



Bidhan Chandra College

[Govt. Sponsored] , ESTD :- 1961
Recognized by U.G.C (Govt. of India) and affiliated to the University of Burdwan
Asansol - 4, Dist - Burdwan , West Bengal , Ph : 0341-2283020 / 3058

Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored) , Asansol , held at the IQAC Room at 2.00 p.m 22-11-2016 (Tuesday).

Agenda:

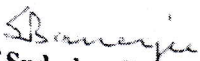
1. Formation of the Drama Training Centre
2. Proposal of the Department of Economics, Chemistry and Geography to set up a soil testing lab and distribution of Soil Health Card to the farmers.

Resolution: 1. IQAC coordinator Prof Sudeshna Banerjee recommends that as per NAAC guidelines for the internal quality advancements of our students a Drama training centre should be formed in association with some reputed theatre group. It is informed by Dr Subhadeep Ray, member IQAC and coordinator of the dept of English, that Asansol Repertory Theatre, a theatre troupe of national reputation is interested to collaborate with the Dept of English of this college in initiating training in skills of modern drama for potentially talented and interested students. It is resolved that a new centre in the above purpose, named "BCC Centre for Excellence in Theatre" be formed as a collaborative project of Dept of English of the college and ART, Asansol. The centre would serve four basic objectives, a) arranging classes on dramatic techniques b) organizing workshop and performance c) encouraging and supporting research interest in regional theatre d) making students familiar with modern productions.

Further resolved that the Principal would be the honorable Patron of the centre, and roles of Joint-Directors would be performed by Mr Swapan Biswas of ART, Asansol and Dr Subhadeep Ray.


It is decided by the Committee that a very minimum yearly and monthly fee would be taken from students-members. Resolved that the proposal may be submitted to the Governing Body for Final Approval.

Resolution: 2. The year 2015 was the International Year of Soil. IQAC welcomes the proposal for collaborative project of setting up of a soil testing lab and distribution of Soil Health Card in this institution under the supervision of these departments and resolves that the proposal may be submitted to the Governing Body for Final Approval.


Prof Sudeshna Banerjee
Coordinator, IQAC

ATTESTED


Principal
Bidhan Chandra College
Asansol


Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol-4



Bidhan Chandra College

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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored) , Asansol , held at
the IQAC Room 3.00 p.m on 23.12.16

Agenda:

1. Beautification of the college campus
2. Sending the final bills to the Bangalore headquarter of NAAC

Resolutions:

1. The members of IQAC unanimously resolve that necessary steps have to be taken in order to further beautify the campus of the institution as per the recommendation of the Beautification Committee. This is in continuation with the already started project of creating an eco-friendly campus. It is resolved that the IQAC along with the beautification committee will supervise the process in consultation with specialized persons in the field.
2. The IQAC coordinator informs the house that final bills regarding the NAAC peer team visit are ready to be sent to the Bangalore headquarter of NAAC; all the members request the co-coordinator to mail the same to the proper destination.

Sudeshna Banerjee
Prof Sudeshna Banerjee
Coordinator, IQAC

FW
Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol-4

ATTESTED

Pr
Principal
Bidhan Chandra College
Asansol

Asansol



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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored) , Asansol , held at
3.00 p.m 10.01.2017 at IQAC room.

Agenda:

1. Post NAAC Initiative
2. To pursue the promotion case of teachers
3. To introduce the different policies.
4. Skill Development of the NTS

Resolution:

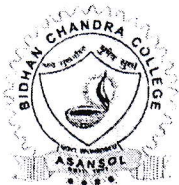
1. The members of the IQAC unanimously resolve that after the successful competition of the NAAC peer team visit at the college, the post-NAAC activities should be initiated immediately keeping in mind the suggestions given by the NAAC peer team.
2. It is observed that promotion to the next scale is due for a number of teachers, and resolved that the IQAC would pursue the college authority and support the concerned teachers in preparing required documents for their promotion.
3. IQAC Coordinator with the help of IQAC members structured the Policies regarding following matters:
 - (i) Maintenance of water bodies and its distribution.
 - (ii) Divyagan Students.
 - (iii) Make and keep the campus clean and green.
 - (iv) RTI, ICC and Anti-ragging.The policies have been forwarded to Governing Body for approval.
4. IQAC proposes for a skill development workshop for non teaching staff specifically to make them aware about requisite software which are of immense use in the educational arena.

Sudeshna Banerjee
Prof Sudeshna Banerjee
Coordinator, IQAC

ATTESTED

[Signature]
Principal
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Dr. Falguni Mukhopadhyay
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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored) , Asansol , held at
the IQAC Room at 2.00 p.m 04-03-2017

Agenda:

1. Placement of NAAC accreditation Result
2. creation of new posts in the departments of Geography and Botany
3. Construction of new class rooms
4. Introduction of short-term courses
5. Introduction of post graduate courses in multiple subjects

Resolution:

1. The IQAC Coordinator places the result of NAAC Accreditation in front of other members of the body. The IQAC expresses its satisfaction in successfully completing the process of the first cycle of NAAC; and takes the opportunity to convey deep gratitude to the different wings of the college. It is, however, resolved that the college, having entered into the NAAC process, must take extra initiative to better its performance in the next cycle.
2. It is resolved that the IQAC would request the college authority to take initiatives to create posts of assistant professors on substantive basis in the departments of Geography and Botany.
3. This resolved that the college authority be approached to take steps for construction of new class rooms. as there has been a long standing dearth of class rooms in face of the courses studied in the college.
4. Following the proposals and suggestions of the NAAC peer team it is resolved that initiative be taken to introduce short term interdisciplinary courses in the college.
5. Following the proposals and suggestions of the NAAC peer team it is resolved that initiative be taken to introduce post graduate courses in a number of courses, and the IQAC congratulates the Department of English for successfully running the PG course amidst multiple difficulties.

Sudeshna Banerjee
Prof Sudeshna Banerjee
Coordinator, IQAC

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Dr. Falguni Mukhopadhyay
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proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored) , Asansol , held at
p.m 22.03.2017 at IQAC room.
nda:

1. Purchase of necessary books and equipments
2. Hosting inter- college sports of the K.N.U

solution:

1. To address the long standing demand of the faculty members and students of different departments of all the streams of the college, it is resolved that the college authority be approached for necessary permission to allow the individual departments to submit their requisitions for purchasing books, journals and equipments within a dead line, and sanction money for this purpose. The IQAC would supervise the process.
2. IQAC requests the college authority to host the inter college tournament of K.N.U.

Sudeshna Banerjee
Prof Sudeshna Banerjee
Coordinator, IQAC

Dr. Falguni Mukhopadhyay
Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
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[Signature]
Principal
Bidhan Chandra College
Asansol

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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored) , Asansol , held at
2.30 p.m 21.04.2017 at IQAC room.

Agenda:

1. Online Admission procedure for the session 2017-2018
2. Miscellaneous

Resolution:

1. This is resolved that necessary steps be taken in consultation with the administration, teaching and non-teaching staff to set the rules and regulations for the admission of new students in different streams for the academic session 2017-18 under the Government guidelines regarding this, and to conduct the process in the most apt manner. IQAC recommends for online admission like previous years. The Admission sub-committee of the college be approached to initiate the entire process.
2. There is no more agenda to discuss.

Sudeshna Banerjee
Prof Sudeshna Banerjee
Coordinator, IQAC

Dr. Falguni Mukhopadhyay
Principal
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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored), Asansol, held at
2.30 p.m 03.06.2017 at IQAC room.

Agenda:

1. Resignation of Sudeshna Banerjee from the position of the IQAC coordinator.
2. Construction of parapet wall and guest house in Girls' Hostel
3. Utilization of vacant land outside the college campus.
4. Misc

Resolution:

1. Professor Sudeshna Banerjee tenders her resignation from the position of the IQAC coordinator on the ground of personal problems. The IQAC congratulates her for the successful tenure as the coordinator, within which the college was for the first time accredited by the NAAC after the successful completion of the first cycle.
2. IQAC requests the college authority for the construction of parapet walls and Guest House in the Girls' hostel.
3. This is resolved that the college administration be approached for fruitful utilization of the vacant land outside the campus.
4. Misc:
 - (a) Prof. Sreemanta Sarkar, member of IQAC, pointed out the importance of students' feedback. Prof. Sarkar was requested to form a questionnaire of this feedback and the Departmental HODs are requested to complete the process.
 - (b) Prof. Sarkar, member of IQAC, also pointed out that to promote research and innovation activity a monitoring committee is needed. The house accept the proposal and primarily decided that
 - i) Principal
 - ii) Dr. Subhdeep Ray of English Department
 - iii) Dr. Sujit Kumar Bera of Chemistry Department
 - iv) IQAC Co-ordinator

will be the member of the said Research Committee. This decision will be finalized after the approval of Governing Body.

Sudeshna Banerjee
Prof Sudeshna Banerjee
Coordinator, IQAC

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Principal
Bidhan Chandra College
Asansol

[Signature]
Dr. Falguni Mukhopadhyay
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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored), Asansol, held at the IQAC Room 3.00 p.m on 02.08.17

Agenda:

1. Introduction of the IQAC members.
2. Blood Donation Camp to be organized by the NSS
3. To consider the feedback report.


Resolutions:

1. Honourable, Principal and other respected members of the IQAC introduced themselves before the house and expressed their desire to work united for the overall development of the institution.
2. The NSS unit of the college has proposed to organize a Blood Donation camp, and the IQAC appreciates this effort. Resolved that the camp be organized under the banner of NSS and with the necessary support and permission from the college authority.
3. IQAC Coordinator placed the feedback report. As per report, students demanded new courses on Taxation, Finance, Tally training. Students also demanded for more sports and gym equipments. Considering theses feedback, IQAC coordinator already requested the Governing Body for introduction of Taxation and Finance in this academic session with approval of affiliating university.


Prof Sreemanta Sarkar
Coordinator, IQAC

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Principal
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Dr. Falguni Mukhopadhyay
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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored), Asansol, held at the IQAC Room 3.00 p.m on 14.11.17

Agenda:

1. Promotion of sports activities among students, teachers and non-teaching staff
2. Installation of CCTV and Biometric Attendance System
3. To consider the Finance (H) Course.


Resolutions:

1. The IQAC notices with great pleasure that all the three internal wings of the college, students, teachers and non-teaching staff, have been showing great enthusiasm in sports activities and college has been doing consistently well in various competition of sports and games. In this context, it is unanimously resolved, that steps be taken to promote various sports activities among internal stake holders of the institution. It is decided that the college authority will be requested to construct a well equipped Badminton court. As a number of students are reported to be appealing for Basketball court, it is also resolved that the college authority will be requested to meet the demand.
2. Resolved that following the direction of the State Government and in order to maintain the safety and discipline and regularity, the college authority be requested to take necessary steps for installing CCTVs at different corners of the college, and introducing Biometric Attendance System for the staff.
3. Dept. of commerce informed Principal as well as IQAC co-ordinator that there is insufficient infrastructure for continuing both program Taxation(H) and Finance(H) simultaneously. So, they are able to continue Taxation(H) only. The house understand the matter and request Principal to take necessary action.


Prof Sreemanta Sarkar
Coordinator, IQAC

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Principal
Bidhan Chandra College
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Dr. Falguni Mukhopadhyay
Principal
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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored), Asansol, held at the IQAC Room 2.30 p.m on 10.01.18

Agenda:

1. Setting up of payment gateway for online admission process.
2. Filling up of Vacant non teaching posts of the college
3. Formation of planning board for UGC proposals.
4. Appointment of a support staff for IQAC.

Resolutions:

1. Resolved that steps be taken to set up payment gateway for the smooth functioning of the online admission process.
2. Resolved that the college authority be requested to proceed to appoint non-teaching staff in the vacant posts.
3. Resolved that a planning board be formed in order to submit Proposal to the U.G.C for 'Block Grant' and for Building Grant.
4. Resolved that college authority be approached to appoint a support staff with computer skill for IQAC work.

S. S. Sarkar

Prof Sreemanta Sarkar
Coordinator, IQAC

Dr. Falguni Mukhopadhyay

Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
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[Signature]
Principal
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P. S. Sarkar

S. S. Sarkar



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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored) , Asansol , held at
QAC Room 2.30 p.m on 14.03.18

Agenda:

1. Setting up of a central computer laboratory.
2. Introduction of Merit Scholarship for each department.
3. Introduction of computer course in collaboration with DOEACC.

Resolutions:

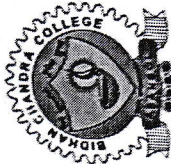
1. Resolved that the college authority be requested to take steps be taken to set up a central computer laboratory and specialized help be taken in this matter.
2. Resolved that the college authority be requested to introduce merit scholarship for students of different disciplines.
3. Principal opines that certain job oriented computer courses be introduced for all the students of this institution. He further informs that he approaches DOEACC a Government of India recognized institution, to introduce this course, at a very concessional rate, for the students of this institution as a part of their CSR. All members of the IQAC unanimously accepts this proposal and requests the college authority to introduce computer course, in collaboration with DOEACC at the earliest. It is further resolved that there must be special concession for minority and girls students.

S. S. Sarkar
Sreemanta Sarkar
Coordinator, IQAC

ATTESTED

[Signature]
Principal
Bidhan Chandra College
Asansol

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Dr. Falguni Mukhopadhyay
Principal
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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored), Asansol, held at
the IQAC Room on 17-05-2018 at 4.00 pm

Agenda:

1. Progress of AQAR, 2017-2018
2. Miscellaneous

Resolutions:

1. The coordinator of the IQAC updates the members of the cell and also the Principal the progress and the latest stage of the AQAR of the college of the session 2017-2018. According to the coordinator's report the completion of the AQAR of the said session is in full swing and with the active participation of the members of the IQAC as well as different wings of the college the AQAR is likely to be successfully completed within the stipulated time period. The body of the meeting reviews separate parts of the AQAR and classifies the tasks yet to be done. Resolved that the AQAR must be completed at every respect and submitted by time. The IQAC is committed to complete it with all urgency.
including student feedback
2. Different academic, and infrastructural issues for the development of the college are suggested and discussed.

ATTESTED

Principal
Bidhan Chandra College
Asansol

Prof Sreemanta Sarkar
Coordinator, IQAC

Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
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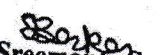
Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored), Asansol, held at the IQAC Room on 07-07-2018 (Tuesday) at 2.30pm

Agenda:

1. Commencement of classes of the new session.
2. Organization of IQAC initiated national/ state level seminars/ workshops of various departments.
3. Assessment and follow-ups of post-submission of AQAR 2017-18.
4. Proposal for the construction of new academic buildings.
5. Blood donation camp of NSS
6. Proposal for purchase of books and equipments.


Resolutions:

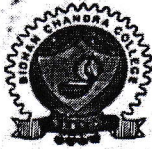
1. Resolved that like every year all the arrangements for the commencement of classes of the new session be made available in proper coordination between different wings/ departments/ committees/ concerned individuals under the overall supervision of the college authority.
2. Resolved that the IQAC will take initiative to organize national/ state level seminars/ workshops of various departments of the college.
3. Resolved that the IQAC will continuously review and assess the NAAC activities after the successful submission of AQAR of 2017-2018. The members of the IQAC congratulate the chair-person and the coordinator for successful completion and submission of the AQAR within the scheduled time period.
4. Considering the inadequacy of class rooms to accommodate the classes of all semesters it is resolved that a proposal for the construction of a new building will be submitted to the college authority.
5. Resolved that an IQAC initiated Blood Camp will be organized on 01.10.2018 by the NSS wing of the college.
6. Resolved that a proposal for the purchase of a new books and equipments to cater the requirements of CBCS system will be submitted to the college authority.


Prof Sreemanta Sarkar
Coordinator, IQAC

ATTESTED


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Dr. Falguni Mukhopadhyay
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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored) , Asansol , held at the IQAC Room on 20-11-2018 (Tuesday) at 3.00pm
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Agenda:

1. Organization of a workshop on NAAC
2. Organization of IQAC initiated Science Fair.
3. Considering the prospected dates of the College Social.
4. Considering the proposals of Departments of Hindi, Chemistry, Physics, Philosophy and Sanskrit to organize seminars on various topics.
5. Considering up-gradation of the website of the college.


Resolutions:

1. Resolved that a Workshop on NAAC in view of the changes introduced in the accreditation process will be organized for the internal stakeholders of the college on 19-12-2018
2. Resolved that the IQAC will take initiative to organize a Science Fair for school students under the guidance of the science departments of the college.
3. Resolved that the college authority be requested to hold college social in the last week of November.
4. Considering the proposals of the said departments to organize seminars on various topics the members of the IQAC express great satisfaction, and it is resolved that the proposed seminars will be organized by maintaining a schedule to accommodate all the applying departments. The IQAC is ready to extend all the supports to respective departments in this regard. The members of the IQAC also gratefully acknowledge the primary initiative of the Principal of the college to run such a project.
5. It is noticed by the IQAC that the official website of the college requires immediate up-gradation and resolved that the college authority will be requested to instruct the concerned persons to upgrade the website as soon as possible.

Prof Sreemanta Sarkar
Coordinator, IQAC


Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol-4

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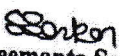
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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored), Asansol, held at the IQAC Room on 25-01-2019 (Friday) at 2.30pm


Agenda:

1. Commencement of even semester classes
2. Organization of a staff incentive programme.
3. Management of Online admission process for the new session.
4. Considering the proposals of Departments of Bengali and Economics to organize seminars on respective disciplines.


Resolutions:

1. Resolved that like every year all the arrangements for the commencement of classes of the even semester classes be made available in proper coordination between different wings/ departments/ committees/ concerned individuals under the overall supervision of the college authority.
2. Resolved that the IQAC will take initiative to organize a staff incentive programme on 31.01.19.
3. Resolved that all necessary steps are to be taken for the proper conduct of the online admission of new students.
4. Considering the proposal to organize seminars by the departments of Bengali and Economics resolved that both seminars will be organized with all the supports extended to the concerned departments.


Prof Sreemanta Sarkar
Coordinator, IQAC


Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol-4

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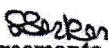
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Proceedings of the meeting of the IQAC of Bidhan Chandra College (Govt. Sponsored), Asansol , held at the IQAC Room on 21-05-2019 (Tuesday) at 2.30pm

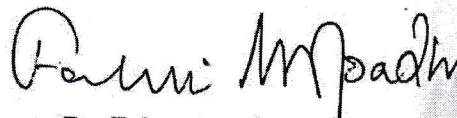
Agenda:

1. Proposal to open a Nursing Training Course
2. Submission of AQAR 2018-19
3. Organization of the science fair by utilizing government fund.

Resolutions:

1. Principal places the proposal given by Rural Development and medical Development Mission Of India (REMD) to open a Nursing training Course in our college. All members of the IQAC unanimously accept this proposal and resolves that Governing Body be approached to open this course from the next academic session.
2. Resolved that AQAR for 2018-2019 will be submitted by July 2019.
3. IQAC coordinator tables the proposal of the science fair organizing committee regarding the organization of science fair from the grant received from DHESTBT, Government of West Bengal. All members of the IQAC welcome this initiative and resolves that the organizing committee be asked to conduct the science camp for school students by July 2019.


Prof Sreemanta Sarkar
Coordinator, IQAC


Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol-4

ATTESTED



Principal
Bidhan Chandra College
Asansol

Resolution of the IBAC Meeting held on 14-6-19

Agenda 1: Submission of students feedback form.

Resolution: IBAC Coordinator informs before the house that feedback form and student satisfaction survey forms has already been distributed to all HODs to ~~collect~~ obtain the students' feedback and their impression regarding the course, curriculum, performance of the department and of individual teachers and also of the overall functioning of the college in the form of student satisfaction survey. HODs are requested by the house to submit feedback form and SSG form to their ~~respective~~ earliest possible convenience.

It has been further resolved that IBAC members will analyse the feedback received through SSG and feedback form to meet the expectations of the students on various aspects of the college and provide guidelines regarding academics and administrative issues on the basis of the information received from the students.

Agenda 2: Submission of relevant information

Resolution: Honourable Principal informs before the house that ~~As per~~ the task of preparing ABAR-2018-19 is already in progress and opines that active cooperation and involvement of all members of the institution is essential to complete this task. The House agrees with this opinion and it is resolved that the respective HODs and other faculties will provide necessary information as and when required by the IBAC.

ATTESTED

V. Sen

[Signature]
Principal
Bidhan Chandra College
Asansol

Members present : Meeting held on 2/9/19 at 4 P.M

- 1) J. Agim Inqumamro 2/9/19 ✓
- 2) S. Sarkar 2/9/19
- 3) A. Ben
- 4) A. K. Das
- 5) S. Sarkar
- 6) S. Sarkar 2/9/19
- 7) S. B. 2/9/19
- 8) J. Agim Inqumamro 2.9.19
- 9) Anil Kumar Tripathy 02.09.2019
- 10) S. Sarkar 02.09.19
- 11)

Agenda: 1: ABAR 2018-19.

Resolution: IBAC Coordinator submits the draft ABAR 2018-19 before the house and seeks the opinion of the honourable members. After a careful scrutiny the members opine that the draft is well prepared but some observations are needed to be included. The Coordinator and other members unanimously resolve to include these observations and decide to sit together again in the last week of September to consider the final draft.

Agenda 2: TO Consider the recruitment of a office assistant working w.e.f. Jan 15.

Resolution: All members of the IBAC unanimously endorse the appointment of a office assistant w.e.f. Jan 2015 for the smooth functioning of the IBAC. It is reported by the administration, strictly on daily wage basis.

As the house is now closed, the meeting ended with a vote of thanks to the chair.

S. Sarkar 2/9/19

ATTESTED

Principal
Bhawan Chandra
Asenepi

Meeting of the IBAC held on 26/9/19

Members present


- 1) Admin Inpachhmy
- 2) Borkan
- 3) Shakti
- 4) [Signature]
- 5) [Signature]
- 6) Shanerpa
- 7) Azera
- 8)
- 9)

Agenda: ABAR 2018-2019.

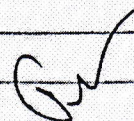
Resolution: Final draft of the ABAR 2018-2019
to be ~~has been~~ is submitted before the house for approval.
The Committee members unanimously accept this
draft and request the Coordinator to submit it
within a week.

As there is no more agenda the meeting ended with
a vote of thanks to the Chair.

ATTESTED


Principal
Bidhan Chandra College
Asansol

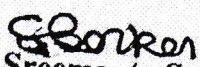
Borkan
26/9/19



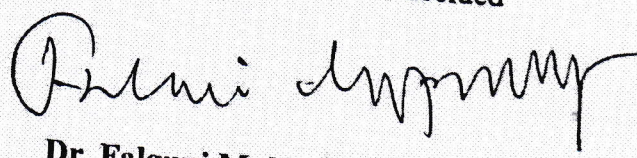
Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 18.10.2019 at 4.00 p.m. in the IQAC Room

Resolutions:

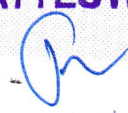
1. Resolved that the IQAC will continuously review and assess the NAAC activities after the successful submission of AQAR 2018-19 on 03.10.2019. The members of the IQAC congratulate the chair-person and the co-ordinator for successful completion and submission of the AQAR within the scheduled time period.
 2. Keeping in mind the excess class-load due to introduction of the CBCS curriculum and the scarcity of classrooms for maintaining the routine schedule, the IQAC resolved to urge the Principal to look into the matter with utmost sincerity. A proposal was floated that the construction of new Social Science and Commerce Block in the Annexe land of the college will be highly beneficial. The Principal promised to pursue the issue in this regard and make a necessary arrangement which was highly applauded by the members.
 3. Regarding the proposal submitted by the Department of English and Chemistry for conducting International Seminars in the college tentatively in the first quarter of 2010, the members commended the proposal and resolved to allow and extend full co-operation to the departments in their efforts.
 4. Resolved that the IQAC Co-ordinator should brief the departmental heads in this regard at the earliest.
 5. Resolved that the members would have to constantly inspire the teachers for enhanced use of ICTE methodologies during classes and involve more teachers.
- Misc: Dr. Saumen Chakraborty informs the house about different issues encountered by the students regarding mainly the complexities of the CBCS system and the online procedures involved during their study and suggested the need of a guidance mechanism. House decided to form a fully functional Mentor-Mentee system.


Prof. Sreemanta Sarkar
Co-ordinator, IQAC
Bidhan Chandra College,
Asansol - 4

Dated: 18/10/19


Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol - 4

ATTESTED


Principal
Bidhan Chandra College
Asansol

Meeting of all Heads of the departments with
IBAC Coordinator, NAAC Steering Committee
Coordinator and Principals.

Members present

- 1) Mr. [Signature]
- 2) S. Sarker. Mr
- 3) [Signature]
- 4) [Signature]
- 5) [Signature]
- 6) Joyrat Mandal
- 7) Uttal Majumdar
- 8) Sonam Sharma
- 9) [Signature]
- 10) [Signature] 25.11.2019
- 11) [Signature] 25.11.2019
- 12) S.A. Khan 25/11/2019
- 13) Adhikari 25.11.19.
- 14) [Signature] 25.11.19

Agenda: updating departmental profile.

Resolution: ~~Updating departmental profile~~ NAAC
Honourable Principal, IBAC Coordinator and Steering
Committee Coordinator requests all Heads of the
department to update their departmental profile
and keep all the relevant records.
Departmental Heads are also requested to keep records
of all remedial classes taken during an academic year.

~~Heads~~ Heads of the departments are also requested
to keep records of use of e-class, Smart Class Rooms
etc.

Heads of the departments are also requested to update
anet register of their departments.

Prof. Ajoy Kumar Sharma will look after the whole process of
updating departmental profile of Science and Commerce
as Dr. S.K. Ray and Dr. S. Ray will look after the
entire process regarding update of departmental
profile of All Arts departments.

It is resolved unanimously that all Heads of departments
will submit their updated departmental profile to IBAC Coordinator
on or before 15/12/2019.

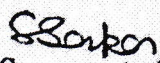
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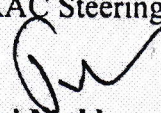
Bidhan Chandra
Asst. Prof.

Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 17.12.2019 at 4.00 p.m. in the IQAC Room


Resolutions:

1. Prof. Sreemanta Sarkar tenders his resignation from the position of the IQAC Co-ordinator on the ground of personal problems. The IQAC accepts and acknowledges the proposal and congratulates him for the successful tenure as the co-ordinator.
2. Resolved that both the Student's Feedback Form and the Parent's Feedback Form will be prepared in Google Forms format and displayed in the college website. Preparation in Google Forms format would extensively help in subsequent data analysis and assist in remedial measures to be adapted. The details of the form will be kept unaltered from the previous year. The task of preparing the forms was vested upon Dr. Saumen Chakraborty, Dept. of Physics. He would be requested to finish the job within April' 2020.
3. IQAC heartily thanks the Principal for his earnest efforts regarding construction of the new Social Science and Commerce Block in the Annexe land of the college.
4. IQAC Co-ordinator reports that barring a few almost all departments have kept up to their schedule of updating the departmental profile by 15.12.2019, well within the deadline given in the meeting of the IQAC Co-ordinator with the HOD's and internal members on 25.11.2019. The members resolved that, the few departments who have not yet updated may be stimulated for quick action by the co-ordinator.
5. Departments of English and Chemistry both reported that the preparation for the seminar is on full swing. The Department of English have resolved to conduct the seminar on 04.01.2020 and 05.01.2020 and the Department of Chemistry on 04.02.2020 and 05.02.2020. Necessary arrangements are in full swing.
6. Resolved that a Picnic may be organised sometime in the last week of January or early February as a part of the Staff Incentive Program. Necessary planning and coordination in this regard will be made by Dr. Gautam Mukherjee, Co-ordinator of the NAAC Steering Committee.


Prof. Sreemanta Sarkar
Co-ordinator, IQAC


Dr. Falguni Mukhopadhyay
Principal

ATTESTED


Principal
Bidhan Chandra College
Asansol

Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 17.01.2020 at 2.30 p.m. in the IQAC Room

Resolutions:

1. The proceedings of the last IQAC meeting held on 17.12.2019 were read and confirmed. In this regard, Dr. Saumen Chakraborty mentioned that he has already started preparing the Student's Feedback Form in the desired format, while the Parent's Feedback Form is already ready for upload.
2. A new IQAC Committee was formed with the following members:

Sl. No.	NAME	DESIGNATION
1	Dr. Falguni Mukhopadhyay	Principal, Chairperson
2	Dr. Chandrachur Das	Associate Professor in Chemistry, Coordinator
3	Mr. Tapan Banerjee	GB-Govt. Nominee, Member
4	Dr. Asish Kumar Dey	Principal, T.D.B. College, Member
5	Dr. Amitava Basu	Principal, B.B. College, Member
6	Dr. Goutam Mukherjee	Associate Professor in Physics, Member
7	Prof. Sreemanta Sarkar	Associate Professor in Economics, Member
8	Dr. Sujit Kr. Bera	Assistant Professor in Chemistry, Member
9	Prof. Sudeshna Banerjee	Associate Professor in History, Member
10	Prof. Amitabha Mukhopadhyay	Assistant Professor in Bengali, Member
11	Dr. Subhadeep Ray	Assistant Professor in English, Member
12	Dr. Pradip Kumar Maji	Assistant Professor in Chemistry, Member
13	Dr. Saumen Chakraborty	Assistant Professor in Physics, Member
14	Mr. Debabrata Banerjee	CA, Member
15	Prof. Pranab Chattopadhyay	A.K.Dasgupta Chair Professor, Dept. of Economics, VisvaBharati, Member
16	Mr. Tripurari Roy	Manager Sales, LIC, Asansol Divisional Office, Member
17	Dr. Sujoy Das	Assistant Professor in Mathematics, Suri Vidyasagar College, Member
18	Dr. Sanjeev Pandey	Assistant Professor in Botany, B.B. College, Member
19	Mr. Subir Dhibar	Typist, Member
20	Mr. Abhishek Ruidas	Student Representative, Member

Hon. Principal and other members of the IQAC introduced themselves before the House and expressed their desire to toil in harmony and communion for the overall development of the college.

3. Resolved that since the Parent's Feedback Form has been successfully prepared in the desired format of Google Forms, it may be uploaded in the college website so that it can be filled up by aspiring guardians.

4. Keeping in view the excessive pressure and demand for admission in the Honours course of Accountancy, English, Urdu, Geography and Zoology, intake capacity may be enhanced in these subjects for the upcoming academic session. IQAC requested the Principal to take necessary steps in this regard and acquire requisite permissions for enhancement of intake capacity in the above-mentioned courses from concerned University authorities.

5. Resolved that the Department of Bengali would be extended full support for their organizing the Bhasha Sahid Dibas function on the specified date.

6. IQAC thanked the Principal for his enormous support and inspiration and heartily acknowledged the tedious efforts and congratulated the faculty members of the Department of English and other associated teachers and support staffs for their successful conduction of the International Seminar on 04.01.2020 and 05.01.2020.

7. Discussing on miscellaneous issues, Dr. Gautam Mukherjee, Co-ordinator of NAAC Steering Committee raised the issue for uploading of Academic Calendar for the even semesters of the first half of 2020. The task of preparing the calendar was given unanimously to the IQAC co-ordinator and everyone requested him to prepare the Academic Calendar at the earliest. The Co-ordinator vowed to prepare it within a week after which it would be uploaded in the college website for everyone's perusal. Since there were no other issues the meeting ended with a Vote of Thanks to the Chair.

Chandrachur Das
Dr. Chandrachur Das
Co-ordinator, IQAC
Bidhan Chandra College,
Asansol - 4

ATTESTED

[Signature]
Principal
Bidhan Chandra College
Asansol

[Signature]
Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol - 4


Dated: 17/1/20.

[Signature]

Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 29.02.2020 at 10.30a.m. in the IQAC Room

Resolutions:

1. Resolved that the HOD's of the departments who have not yet uploaded their PO, PSO and CO in the college website must take urgent initiative in this regard and must furnish the same within March' 2020.
2. Resolved that all stakeholders of the institution will be asked to participate in the seminar by Dr. Amitava Basu and the seminar by Prof. Arup Ratan Ghosh, which will be more technical in nature, will be attended by the members of the NAAC Steering Committee. Since there were no other issues the meeting ended with a Vote of Thanks to the Chair.



Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol - 4

Chandrachur Das.
Dr. Chandrachur Das
Co-ordinator, IQAC
Bidhan Chandra College,
Asansol - 4

Dated: 29/02/2020.



ATTESTED



Principal
Bidhan Chandra College
Asansol

Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 20.05.2020 at 4.00 p.m. in the IQAC Room

Resolutions:

1. The proceedings of the last IQAC meeting held on 17.01.2020 were read and confirmed.
 2. IQAC heartily applauds the Principal for his constant inspiration and congratulates the tedious efforts of the faculty members of the Department of Chemistry and other associated teachers and support staffs for their successful conduction of the International Seminar on 04.02.2020 and 05.02.2020. The members also heartily thanked the faculty members of the Department of Bengali for turning the program on Bhasha Sahid Dibas to a grand success.
 3. Hon. Principal requested all faculty members to arrange for webinars on relevant topics in different subjects. The IQAC resolved that the Secretary, Teachers' Council will take necessary action for instigating and motivating other members to organize webinars in the pandemic scenario.
 4. Resolved that since the Student's Feedback Form was ready in the prescribed Google Forms format, the link would be shared amongst the final semester students, like the previous year. Respective departments would finalize the *modus operandi* for proper sharing of the link amongst the students. The link would also be uploaded in the college website. A deadline should also be fixed up by the respective departments for filling up the forms and it should not be in excess of fifteen days from the sharing of the link, so that the entire process can be finished within the first week of June.
 5. Resolved that like the Student's and the Parent's Feedback Form, the Teacher's Feedback Form will also be prepared in Google Forms format and displayed in the college website. The IQAC Co-ordinator was entrusted upon preparation of the form within a month.
 6. Resolved that since the COVID – 19 Protocols bar social gatherings the Student Felicitation Program may be postponed till situation becomes normal. The issue was also proposed to be placed before the Governing Body for further discussion. The Orientation Program however was resolved to be carried out in online mode by the respective departments. However when regular offline classes resume, a full-fledged Orientation Program would be conducted with all fresher.
 7. The members urged the Principal for construction of a much needed ramp in the main building of the institution for the massive benefit of all persons with limited abilities. The Principal vowed to look into the matter with utmost sincerity and promised for making necessary arrangements.
 8. Consulting on miscellaneous issues, the members urged the Principal to pursue construction of an open-air theatre in the annexe land of the college for the benefit of all neighbouring citizens. The construction of a Training Centre was also to be accelerated for the assistance and advantage of young students of the town. The members also acknowledged and appreciated the efforts made by the NSS wing of the college in conducting Covid Awareness Program in the locality on 13.03.2020. The members also gracefully congratulated the compassionate efforts from the Department of Chemistry in distributing hand sanitizers to citizens and doctors on 01.04.2020 during the pandemic.
- Since there were no other issues the meeting ended with a Vote of Thanks to the Chair.

Chandrachur Das

Dr. Chandrachur Das
Co-ordinator, IQAC
Bidhan Chandra College,
Asansol - 4

ATTESTED

[Signature]

Principal
Bidhan Chandra College
Asansol

[Signature]

Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol - 4

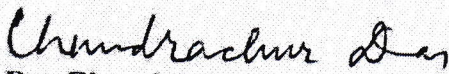
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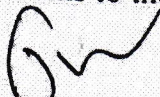
Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 04.08.2020 at 10.30 a.m. in the IQAC Room

Resolutions:


1. The proceedings of the last IQAC meeting held on 20.05.2020 were read and confirmed.
 2. IQAC heartily acknowledges the efforts of the Co-ordinator in preparing the Teacher's Feedback Form in Google Forms format. It was resolved that the link would be uploaded in the college website for the benefit of all the teachers of the institution.
 3. The task of preparing the Academic Calendar for the Odd Semesters in the latter half of 2020, was vested upon the IQAC Co-ordinator and everyone requested him to prepare the Academic Calendar at the earliest. The Co-ordinator vowed to prepare it as soon as possible, after which it would be uploaded in the college website for everyone's perusal.
 4. Hon. Principal requested all faculty members to arrange for webinars on Intellectual Property Rights. The IQAC Co-ordinator mentioned, that with active cooperation from Dr. Amit Banerjee, Department of Physics, an arrangement for an online workshop on Intellectual Property Rights is in full swing and is due to be organised within the current month. The members applauded the proposal and asked the Co-ordinator to monitor the progress which he acknowledged.
 5. IQAC heartily applauded the Principal for his tedious endeavour and praised the tiresome efforts of the faculty members of the Department of Chemistry, Physics and Bengali for successful conduction of webinars. The principal also urged faculty members of other departments to give their best for organizing similar events.
 6. The members emphatically congratulated the Principal for successful completion of the construction of ramp from 1st floor to 2nd floor in the main building. The members also requested to look after the completion of construction of the ramp from ground to 1st floor which he assured.
 7. Discussing on miscellaneous issues, the members urged the Principal to expedite the construction of High-Mast Light adjoinging the college campus as a part of the social commitment of the institution, which he gracefully acknowledged.
- Since there were no other issues the meeting ended with a Vote of Thanks to the Chair.


Dr. Chandrachur Das
Co-ordinator, IQAC
Bidhan Chandra College,
Asansol - 4

Dated: 4/8/20


Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol - 4

ATTESTED


Principal
Bidhan Chandra College
Asansol



Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 16.12.2020 at 10.30 a.m. in the IQAC Room

Resolutions:

1. The proceedings of the last IQAC meeting held on 04.08.2020 were read and confirmed.
 2. The IQAC Co-ordinator submitted the Draft AQAR for the academic session 2019-20 before the House and asked for the opinion of the honourable members. After a vigilant but swift scrutiny the members opined that though it has been nicely and meticulously prepared still some observations need to be included. The Co-ordinator and other members unanimously resolved to incorporate the observations and give a final check to the total proceedings. The final draft thus prepared would be considered in the next meeting.
 3. IQAC heartily acknowledges the efforts of the faculty members of the departments of History, Mathematics, BBA, Political Science, Physics and English for conducting webinars. The members also praised the efforts of the Co-ordinator and Dr. Amit Banerjee, Department of Physics for successfully conducting two online workshops on Intellectual Property Rights on 19.08.2020 and 15.12.2020.
 4. The members praised the efforts of the Principal on successful completion of the Open-air theatre in the annexe land of the institution and its inauguration on 12.11.2020. The theatre, which would be accessible by all local citizens of the town, would stand as a testimony to the social commitment of the institution.
 5. Discussing on miscellaneous issues, the members urged the Co-ordinator to prepare and upload the Academic Calendar for the even Semesters of the first half of 2021, which he promised to prepare at the earliest.
- Since there were no other issues the meeting ended with a Vote of Thanks to the Chair.

Chandrachur Das

Dr. Chandrachur Das
Co-ordinator, IQAC
Bidhan Chandra College,
Asansol - 4

Dated: 16/12/20

Azen

Dr. Falguni Mukhopadhyay

Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol - 4

ATTESTED

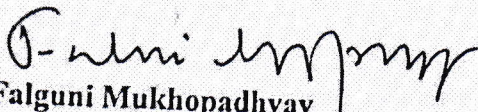
Principal
Principal
Bidhan Chandra College
Asansol

Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 05.03.2021 at 2.00 p.m. in the IQAC Room
Resolutions:


1. The proceedings of the last IQAC meeting held on 16.12.2020 were read confirmed.
2. The final AQAR 2019-20 was presented in the meeting incorporating all suggestions and corrections and members unanimously resolved to submit the report to the NAAC.
3. Noticing the ever increasing role of computer in all branches of teaching-learning, it was a subject of discussion in the respective administrative bodies to find out a means to cope with this challenge. Finally some fund can be arranged and it is resolved that a central computer lab will be constructed in the ~~annex~~ campus on urgent basis.
4. Discussed and resolved that a rain water harvesting project will be implemented.
5. Discussed and resolved that Google work space for education will be introduced and the Technical committee was asked to supervise.
6. Discussed and resolved that a Cyber Café will be constructed in the annex campus to cater the need of our students and the locality.
7. Discussed and resolved that new office of the Alumni Association, NCC and NSS will be constructed in the annex campus.
8. Due to the transfer of Dr. Chandrachur Das as per Govt. Order, College Governing Body has selected Dr Saumen Chakraborty as the new Co-ordinator of the IQAC and intimidated accordingly. Whole house cheers the selection of Dr. Saumen Chakraborty as new Co-ordinator. However Dr. Chandrachur Das will continue as an external member in place of Dr. Sujoy Das.
9. Miscellaneous:
 - (a) Resolved that departments will be encouraged to hold webinars after the completion of the end semester examination.
 - (b) Reported that the construction of girls' training centre is about to complete, IQAC urges SEVANGAN to initiate the next process.

Dr. Chandrachur Das
Co-ordinator, IQAC
Bidhan Chandra College,
Asansol - 4

Dated: 05.03.2021


Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol - 4

ATTESTED

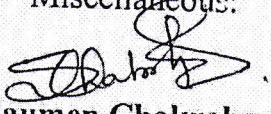

Principal
Bidhan Chandra College
Asansol

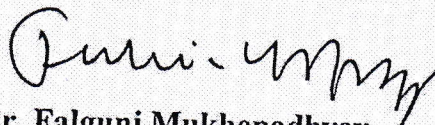


Proceedings of the meeting of the IQAC of the Bidhan Chandra College [Govt. Sponsored], Asansol, held on 02.06.2021 at 4.00 p.m. in the IQAC Room

Resolutions:


1. Progress of the preparations of various construction work decided in the last meeting was reported and the proceedings of the last meeting were read and confirmed.
2. Discussed and resolved that the Academic Audit Report be finalised and submitted within a fortnight.
3. Discussed and resolved to start the preparation of the AQAR 2020-21.
4. Resolved to enhance the Wi-Fi data speed up to 50 mbps throughout the campus.
5. It was observed that though different webinars were organised lately but there was none on "gender sensitisation". Resolved to hold one on this pressing topic involving most of the students.
6. Resolved to form a "Echo Club" involving interested students.
7. Miscellaneous:


Dr. Saumen Chakraborty
Co-ordinator, IQAC
Bidhan Chandra College,
Asansol - 4


Dr. Falguni Mukhopadhyay
Principal
Bidhan Chandra College
Asansol - 4

Dated: 02.06.2021

ATTESTED


Principal
Bidhan Chandra College
Asansol

