



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Bidhan Chandra College, Asansol
• Name of the Head of the institution	Dr. Falguni Mukhopadhyay
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03412283020
• Mobile no	9434359493
• Registered e-mail	office@bcccollegeasansol.ac.in
• Alternate e-mail	bcccollege.office@gmail.com
• Address	SIBDAS GHATAK SARANI
• City/Town	ASANSOL
• State/UT	West Bengal
• Pin Code	713303
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	KAZI NAZRUL UNIVERSITY				
• Name of the IQAC Coordinator	DR. SAUMEN CHAKRABORTY				
• Phone No.	9434522622				
• Alternate phone No.	8250275456				
• Mobile	9434522622				
• IQAC e-mail address	iqacbcc103@gmail.com				
• Alternate Email address	saumen@bccollegeasansol.ac.in				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.bccollegeasansol.ac.in/images/AAQAR_REPORTS/AQAR_21-22.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.bccollegeasansol.ac.in/images/Academic_Calender/1681291600Academic%20Calender_22-23.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.32	2017	23/01/2017	22/01/2022
Cycle 2	B+	2.71	2023	10/01/2023	09/01/2028
6. Date of Establishment of IQAC			05/08/2014		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Bidhan Chandra College Asansol	Vermicompost	West Bengal State Government	2022	50000	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	5
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Completion of Central Computer Lab, Establishment of Women's training center, Completion of the Medicinal Garden, Enhancement of WiFi bandwidth upto 100 Mbps.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Completion of Central computer Lab	Completed
Women's Training Center	completed
Medicinal Garden	completed
Solar Panel	Process started
Spoken English course	Process started
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body	24/02/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	19/01/2023

15. Multidisciplinary / interdisciplinary

Bidhan Chandra College is affiliated with Kazi Nazrul University (KNU) and has adopted a new syllabus known as the Credit Based Choice System (CBCS) since 2016. The CBCS aims to transform education from being teacher-centric to student-centric, enabling students to select interdisciplinary enhancement courses and skill-based courses based on their interests. This system seeks to create a comprehensive curriculum, incorporating core courses, Honours Curriculum, and skill enhancement courses to support students in achieving overall academic excellence. The introduction of retaining credits allows students the flexibility to choose courses from the same, allied, or other disciplines of their interest.

16. Academic bank of credits (ABC):

Academic bank of credit system is introduced and operational.

17. Skill development:

As per the syllabus of the affiliating university, there are various Ability Enhancement Courses (SEC) integrated into the curriculum. Each student is required to enroll in these courses and attain a minimum credit in order to fulfill the academic requirements. The curriculum also includes the inclusion of various vocational courses, broadening the horizons of education. This initiative has been recently introduced by the affiliating university, aiming to provide students with a diverse set of skills and knowledge through practical and vocational training.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Language is inextricably linked to Arts and culture. Languages influence a given culture and again a given culture influences the evolution of a given language. To preserve and improve culture, one must preserve and enrich a culture's languages. Due to the very nature of the multilingual character of our students, most of our faculties try to deliver the lectures in English, Bengali and Hindi.

All humanities and commerce subjects except literatures are taught in two local languages, i.e. Bengali and Hindi. Besides that we run formal degree honours programme in Hindi, Bengali and Sanskrit language and literature.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

Institution has established well-defined Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO), making this information readily available on your website, in the library, and prominently displayed in departmental areas. Ensuring that teachers are well-informed about these outcomes through various discussion sessions is a positive practice. Initiating students with the objectives of the course at the beginning is an effective way to set clear expectations. Moreover, employing a diverse range of teaching and learning approaches, such as lectures, seminars, tutorials, workshops, practical sessions, project-based learning, fieldwork, internships, apprenticeships, and student seminars, demonstrates a comprehensive and engaging educational environment. This approach not only enriches the learning experience but also aligns with various learning styles, promoting a holistic development for the students.

20. Distance education/online education:

During the complete lockdown caused by the COVID-19 pandemic, our institution swiftly adopted online modes of classes as the only option. The effective utilization of online platforms by all faculties across programs, overcoming initial challenges, indicates a proactive and adaptable approach to ensure continued education. The successful transition suggests that both teachers and learners are now well-prepared to navigate online learning environments. Additionally, the fact that Bidhan Chandra College has been selected as a distance learning study center for IGNOU since 2007 is noteworthy. This affiliation with IGNOU has allowed numerous students to benefit from different degree and postgraduate programs, particularly those who may face challenges enrolling as regular students. This initiative reflects a commitment to providing accessible education options to a diverse range of students.

Extended Profile

1. Programme

1.1 860

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 3363

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 553

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 1029

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 88

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 98

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	860
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	3363
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	553
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1029
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	88
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	98
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	57
Total number of Classrooms and Seminar halls	
4.2	166.8
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	88
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

From 2016 CBCS syllabus has been introduced .

The institution has implemented a comprehensive framework for undergraduate and postgraduate education, overseen by the UG and PGBoard of Studies. Under the vigilant monitoring of the Internal Quality Assurance Cell (IQAC), the development and execution of an Academic Calendar and Master Routine are undertaken. The institution commences each academic semester with an Orientation Program for newly admitted students, acquainting them with the CBCS pattern.

Mid-term exams serve as crucial checkpoints, enabling departments to categorize students as advanced, average, or slow learners. Remedial measures are then initiated based on the analysis of these results. To foster holistic development, the institution conducts diverse activities such as Tutorials, Group Discussions, Seminars, Debates, and ICT-aided classes, aligning with the

academic calendar.

The library provides an array of resources, including INFLIBNET, e-journals, and Book Bank, alongside an exclusive e-library. High-speed internet connectivity (50Mbps) and campus-wide Wi-Fi further enhance access to information. Experiential learning opportunities are offered through field surveys and project works. Students are actively encouraged to participate in events like Students' Seminar and Science Exhibition.

A vital aspect of the institution's approach involves seeking periodic feedback from stakeholders to evaluate the teaching-learning process comprehensively.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college adopts a proactive approach to academic planning and student engagement, ensuring a transparent and accessible educational framework. The academic calendar is readily available on the college website, and departments disseminate the semester plan before each session begins.

A variety of assessments, including written class tests, unit tests, and surprise tests (both oral and written), are regularly conducted to assess learning levels and boost academic performance. Mid-semester internal assessment tests are employed to categorize students into different learning tiers, leading to the organization of remedial classes and tutorials aimed at supporting slow and average learners. For advanced learners, engaging in study projects and presenting seminars on topics of their choice from the syllabus is encouraged.

The college promotes interdisciplinary learning through intra-

college departmental exhibitions, providing a shared platform for all students. Both theoretical and practical courses incorporate separate continuous evaluation procedures, with practical exercises assessed based on regular and scientifically presented exercise books.

Project reports and educational tour reports, aligned with the prescribed syllabus, are submitted and evaluated, enriching the learning experience. This multifaceted approach ensures a comprehensive and dynamic learning environment, emphasizing academic excellence and holistic development.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

33

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

9

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The curriculum of various disciplines is enriched with
 PROFESSIONAL ETHICS B.Com :- Business Ethics, Principles of Management, Corporate Governance B.A. PHILOSOPHY :- Western Ethics, Issues in Applied Ethics SANSKRIT :- Ethical and Moral Issues in Sanskrit GENDER SENSITISATION POLITICAL SCIENCE :- Gender and politics in India, Feminism :- Theory and Practice, Democratic Awareness with Legal Literacy ENGLISH :- Women's Writing, Contemporary India :- Women and Empowerment PHILOSOPHY :- Issues in Applied Ethics SANSKRIT :- Basic Sanskrit (Unit -2- Feminine) HUMAN VALUES B.A. POLITICAL SCIENCE :- Human Rights :- Theory and Practice, Democratic Awareness with Legal Literacy, Public Policy in India PHILOSOPHY (Hons.) :- Human values : Basic issues in Human Rights HISTORY :- Renaissance and Reformation SANSKRIT :- Self Management in Gita GEOGRAPHY :- Social and Cultural Geography B.Com :- Human Resource Management

ENVIRONMENTAL CONCIIOUSNESS B.A. GEOGRAPHY :- Green Revolution, Disaster Management, Resource Geography, Climatology and Soil, Weatherdata Recording and Soil testing, Environmental Geography POLITICAL SCIENCE :- Environmental Polities HISTORY :- Agricultural Policy,, Green Revolution, Land settlement and Agricultural change B.Sc. BOTANY :- (Natural Resources) Ecology, plant diversity and human welfare, ZOOLOGY :- Principles of Ecology , wild life conservation and management, COMPULSORY :- Environmental Studies.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

25

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1624

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.bccollegeasansol.ac.in/report.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.bccollegeasansol.ac.in/report.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1228

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

274

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college, nestled in an industrialized environment, accommodates students from varied social, economic, cultural, and

linguistic backgrounds. Recognizing the need for inclusive support, the institution launches assistance initiatives during the Induction/Orientation Programme for new students.

A comprehensive evaluation of academic performance is consistently conducted through classroom lectures, group discussions, quizzes, internal assessments, and assignments. This assessment categorizes first-year students into two groups: slow learners and advanced learners. Special programs are tailored for each category to address their unique needs.

For slow learners, remedial and tutorial classes are organized to tackle academic challenges head-on. Conversely, advanced learners benefit from additional inputs to enhance their career planning and growth. The college celebrates academic excellence by awarding certificates and medals to semester toppers and university rank holders on "College Foundation Day."

To ensure ongoing student improvement, a mentoring system is in place. Each student is assigned a mentor who monitors their academic performance and provides assistance with any issues hindering learning ability or academic growth. This holistic approach reflects the institution's commitment to fostering a conducive learning environment for all students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3363	87

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution champions innovative teaching methodologies at the institutional level, urging faculty members to embrace diverse approaches such as active learning, project-based instruction, experimentation, and technology-driven learning. This concerted effort is directed towards elevating the overall learning experience for students.

Departmental collaboration is pivotal, allowing for dynamic adjustments to course content and teaching strategies based on continual discussions and insights into student needs.

Experiential learning stands as a hallmark of our institution, providing students in subjects like Physics, Chemistry, Mathematics, Zoology, Botany, Economics, Geography, and Computer Applications with ample opportunities and infrastructure for practical knowledge acquisition. Beyond traditional classrooms, students actively participate in project tours, fieldwork, industry visits, and internships.

The scientific prowess of students is highlighted through the organization of science exhibitions and fairs, featuring table-top experiments, working models, and informative flowcharts. The institution places a strong emphasis on community engagement, evident in the day-to-day activities of National Service Scheme (NSS), NCC, Eco Club, offering students exposure to nature and local communities.

Participative learning thrives through student engagement in seminars, webinars, conferences, debates, quizzes, and group discussions conducted regularly at both departmental and institutional levels.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The current educational landscape witnesses a transformative shift in teaching and learning methodologies, driven by ICT-enabled techniques. While the traditional lecture method, employing books and notes, maintains its relevance, the infusion of information and technology has injected vitality into the educational process, making it both engaging and effective.

Within our institution, a majority of faculty members have adopted ICT-enabled tools, including PowerPoint presentations and visual effects through laptops and projectors across ten specifically designed ICT-enabled rooms. Additionally, a smart classroom is occasionally employed to enhance the efficacy of teaching. The surge in e-learning or online learning, especially in response to unprecedented events, ensures continuous access to curriculum materials for students.

The incorporation of virtual labs has become integral, allowing faculty to conduct simulated labs. To facilitate this, lab manuals are proactively sent to students in advance. Various digital platforms such as Google Classroom, Google Duo, Skype, Zoom, and others are utilized.

In addition to live sessions, recorded or video lectures are shared through digital platforms, granting students flexibility in accessing educational content. Faculty members supplement learning experiences by providing study materials in various formats, including Word documents, PDF files, and PowerPoint presentations.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

87

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1044

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At the inception of each academic session, the college disseminates a comprehensive academic calendar on its website, outlining details of all college activities, schedules, and evaluation protocols. To familiarize students with the upcoming academic year, a college-wide orientation program is orchestrated during the first week.

Overseeing the examination procedures is the Examination Committee, comprised of senior faculty members and non-teaching staff. The internal examination processes are efficiently managed through a dedicated online examination software platform. Examination schedules are conscientiously communicated through both college notice boards and verbal announcements in respective classes, ensuring students receive ample notice with at least a week's lead time.

Internal assessment guidelines align meticulously with the standards set by the affiliating University. Departments engage in Continuous Internal Evaluation throughout the semester, employing diverse methods such as online and offline tests (multiple-choice or written answers), assignments, verbal interactions, group discussions, demonstration lectures by students, microteaching, and subject-related quizzes.

Regular classwork, homework assignments, and concise evaluations are instrumental in identifying students' weaknesses. Those requiring additional support are furnished with study materials, revisited topics, and supplementary assignments tailored to foster improvement. This comprehensive approach underscores the institution's dedication to continuous assessment and the holistic advancement of all students.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution boasts a well-structured grievance redressal mechanism specifically designed to handle concerns related to the evaluation process in internal examinations. The sequential process unfolds as follows:

1. **Immediate Reporting:** Students are encouraged to promptly notify their respective Heads of Departments about any challenges or grievances arising from internal examinations.
2. **Recommendation to Exam Committee:** Subsequently, the Head of the Department (HOD) evaluates the validity of the reported grievances and, if deemed substantiated, forwards the case to the Examination Committee. The Principal presides over this committee.
3. **Swift Remedial Measures:** The Examination Committee's

convener holds the authority to propose immediate remedial actions through the Office of the Principal. In instances where queries or grievances surface during discussions, the concerned teacher addresses them promptly. Should a student remain dissatisfied, they have the option to report the matter in writing or verbally to the Head of the Department or the Examination Committee.

4. **Timely Resolution:** The Examination Committee ensures the prompt resolution of all reported issues, prioritizing a swift and effective response. Furthermore, students can choose to express grievances during feedback submissions.

This meticulous and comprehensive process underscores the institution's dedication to addressing student grievances related to internal examinations with fairness and efficiency.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Bidhan Chandra College boasts a diverse array of academic programs encompassing Science, Humanities, Commerce, and professional studies. A robust system is in place to effectively communicate program and course outcomes to students. Program objectives and outcomes are meticulously outlined for each course and prominently featured on the college website.

At the onset of each academic year, departmental heads organize meetings to distribute syllabi to faculty members. These sessions are instrumental in shaping Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs). Faculty members, in turn, engage in preview sessions with second and third-

year students, elucidating the anticipated outcomes. Simultaneously, first-year students receive comprehensive explanations about program and course outcomes during dedicated departmental orientations.

In addition to the online repository, Bidhan Chandra College extends information through a detailed prospectus. This brochure serves as a comprehensive guide, offering insights into program specifics, course details, program codes, fee structures, hostel facilities, and other pertinent information. The collective approach ensures transparency, faculty involvement, and effective communication throughout the academic journey, creating an environment conducive to student success.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.bccollegeasansol.ac.in/program_outcome.php
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Bidhan Chandra College employs a dual approach, utilizing both direct and indirect measures to assess the attainment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs). Direct assessments hinge on the thorough evaluation of Internal Assessments and End Semester Examinations, serving as pivotal tools to gauge the realization of outcomes. Departmental meetings scrutinize final results, fostering collaborative efforts among teachers to refine delivery methodologies for enhanced outcomes.

Co-curricular activities, including seminars, workshops, projects, and assignments, play a significant role in the assessment of POs and COs. The college organizes exhibitions where students from various departments showcase their work, incorporating charts and models. Concurrently, departmental projects, integral to the

university curriculum, provide students with practical learning experiences under the guidance of faculty.

Indirect measures involve collecting feedback from outgoing students, teachers, and alumni. This valuable input is meticulously analyzed to measure the attainment of COs. Departments also track the progress of graduates across diverse fields, offering additional insights into the evaluation process.

To leverage data on student performance and learning outcomes for planning, the college employs mechanisms such as result analysis, remedial coaching, identification of weak and advanced learners, and a robust feedback system.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

838

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution

may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.bccollegeasansol.ac.in/images/Report/STUDENT%20SATISFACTION%20SURVEY%20-%202022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.62

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Research and Innovation Cell at the institution is driven by a set of comprehensive aims and objectives. It strives to instill a robust research culture among both faculty and students, fostering an environment that values intellectual exploration. The cell actively promotes research collaborations on national and international fronts, encouraging partnerships with government agencies, universities, and research institutes. Furthermore, efforts are made to establish connections with various funding agencies to facilitate sponsored research initiatives.

In tandem, the cell organizes a spectrum of academic events, including national and international conferences, seminars, workshops, lectures, and webinars. This serves as a platform for intellectual exchange and knowledge dissemination. Additionally, there is a dedicated focus on promoting research publications in esteemed journals to contribute to the academic discourse.

The Entrepreneurship Development Cell, established in 2017, is designed to expose students to real-world industrial challenges through internships and localized training. This student-centric approach involves initiatives such as special lectures, seminars, science model exhibitions, field visits, industry excursions, on-campus placements, and cultural programs. The institution also ensures faculty and students have access to cutting-edge facilities, including high-speed internet and subscriptions to e-journals through INFLIBNET-linked libraries.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

20

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS unit of the college has embarked on a noteworthy venture by adopting two villages, DUBEY PARA (2 km away) and GARGARDANGA in Kalipahari (10 km away), for extensive yearlong activities. This initiative is centered on raising awareness about crucial aspects such as health, sanitation, cleanliness, and tree plantation.

Regular special camps organized by the NSS unit include health check-ups with remedial assistance, facilitated by the active participation of district hospital doctors. Swachhata Abhiyan, a campaign promoting cleanliness, is a recurring feature, along with dedicated efforts towards tree plantation, focusing on the nurturing and maintenance of saplings.

The Internal Complaint Cell of the college plays a pivotal role in sensitizing students to issues of gender bias, women empowerment, and the imperative need for fostering an inclusive and equal academic environment.

Addressing ecological concerns, the Eco Club of the College organizes environmental awareness programs through rallies and street plays. Over the past five years, the NCC and NSS units have actively engaged in 'Cleanliness Drives' and tree plantation programs, contributing significantly to the restoration of ecological balance. This multifaceted approach underscores the college's commitment to holistic development, community engagement, and environmental sustainability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

59

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1610

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

52

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution encompasses a vast campus spanning 20.55 acres, including the Annexe Campus. Two main blocks house 55 expansive classrooms, featuring a smart classroom with essential infrastructure, 10 ICT-enabled classrooms, 10 science laboratories, and a specialized Chemistry Research Lab. Ramps ensure accessibility on all floors.

The campus provides purified and cooled drinking water for all, and each floor is equipped with ladies' toilets, along with separate facilities for staff and students. The college auditorium, accommodates around one hundred attendees for various events.

Common rooms for boys and girls are well-equipped with amenities such as carom boards, Table Tennis boards, and toilets. The institution boasts a robust internet connectivity of 50 Mbps, ensuring seamless online activities.

The library spans a well-furnished 395.38 sq. mt. area, fully automated with separate reading halls for students and faculty. It houses an extensive collection of 35,988 text and reference books,

complemented by 4 journals and 9 newspapers. Additionally, an enriched e-library is accessible through the institution's website.

Environmental consciousness is evident through the use of a Green Generator (100 KVA power GENSET) and LED lamps in laboratories, classrooms, and other areas, showcasing the institution's commitment to power efficiency and sustainable practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution is dedicated to providing state-of-the-art facilities for cultural and sports activities, enhancing its physical infrastructure across the expansive 20.55-acre campus, including the Annexe Campus. A meticulously maintained playground of 2400 sq. mt., equipped with galleries in the main campus, serves as a versatile space for football matches, cricket matches, athletic events, and regular practices for both current and former students.

Indoor game facilities, including carrom and table tennis, are available for students (both boys and girls) and the teaching and non-teaching staff. The Seminar Hall, accommodating 100 attendees, hosts various events, while the Open Theatre in the Annexe Campus caters not only to the institution but also to the local community for cultural activities.

Throughout the year, the institution orchestrates a diverse range of cultural activities, including the Freshers' Welcome Ceremony, Saraswati Puja, Annual Cultural Competitions, Teachers' Day, Foundation Day of the college, and commemorations of significant days.

In the sports arena, the institution conducts an Annual Sports Meet, Inter-Departmental competitions, and engages in sports like badminton, football, cricket, and indoor games. Additionally, the institution features a fully modernized Gymnasium and separate Common Rooms for both boys and girls.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

81.11

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library at the college employs the fully automated Integrated Library Management System (ILMS) named SOUL, operating on its latest version, SOUL 3.0, since its installation in 2013. The software facilitates the accession of library books and streamlines various functions. Notably, the introduction of book circulation through SOUL in 2015, utilizing bar-coding and member card generation machines, has further enhanced the library's efficiency.

The library prioritizes user-friendly access, providing an open access system for maximum utilization of its extensive collection of 35,988 books, arranged according to the 23rd edition of Dewey Decimal Classification (DDC). Regular maintenance of shelf order ensures a hassle-free experience for users in accessing resources. The Online Public Access Catalog (OPAC) allows users to search for books within the library, and the library website extends this capability beyond its physical confines.

Looking ahead, the library has both short-term and long-term plans. In the short term, there's a vision to establish a reprography section, while the long-term plans include creating a Group Discussion Zone and implementing a Book Bank. These initiatives reflect the library's commitment to continuous improvement, technological integration, and expanding services to cater to the evolving needs of its users.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above
File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
0.47855	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
3048	

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has consistently prioritized the improvement of its IT infrastructure and facilities. A well-established mechanism is in place for the ongoing evaluation and enhancement of the information technology infrastructure .

Several significant upgrades have been implemented, such as the expansion of ICT-enabled classrooms from 4 to 10 and the establishment of a state-of-the-art smart classroom with comprehensive infrastructure. The college has substantially increased its WiFi internet connectivity bandwidth from 22 Mbps to 50 Mbps. Moreover, there has been a notable augmentation in computer resources, including 93 desktop computers, 6 laptops, 14 printers, and two scanners.

The adoption of Google Workspace for Education has significantly elevated the user experience in the teaching-learning processes, particularly during the current online teaching practices necessitated by the pandemic. The institution has invested in licensed operating systems like Windows and Ubuntu, along with licensed MS Office software. Additionally, various free software applications are available in the Science and Commerce departments.

The college operates a fully automated library with SOUL 2.0.0.14 software, streamlining library management, and has integrated specialized software for conducting internal examinations and managing admissions. These initiatives collectively signify the institution's proactive stance in embracing technological advancements for enhanced efficiency and overall progress.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

88

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

41.74

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our institution has established a comprehensive system and procedures aimed at maintaining and maximizing the utilization of available facilities. At its core, the system emphasizes key principles to ensure efficiency:

1. **Scheduled Planning:** Activities related to teaching and learning are pre-scheduled, promoting organized and systematic execution.
2. **Interdepartmental Coordination:** There is a strong emphasis on fostering proper coordination among various interconnected departments to enhance overall efficiency.
3. **Space Optimization:** The institution strives to optimize the utilization of available space, ensuring it meets the diverse needs of the academic environment.
4. **Vigilant Maintenance:** A proactive approach is taken towards maintenance, ensuring swift responses to repairs, remodeling, or replacements as needed.

The implementation of these principles is overseen by various sub-committees, each assigned specific responsibilities aligned with the standard operating procedures for maintenance and utilization.

Through these dedicated committees and well-defined roles, our institution ensures a systematic and organized approach to maintenance and utilization, creating an optimal learning environment for all.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
1631	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
312	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

542

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

542

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

87

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

79

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution places a strong emphasis on student involvement and their representation across various committees and decision-making bodies. Several organizations and platforms, such as NSS,

NCC, Women's Cell, Eco Club, have been established to organize diverse co-curricular activities, ensuring active participation and representation of students. These platforms not only facilitate student engagement but also act as channels for disseminating crucial information.

Student representatives play a vital role in keeping their peers informed about official decisions, government and non-governmental scholarships, exemptions from college fees, minority scholarships, and more. They also contribute to creating awareness about the institution's stringent anti-ragging policies and its zero-tolerance approach to women harassment.

In addition, representatives from the hostel take initiative in addressing grievances related to food, accommodation, hygiene, and safety. While current government regulations have temporarily suspended elections to the Students' Union, the institution is committed to ensuring adequate student representation in various committees and decision-making bodies. This commitment underscores our belief in creating a student-centric environment, valuing their contributions, and actively involving them in shaping the institution's policies and activities.

File Description	Documents
Paste link for additional information	https://www.bccollegeasansol.ac.in/college_events.php
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

29

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Bidhan Chandra College's Alumni Association, recently registered under the Societies Registration Act, 1860 (XXI of 1860), signifies a formal acknowledgment of the enduring contributions made by alumni to the institution's progress. The alumni have played integral roles across various dimensions of the college for an extended period, showcasing a profound commitment to their alma mater.

Prominent instances of their significant contributions include:

- 1. Generous Contributions during Award Ceremonies:** Alumnae have consistently demonstrated their commitment by making generous contributions during award ceremonies, recognizing and supporting the accomplishments of current students.
- 2. Support in Small-Scale Industries:** Alumni engaged in small-scale industries contribute by providing essential equipment, including JCBs, tractors, and rollers, to the college at nominal rates.
- 3. Motivation and Guidance:** Alumni actively engage in motivating and guiding current students, serving as resource persons in webinars and offering valuable counsel on career paths.
- 4. Representation in Governance:** Several alumni, elected as public representatives, play active roles in addressing local issues and participating in the college's governance,

providing invaluable feedback for administrative decisions.

The formal registration of the Alumni Association solidifies the enduring and multifaceted support alumni extend to Bidhan Chandra College, underscoring their lasting influence on the institution's advancement and prosperity.

File Description	Documents
Paste link for additional information	https://www.bccollegeasansol.ac.in/alumni.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION: Our guiding motto, "sa vidya ya vimukttaye," translates to "Knowledge Liberates."

MISSION:

- **Spreading Higher Education:** Extend higher education opportunities in areas marked by rural and industrial backwardness.
- **Prioritizing Education:** Give precedence to the education of women, minority groups, Scheduled Tribes, Scheduled Castes, and other vulnerable sections of society.

- **Promoting Inclusivity:** Appreciate and respect all faiths, foster self and community development, and promote harmony.
- **Value-Based Education:** Promote education grounded in values, aiming to create responsible individuals.
- **Creating a Conducive Learning Environment:** Establish an environment conducive to the pursuit of higher knowledge, relevant skills, and experiential learning.
- **Ecological Awareness:** Promote awareness on ecological and environmental issues, fostering a sense of responsibility towards the environment.
- **Social Sensitization:** Sensitize students to socio-economic issues, with a particular focus on human rights and gender-related matters.

To realize our institutional vision and mission, the governance structure maintains an open and interactive environment. Day-to-day college governance is facilitated through various committees, with decentralized management being the backbone of this system. These committees include teaching, non-teaching, and administrative representatives, alongside external experts, each focusing on specific areas of concern. This collaborative approach ensures a comprehensive and inclusive strategy towards achieving our educational objectives.

File Description	Documents
Paste link for additional information	https://www.bccollegeasansol.ac.in/mission_vision.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college emphasizes operational autonomy for its departments

and committees, fostering a decentralized administrative system for smooth functioning. Key features of this approach include:

1. **Principal's Role:** The Principal, also serving as the Secretary of the Governing Body, oversees the governance of the institution, ensuring a comprehensive and collaborative management structure.
2. **Academic Decision-Making:** The administration actively seeks advice from the academic committee and the Teachers' Council, incorporating diverse perspectives on various academic affairs.
3. **Committee Decision-Making:** Various committees, in consultation with the Principal, autonomously make decisions regarding co-curricular, extra-curricular, and extension activities, taking responsibility for their planning and implementation.
4. **Participative Management Culture:** The institution fosters a culture of participative management by involving staff members in numerous administrative roles, encouraging collaborative decision-making.
5. **Decentralized Structure:** The college has implemented a decentralized structure for decision-making, empowering Heads of Departments to conduct day-to-day operations within their departments. They, along with senior colleagues, handle workloads, create timetables, plan departmental activities, scrutinize and recommend equipment purchases, organize study tours, field trips, industrial visits, and arrange internships and on-the-job training.

File Description	Documents
Paste link for additional information	https://www.bccollegeasansol.ac.in/6.2.2_doc.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College employs a comprehensive set of strategies to enhance quality across various facets:

Teaching & Learning Process:

1. Online Admission Process:
2. Merit-Based Admissions:
3. Online Notices:
4. Online Internal Examination System:
5. Orientation Program: Newcomers undergo an orientation program to familiarize them with the intricacies of the Choice-Based Credit System (CBCS).
6. Advanced Learning Facilities: The college provides technology-based learning facilities, including smart classrooms and LCD projectors.
7. Wi-Fi Campus: The entire college campus is Wi-Fi supported.
8. Infrastructure Development:
9. Seminars, Webinars, and Educational Excursions: National and international seminars, webinars, and educational excursions enhance exposure and knowledge.
10. Remedial and Special Classes:

Sports, Culture, and Ethics:

- Regular sports events and yoga camps are organized to foster physical and mental well-being.
- Commemoration of national importance days.
- Celebrations of local and national festivals.
- Cultural competitions to encourage artistic expression.

Extension Activities:

1. Active NSS and NCC Units: Both NSS and NCC units play an active role in community service and awareness programs.

2. **NCC Participation:** The NCC wings participate in state and regional parades, special camps, and awareness campaigns, including Swachhata Abhiyan in adjacent areas.
3. **NSS Engagement:** The NSS unit engages in various awareness campaigns, blood donation camps, tree plantations, and other community-oriented activities.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.bccollegeasansol.ac.in/images/Rules/1714044154Strategicplan%20and%20Perpective%20Plan.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of Bidhan Chandra College reflects a democratic governance model that involves various bodies and committees for effective functioning.

Governing Body (GB):

- The GB primarily focuses on policy matters, formulating policies for infrastructure and academic development.
- Policies related to academics, workload, purchases, maintenance, admissions, discipline, curricular, and extracurricular aspects of the college are subject to UGC and KNU provisions and ordinances.

Administrative Set Up:

- The President of GB and the Principal, serving as the Secretary of GB, form the core of the administration.
- Day-to-day functioning is managed by the Principal, assisted by a team comprising HODs, the IQAC Coordinator, the Teachers' Council Secretary, the Non-teaching Council

Secretary, the Head Clerk, and the Accountant.

Functions of Various Bodies:

- Sub-committees under the Governing Body handle academic, workload, purchase, maintenance, admission, discipline, curricular, and extracurricular aspects, adhering to UGC and KNU guidelines.

Service Rules, Recruitment, and Promotional Policies:

- Service rules and procedures follow the guidelines outlined in the Kazi Nazrul University Statutes and the rules of the State Government.

Grievance Redressal Mechanism:

- An effective Grievance Redressal Mechanism is in place, encompassing the Internal Complaint Cell, Prevention of Sexual Harassment Committee, and an Anti-Ragging Committee.

File Description	Documents
Paste link for additional information	https://www.bccollegeasansol.ac.in/index.php
Link to Organogram of the institution webpage	https://www.bccollegeasansol.ac.in/6.2.2_doc.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Bidhan Chandra College implements various welfare measures to ensure the well-being and financial security of its staff:

1. **Group Life Insurance:**
2. **Provident Fund Facility:**
3. **Sasthya Sathhi Scheme:** State-aided college teachers and casual non-teaching staff are included under the "Sasthya Sathhi" scheme by the Government of West Bengal.
4. **PF Loans:** Substantive staff members have smooth access to Provident Fund (PF) loans, offering financial strength.
5. **Festival Bonus:** Eligible non-teaching staff receive festival bonuses.
6. **Leave Policies:** All staff members enjoy leaves as per government norms.
7. **Timely Promotions:** The college administration prioritizes the timely promotion of all staff members.
8. **Gym and Yoga Centre:** Facilities like a gym and yoga center are provided to promote physical fitness, mental well-being, and holistic development among staff.
9. **Cooperative Credit Society:** The College has a Cooperative Credit Society that offers hassle-free loans to full-time teaching and non-teaching staff members.

10. **Staff Quarters:** Limited accommodation is provided within the college campus for teachers and non-teaching staff.

11. **Cultural Celebrations:** Various recreational programs, including the Annual Cultural Programme, Teachers' Day, Basanta Utsab, and picnics, are organized for the enjoyment of staff members.

These welfare measures contribute to creating a supportive and conducive environment for the staff, addressing their financial, physical, and cultural well-being.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

25

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

15

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution follows a meticulous approach to faculty performance appraisal through the PBAS (Performance-Based

Appraisal System), adhering to UGC regulations of 2010 and subsequent amendments, with the latest regulations of July 18, 2018, serving as the current benchmark for teacher promotions.

The IQAC (Internal Quality Assurance Cell) plays a pivotal role in aligning with the latest government resolutions of the state for faculty placements and pay fixation, in accordance with the current Government Order (GO) of the Government of West Bengal.

For faculty members, the IQAC team conducts a thorough check and verification of all academic activities. Only when the team is satisfied, the Coordinator forwards the documents to the Principal, who then submits promotion cases to the Governing Body/Administrator.

The performance appraisal for non-teaching staff is in accordance with the current rules stipulated in various relevant orders from the Government of West Bengal.

Annual feedback from current students is collected for teachers, and the IQAC systematically analyzes this feedback statistically. The results inform the Principal, who can appreciate and provide necessary encouragement to the faculty.

The institution ensures its commitment to quality through regular academic and administrative audits conducted by external agencies, the affiliated university, and government bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution prioritizes transparency in financial transactions, conducting a comprehensive internal financial audit at the end of each financial year. Key aspects of the financial audit process include:

- **Annual Internal Audit:** The institution routinely conducts an annual internal audit of its finances, utilizing the services of a renowned auditor firm approved by the Governing Body (GB). For the financial year 2021-22, the auditor was Debabrata Chakraborty, a Chartered Accountant.
- **Government-Appointed Auditor:** Additionally, a government-appointed auditor performs a final audit of the institutional accounts every year.
- **Vetting and Presentation:** The audited statements and auditor's report undergo scrutiny by the College Bursar and Principal.
- **Presentation to Governing Body:** The audit report is formally presented before the Governing Body of the college.
- **Budgetary Checks:** All projected budgets, income, and expenditures undergo thorough examination in consonance with the accountants and the College Bursar.
- **Computerized Accounting System:** The accounting system is computerized.
- **Audit Procedures and Timing:** The Governing Body has established specific patterns for audit procedures and stipulated timing, ensuring consistency across all institutions under its administration.

Through these measures, the institution upholds a robust and accountable financial system, ensuring compliance with standards, adherence to budgetary plans, and transparency in its financial operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.17

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college, affiliated with Kazi Nazrul University, operates within the framework of the University's Statute, which establishes a structured governance system. Key features include:

- Governing Body:** The highest policy-making body, the Governing Body, ensures adequate budgetary provisions for academic and administrative activities.
- Budget Allocation:** At the start of each session, Heads of Departments (HODs) prepare requisitions for their departments. These are scrutinized and approved by the Finance Sub-Committee, which then allocates funds accordingly.
- Purchase Procedures:** The Purchase Sub-Committee is responsible for the necessary procedures related to any purchases. Effective planning by stakeholders ensures optimal utilization of allocated funds.

4. **Financial Accountability:** Accounts are maintained by the Accountant, and the Principal is accountable for all financial transactions.
5. **Government Funds:** The institution is vigilant in mobilizing funds from various Government schemes to support its initiatives.
6. **Other Sources of Revenue:**
 - Rent from BSNL and THE INSTITUTE OF COMPUTER ENGINEERS (INDIA) for providing college building and facilities.
 - Center charge from the IGNOU study center of the college.

Through this governance and financial management structure, the institution ensures transparency, effective resource allocation, and the ability to capitalize on various funding sources for sustained growth and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since its establishment, the Internal Quality Assurance Cell (IQAC) of the institution has been dedicated to upholding high academic standards and has implemented several innovative measures to achieve this goal. Two notable initiatives include:

1. **Academic and Administrative Audit (AAA):** The IQAC took the initiative to conduct an Academic and Administrative Audit, aiming to assess teaching-learning processes across all disciplines.

2. **Feedback Mechanism:** The institution has implemented a detailed feedback system for students, focusing on institutional parameters such as infrastructure, facilities, curriculum delivery, pedagogy, discipline, environment, staff, and support. Students provide feedback online, and the IQAC analyzes this valuable input. Measures are then taken for necessary reforms and redressal, ensuring continuous improvement.

In addition, the IQAC has spearheaded:

(a) **Extension & Seminar Lectures:**

- The college has organized various Extension and Seminar Lectures, as well as webinars, under the guidance of the IQAC.
- These lectures cover contemporary and popular topics from diverse disciplines, fostering interactive sessions that are open to all.
- Eminent teachers from the university and other research centers deliver Extension Lectures, enhancing students' understanding and enriching their thought processes.

Through these initiatives, the IQAC contributes to the institution's commitment to academic excellence, continuous improvement, and the holistic development of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As a post-accreditation initiative, the Internal Quality Assurance Cell (IQAC) has spearheaded various programs to ensure

comprehensive quality improvements in the institution. Building on significant recommendations from the NAAC Peer Team during the last accreditation in 2016, the IQAC has successfully implemented the following initiatives:

1. Enhanced Feedback Process:

- The feedback process has been thoroughly updated, ensuring a more effective mechanism for communication on actions taken based on feedback.

2. Modernization of Classrooms:

- The institution upgraded a majority of traditional classrooms into ICT-enabled ones.
- Improved Internet Facility:
 - The internet facility has been upgraded to ensure a 50 Mbps WiFi speed across the entire campus.

4. E-Library and Google Workspace:

- Various study materials have been uploaded to the college e-library during the COVID years, facilitating students in their learning process.
- The institution has recently procured the Google Workspace, benefiting both faculty members and students.

5. Mentor-Mentee System:

- Recognizing the diverse socio-economic backgrounds of students, the institution has established an active mentor-mentee system.

Through these initiatives, the IQAC ensures continuous improvement, leveraging technology for an enriched learning environment, and providing support systems for the well-being of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Bidhan Chandra College places significant emphasis on addressing the social roots of gender equity and actively sensitizes its stakeholders to the challenges and concerns related to gender.

1. Curricular Focus:

- **Prescribed curricula in several programs provide a suitable platform for discussions on gender disparities .**

2. Co- and Extracurricular Programs:

- The college organizes various co- and extracurricular programs that highlight the importance of addressing gender concerns .

3. Anti-Sexual Harassment Committee:

- The college has established an Anti-Sexual Harassment Committee to address sensitive issues faced by female students.

4. Campus Security Measures:

- The entire campus is covered by CCTV cameras.

5. Grievance Redressal:

- A suggestion/grievance box is provided in front of the administrative block, and students can also submit grievances online through the college website. An internal complaint committee is established as per the Vishakha guidelines.

6. Dedicated Facilities:

- The college has a separate Girls Common Room and ladies' toilets on all floors, providing a comfortable and inclusive environment for female students.

7. Safe and Inclusive Environment:

- As part of its strategic intents, the college fosters an environment of safety, trust, and mutual respect to ensure equality.

Through these initiatives, Bidhan Chandra College actively strives to create a campus that is safe, supportive, and respectful for all .

File Description	Documents
Annual gender sensitization action plan	https://www.bccollegeasansol.ac.in/images/Rules/1714044210gender.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.bccollegeasansol.ac.in/images/RTI/7.1.1_22-23.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Bidhan Chandra College is committed to maintaining a green and eco-friendly campus, implementing effective waste management measures for various types of waste generated on the premises:

1. Solid Waste Management:

- The college has established a proper system for the separation of all types of solid waste generated on the campus.

2. Liquid Waste Management:

- Liquid waste generated by the college is categorized

into sewage waste and effluent waste from laboratories and the canteen. Additionally, a bio-compost pit has been implemented in the hostel for kitchen waste.

3. Hazardous Chemical Waste:

- Hazardous solid chemical wastes produced in the chemistry laboratories are stored separately. The disposal method, whether burial or incineration, depends on the nature of the waste.

4. E-Waste Management:

- The college has established a system for managing electronic waste (e-waste). Unused or non-functioning computers, printers, and other electronic equipment are collected and stored in an e-storage facility to ensure proper disposal and minimize environmental impact.

The institution places a high priority on cleanliness and environmental sustainability, actively involving faculty and students in waste reduction efforts. The comprehensive waste management practices contribute to the college's commitment to maintaining a clean, eco-friendly, and sustainable campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling

B. Any 3 of the above

Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Bidhan Chandra College is deeply committed to creating an inclusive and diverse environment, implementing a range of measures to ensure equal opportunities and well-being for all members of its community.

Firstly, the institution rigorously follows the reservation policies outlined by the Government of India.

To uphold safety and prevent any untoward incidents, the college has established a Sexual Harassment Cell and an Anti-Ragging Committee. These bodies actively monitor and intervene to create a secure campus environment, prioritizing the safety and well-being of every student.

In line with the college's dedication to inclusivity, special support measures are in place for differently-abled students. Additionally, fee concessions are granted to students from economically disadvantaged backgrounds.

Teachers at Bidhan Chandra College adopt a bi-lingual mode of teaching, accommodating students facing linguistic challenges, thus ensuring that language barriers do not hinder academic progress.

Moreover, the institution actively promotes inclusivity through student participation in various committees, cells, and clubs, fostering a culture of mutual respect. The college's Annual Cultural Fest serves as a melting pot for students from diverse cultures, enhancing the sense of unity. The celebration of 'National Integration Day' annually underscores the college's commitment to unity in diversity and national integration.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Bidhan Chandra College is deeply committed to upholding constitutional values, instilling a sense of social responsibility, and promoting democratic principles.

Through the adoption of the socially and economically backward villages of Dubeypara and Gargardanga, the institution takes

proactive steps to uplift marginalized communities.

In response to the critical need for blood in certain blood banks, the college's students actively participate in voluntary blood donation drives at regular intervals.

Environmental consciousness is a key focus area, with the college spearheading tree plantation programs in and around the campus. The establishment of a Water Conservation Plant further underscores its dedication to environmental sustainability.

The National Service Scheme (NSS) plays a pivotal role in instilling democratic values, with regular activities like 'Swachhta hi Sewa' and 'Swachh Bharat Aviyan' contributing to community cleanliness and well-being.

The college annually commemorates significant national events such as Independence Day, Republic Day, National Youth Day, Netaji Birthday, Ambedkar Jayanti, and Gandhi Jayanti. Through active participation in Youth Parliament competitions, students gain valuable insights into democratic principles and the Indian legal system.

The college also organizes webinars on Intellectual Property Rights to promote awareness, and National Voters Day is observed annually, emphasizing the importance of citizens' rights and responsibilities.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.bccollegeasansol.ac.in/images/RTI/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

A. All of the above

**Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India's rich tapestry of festivals and cultural diversity is a source of pride and recognition globally. Bidhan Chandra College actively endeavors to connect its stakeholders with the cultural heritage of the nation.

The institution annually celebrates a myriad of programs, fostering a sense of cultural identity and communal harmony. Key events include the commemoration of Republic Day and Independence Day, marking significant milestones in India's history. Special attention is given to the celebration of College Foundation Day and the birthday of Bidhan Chandra Roy on July 1st, paying homage to the college's foundation and its visionary namesake.

Other notable celebrations encompass Teacher's Day, Saraswati Puja, and occasions honoring iconic figures such as Gandhi Jayanti, Netaji Jayanti, Vivekananda Jayanti, Rabindra Jayanti, Guru Nanak Jayanti, and Ambedkar Jayanti. The institution actively participates in events like National Science Day, National Integration Day, World Environment Day, Earth Day, International Women's Day, International AIDS Awareness Day, among others.

These celebrations, organized both at the college and departmental

levels, incorporate a diverse range of activities, including competitions, cultural events, awareness rallies, and invited lectures.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1 Title: AWARD CEREMONY

Objectives of the Practice: Offering constructive recognition provides an effective method for fostering progress and encouraging positive conduct among students.

The Context: Encouragement can be a powerful force in propelling a student towards success.

The Practice: Outgoing final semester students receive awards in a modest ceremony.

Evidence of success: The final semester results serve as a reasonable measure of the success of this activity.

BEST PRACTICE-2 Title: GREEN PRACTICE Objective of the practice: As the planet stands on the brink of irreversible climate change due to warming, the consistent adoption of green practices has become an absolute necessity.

The Context: Several major and minor industries present a significant challenge to the environmental conditions of the town.

The Practice: Considering the importance of implementing green initiatives in the institution, several programs and projects were undertaken.

Evidence of success: The landscape is gradually changing, and the diversity of animals within the institution is becoming more apparent with each passing day.

Problems Encountered and Resources Required: The two major challenges encountered during the processes were financial resources and a lack of awareness.

File Description	Documents
Best practices in the Institutional website	https://www.bccollegeasansol.ac.in/images/Best_Practice/7.2.1%20SSR_Best_practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution encourages students to be socially responsible individuals, dedicated to the overall development of the nation, by actively participating in a variety of extension activities and engaging in healthy practices.

Extension Activities:

Upon admission, students are encouraged to join the NSS and NCC units of the institution to actively engage in various social activities. Those unable to do so are encouraged to participate as avid social workers. The institution's extension activities include social awareness programs on relevant issues and assistance to different sections of the neighboring community. During pandemics, students organized various extension programs for the well-being of the locals.

The college aims to create a healthy society beyond its walls through its students, who serve as its ambassadors. In this

regard, the NSS unit has adopted two villages, "Gargardanga" and "Dubeypara," where year-round community services are provided to enhance students' understanding of various segments of society and help them develop as responsible citizens.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To increase the number of add-on courses.
2. To increase number of MOU's with national and international institutions and industry.
3. Intriduction of 'spoken english' course (in process).
4. Establishment of 'Solar Power panel' (in process).
5. To promote sports, cultural and other training facilities.