BCOM LLB	Rs 275/-



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Other ESE related fees as applicable :

1	Centre fee including generator charge	Rs 100/-
2	Form Processing Fees (TO BE KEPT IN COLLEGE)	Rs 15/-

**Please note the following points:**

1. Practical examinations scheduled from 23<sup>rd</sup> May -2024 tentatively and theory examinations scheduled to be held from 10<sup>th</sup> June-2024 tentatively.
2. Students are informed to contact to concerned Colleges (and department) for details
3. After successful academic cum examination enrolment, students shall be eligible for examination otherwise the he/she will not be promoted in the next semester and the student shall take readmission in the next year in the same semester.
4. Students will be able to download their admit card after completion of final approval from the concerned colleges.
5. Any wrong enrollment must be reported to the concerned college office immediately so that colleges can correct the Academic Cum Examination enrollment form.
6. Edit option is open from the Principal/Hod id for subject/course correction up to 19<sup>th</sup> April -2025
7. Password reset may be done thorough concerned colleges.
8. Any change will be communicated in due time

Sd/-  
Controller of Examinations  
Kazi Nazrul University

CC:

1. All concerned principals of affiliated colleges and head of Depts of KNU for necessary action
2. All concerned Officers for necessary action
3. System Admin to uploading to University Website
4. Guard File