YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Bidhan Chandra College, Asansol
• Name of the Head of the institution	Dr. Falguni Mukhopadhyay
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03412283020
• Mobile no	9434359493
• Registered e-mail	office@bccollegeasansol.ac.in
• Alternate e-mail	bccollege.office@gmail.com
• Address	SIBDAS GHATAK SARANI
• City/Town	ASANSOL
• State/UT	WEST BENGAL
• Pin Code	713304
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**KAZI NAZRUL UNIVERSITY**	
• Name of the IQAC Coordinator	**DR. SAUMEN CHAKRABORTY**	
• Phone No.	**9434522622**	
• Alternate phone No.	**8250275456**	
• Mobile	**9434522622**	
• IQAC e-mail address	**iqacbcc103@gmail.com**	
• Alternate Email address	**saumen@bccollegeasansol.ac.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://assessmentonline.naac.gov.in/public/index.php/hei/generate Aqar_HTML_hei/MTM4NzQ=	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.bccollegeasansol.ac.in/images/Academic_Calender/1648714157AC_2021-22(1).pdf	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.32**	**2017**	**23/01/2017**	**22/01/2022**
Cycle 2	**B+**	**2.71**	**2023**	**10/01/2023**	**09/01/2028**

6.Date of Establishment of IQAC	**05/08/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
0	**0**	**0**	**0**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	8	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Preparation of SSR Submission of SSR Bed preparation and sapling collection for medicinal garden Registration of Alumni Association Introduction of sanitary vending machine Construction of new NCC and NSS Office and students union and alumni association room.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To establish a centralized Computer Facility for the students as well as for the local needy beneficiaries.	Infrastructure is completed
To setup a well organised medicinal garden.	Completed bed preparation and sapling collection for medicinal garden
To setup MOU and allied collaborations	Some agreements were done
Construction of two underground water reservoirs	One reservoir is completed
Construction of Rain-Water harvesting Plant in the institution	Completed

13. Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	**22/12/2023**

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	**21/02/2022**

15. Multidisciplinary / interdisciplinary

BIDHAN CHANDRA COLLEGE is affiliated to KAZI NAZRUL UNIVERSITY and abide by the statutes and regulation of the university. From the year 2016 KNU adopted and introduced multidisciplinary CBCS system and formulated new syllabus for all its programmes . In the introductory note it states : "The „Choice-Based Credit System?, an internationally acknowledged system, aims at a paradigm shift from the teacher-centric to the student-centric education. This system allows flexibility in education system so that students depending upon their interests can choose inter-disciplinary, intra-disciplinary, ability enhancement courses and skill-based courses. The proposed curriculum endeavors to empower the students and help them in their academic pursuit to achieve overall excellence. With a view to achieving this objective, the CBCS strives to create a holistic curriculum. Thus, in addition to dedicated focus on a discipline through core courses, whether an Honours Curriculum or a Program Curriculum, elective courses and skill enhancement courses have been added which will give students the freedom to choose courses from the same/allied/other disciplines of their interest". (Regulations relating to Under Graduate Courses of Study and Examinations under CBCS [Approved by the Executive Council of the University in its meeting held on 18 th January, 2016]) The question of flexibility of entry and exit retaining the credits is also introduced by the affiliating university and hence our institution.

16. Academic bank of credits (ABC):

Academic bank of credit system is introduced.

17.Skill development:

As per the syllabus of the affiliating university various Ability Enhancement Courses (AEC) and Skill Enhancement Courses (SEC) are offered within the curriculum and as per the regulation of the university a student has to enroll and attain a minimum credit in these courses to complete her/his degree. Inclusion of various vocational courses, which will extend the horizon of ability enhancement, is recently started by the affiliating University.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Language is inextricably linked to Arts and culture. Languages influence a given culture and again a given culture influences the evolution of a given language. To preserve and improve culture, one must preserve and enrich a culture's languages. Due to the very nature of the multilingual character of our students, most of our faculties try to deliver the lectures in English, Bengali and Hindi. All humanities and commerce subjects except literatures are taught in two local languages, i.e. Bengali and Hindi. Besides that we run formal degree honours programme in Hindi, Bengali and Sanskrit language and literature.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

We have well defined Program Outcomes (PO), Program Specific outcomes (PSO) and Course Outcomes (CO) on our website, library and prominent places in the departments. Teachers are made well aware about the outcomes through various discussion sessions. Students are also initiated with the objective of the course at the onset. Variety of approaches in teaching Learning process like lectures, seminars, tutorials/workshop/practical and project based learning, field work ,internship and apprenticeship and student seminar are undertaken.

20.Distance education/online education:

During the Covid related complete lockdown of physical classes, online mode of classes remains as only option. In this period all of our faculties in all programs used the online platforms very effectively overcoming the initial inertia. Both teachers and learners are now well prepared in this regard. Since 2007 BIDHAN CHANDRA COLLEGE is selected as a distance learning study center of IGNOU, which offers different Degree programs and post graduate programmes. Over the years numerous students were benefited by this facility, particularly who are unable to enroll as a regular student .

Extended Profile

1.Programme

1.1	**967**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**3629**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**714**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**958**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**88**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**98**

File Description	Documents
Data Template	**View File**

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**57**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**142.88**
4.3 Total number of computers on campus for academic purposes	**88**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

From 2016 CBCS syllabus has been introduced .

Faculty members from our college are members of Undergraduate and

Postgraduate Board of Studies in their respective subjects.

Implementation:

With the monitor-ship of IQAC, Academic Calendar and Master Routine are

prepared.

At the beginning of every academic semesters, an

Orientation program with the newly admitted students is arranged by

the College authorities

to familiarize them about CBCS pattern.

Mid-term exams are an important pointer to judge the progress of the students. Analyzing the results departments demarcate the advanced, average and slow learners and arranges remedial measures.

For the overall development of all the students, activities like Tutorials, Group discussions,

Seminars, Debates, ICT aided classes etc. are conducted according to the academic calendar.

Library provides INFLIBNET, e-journals, Book Bank facility etc. and an exclusive e –library.

The college also provides 50Mbps internet connectivity with campus Wi-Fi facility.

The students of many departments enjoy the opportunity of experiential learning by field surveys and project works.

Students are also encouraged to participate in Students' Seminar, Science Exhibition, etc.

Feedback is sought periodically from all the stakeholders to evaluate the entire teaching-learning process and also to identify the glitches and address the same.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.Academic calendar is uploaded in the college website and the departments circulates the semester plan before the commencement of the session.

2. Study materials and online lectures of renowned teachers are provided with from the beginning.

3.Class tests (written), Unit tests as well as surprise tests (oral and written) are conducted on regular

basis to understand the learning levels and for boosting the academic performances.

4.Mid semester Internal assessment tests are conducted to demarcate different learner levels.

5. Remedial classes, tutorials are arranged to uplift the learning levels of the slow and average learners.

6.For advanced learners study projects, choice topic seminars by the students on syllabus oriented topics are assigned.

7.Participation in intra-college departmental exhibition provides a common platform to all the

students for learning through inter disciplinary approach.

8.Participation in intra-college cultural competitions helps in evaluating the students in terms of their

extra curricular activities.

9.For all theoretical and practical courses, separate continuous evaluation procedures are followed.

The practical exercise are evaluated based on regular as well as

scientific presentation of exercise

books.

10.Project reports and Educational tour reports are submitted as per the prescribed syllabus and the evaluation is made based on the submitted reports.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in A. All of the above **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum of various disciplines is enriched with

PROFESSIONAL ETHICS

B.Com :- Business Ethics, Principles of Management, Corporate

Governance

B.A.

PHILOSOPHY :- Western Ethics, Issues in Applied Ethics

SANSKRIT :- Ethical and Moral Issues in Sanskrit

GENDER SENSITISATION

POLITICAL SCIENCE :- Gender and politics in India, Feminism :- Theory and Practice, Democratic Awareness with Legal Literacy

ENGLISH :-Women's Writing, Contemporary India :- Women and Empowerment

PHILOSOPHY :-Issues in Applied Ethics

SANSKRIT :-Basic Sanskrit (Unit -2- Feminine)

HUMAN VALUES

B.A.

POLITICAL SCIENCE :- Human Rights :- Theory and Practice, Democratic Awareness with Legal Literacy, Public Policy in India

PHILOSOPHY (Hons.) :-Human values : Basic issues in Human Rights

HISTORY :-Renaissance and Reformation

SANSKRIT :- Self Management in Gita

GEOGRAPHY :- Social and Cultural Geography

B.Com :-Human Resource Management

ENVIRONMENTAL CONCIOUSNESS

B.A.

GEOGRAPHY :- Green Revolution, Disaster Management, Resource Geography, Climatology and Soil, Weather data Recording and Soil testing, Environmental Geography

POLITICAL SCIENCE :- Environmental Polities

HISTORY :- Agricultural Policy,, Green Revolution, Land settlement and Agricultural change

B.Sc.

BOTANY :-(Natural Resources) Ecology, plant diversity and human welfare,

ZOOLOGY :-Principles of Ecology , wild life conservation and management,

COMPULSORY :- Environmental Studies.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1852

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.bccollegeasansol.ac.in/report.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View File](#)
Any additional information	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://www.bccollegeasansol.ac.in/report.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1586

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

397

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1.Due to the industrial nature of the surrounding areas, students from diverse social, economic, cultural and linguistic background have been studying in the college.

2.Institution initiates the process of assisting the new students by addressing the issue on the day of Induction/ Orientation Programme.

3.The academic performances of the students are continuously and systematically evaluated in classroom lectures, group discussions, Quizs, internal assessments and assignments.

4.On the basis of these performance first year students are classified into two categories: slow learners and advanced learners.

Special Programmes for Slow Learners: Special care is taken by

conducting remedial and tutorial classes in which academic problems are dealt

Special Programmes for Advanced Learners: Advanced learners are

provided with additional inputs for better career planning and growth.

Semester Toppers and University rank holders are awarded with certificates and medals by the institution on "College Foundation Day".

Strategies Adopted for Student Improvement: During the course of study, students are assigned to a

mentor who monitors their academic performance and assists them with issues affecting learning ability or impeding their academic growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3629	88

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the institution level, the institution encourages the faculty to employ innovative methods of teaching such as active, project-based, experimental and other ICT based learning to ensure enhancement of learning experiences.

In the departmental level, departments discuss and develop suitable improvisation based on the content of the course and the experience about the students need.

Experiential Learning: Our Institution provides ample opportunity and infrastructure to attain practical knowledge for students from laboratory-based subjects such as, Physics, Chemistry, Mathematics, Zoology, Botany, Economics, Geography and Computer Applications.

Apart from that the students participate in project tours, field works, industry visits and internships outside the classroom.

Science students are encouraged to organize Science exhibitions/fairs with table-top experiments, working models, flowcharts etc.

The day to day activities of National Service Scheme (NSS), NCC, Eco Club, etc. provide students the exposure to nature and neighborhood communities.

Participative Learning: Students are encouraged to participate in seminars, webinars, conferences, debates, quizzes and group discussions which are held regularly at departmental and institutional level.

Problem Solving Methods: The students are nurtured to observe, understand, analyze, interpret and find solutions that lead to a understanding of the concept.

File Description	Documents
Upload any additional information	[View File]
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the current situation the teaching learning methods are getting revolutionized through ICT- enabled

techniques where the teachers are employing new methods of teaching. However, the traditional lecture

method using books and notes is still has its place. The use of information and technology makes the teaching learning process interesting and effective.

In recent years, most of the faculties of our institution have started to use ICT enabled tools such as, PowerPoint, visual effects using laptops and projectors in 10 ICT enabled rooms while one smart classroom is utilized on occasions for more effective teaching learning. E- learning or online learning is becoming increasingly popular and with many unprecedented events taking place, e-learning ensures that the students have access to curriculum materials.

Faculty uses Virtual labs to conduct labs through simulations.

Lab manuals are mailed to students by the faculty well in advance.

GoogleClassroom, Google Duo, Skype, Zoom, and so on were used for teaching-learning depending on the size and convenience of students and faculty.

Recorded/ video lectures were also shared with the students through digital platforms.

Supplementary study materials in the form of Word documents, PDF files or PPT were also provided.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	[View File](#)
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	[View File](#)
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

956

File Description	Documents
Any additional information	[View File](#)
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the beginning of the academic session, the academic calendar containing details of all college activities and schedule and general rules of evaluation is made available in the college website.

A college wide orientation programme is organized on the first week of the.

The College has an Examination Committee comprising senior faculty members and non teaching members which oversees and manages the whole process of examination. The whole internal examination process is managed through our online examination software.

The schedule of the examinations are notified on the college notice boards and announced in the respective classes at least a week in advance.

Guidelines for internal assessments are prepared as per the affiliating University

Continuous Internal Evaluation, both formally and informally, is done by the departments throughout the semester. These include:

online and offline tests (MCQ or written answers)

assignments

verbal interactions

group discussion

demonstration lecture by the students/microteaching

subject related quiz

Regular class work, homework and small evaluations help teachers to identify the shortcomings of the students, and weaker students are provided with study materials, topics are re-explained as required, and they are given re-assignments for their improvement.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institution has a well-structured mechanism for addressing the grievances regarding

evaluation related to internal examination. The process is transparent, quick and efficient.

The Process:

1.The students will inform immediately their respective Head of the Departments about any problems and grievances related to internal examination.

2. The HOD may then recommend the case if found worthy of pursuance to the Exam Committee where Principal is the chairperson.

3. The convener of the Exam Committee is invested with the authority to suggest immediate remedial measures through the Office of the Principal.

If any query or grievance is raised by any student during

discussion the teacher concerned immediately satisfies that.

However, if a student is not convinced, she/he may report in writing or in verbal to the Head of the Department, or to the

Exam Committee. Examination committee addresses all such issues

As quick as possible.

A student can also report on any grievance during submission

of feedback. The IQAC reports the matter to the concerned

department and the problem is dealt with on the departmental

level.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Bidhan Chandra College offers a number of

programmes in Science, Humanities, Commerce and professional studies each of them with

unique and well-defined outcomes. The College has well-designed and effective mechanisms to communicate programme and course outcomes to all.

The college outlined the objectives and outcomes of each paper for all the programmes offered in the college. These objectives and outcomes are displayed on the college website.

At the start of the academic year, the Head of each department (HOD) organizes a departmental

meeting regarding the distribution of syllabus to all faculty members. The department prepares

Programme Outcomes (POs), Programmes Specific Outcomes (PSOs) and Course Outcomes(COs).

At the beginning of every academic session, teachers preview the outcomes with second and third

year students while new first year students are explained the outcomes of the programmes and

course during departmental orientations.

Apart from the college website, a prospectus or information brochure is given to the students. The

prospectus provides important information about all the programmes and courses along with the

programme codes, the fee structure, the hostel facilities, and other relevant information.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes, Programme specific outcomes, course outcome attainment are measured on the basis of direct and indirect attainment achieved.

As a direct measure for evaluating attainment of Programme and Course Outcomes, Internal Assessment and End Semester Examinations provide a necessary tool.

Final results are analysed in departmental meetings and teachers thrive for developing appropriate methodologies of delivery to ensure better results.

Performance in various co-curricular activities such as seminars, workshops, projects, assignments, etc. are also used for measuring the attainment of POs and COs.

The college also organizes exhibition where students of different departments participate with charts,models etc.

Several departments conduct projects by students as part of university curriculum under the supervision of departmental faculty members.

Indirect Methods:

The indirect method of assessment is done through feedback collected from the outgoing students.

The feedback of teachers and alumni is also collected and analysed for CO attainment.

Departments also try to track the pass out students and their placements in different fields.

The college utilizes the following mechanisms to analyse data on the student performance and

Learning outcomes to use it for planning :

Result analysis.

Remedial coaching.

Identification of weak learners.

Identification of advanced learners.

Feedbacks mechanisms.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

910

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.bccollegeasansol.ac.in/images/Report/STUDENT%20SATISFACTION%20SURVEY%20-2021%20-%2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

28.74839

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Aims and objectives of research and innovation cell:

To promote and induce research culture amongst the faculty and the student

To encourage research collaborations with national and international government agencies,

Universities and institutes.

To establish links with various funding agencies for sponsored research.

To organize national & international conferences, seminars, workshops, lectures and webinars.

To promote research publications in reputed journals.

Entrepreneurship Development Cell: This cell was framed and founded in the year 2017 with a view to promote internship and localized training in industries and commercial organizations for students , where they will be accustomed with the actual challenges of the present day industrial activities.

ACTIVITIES:

Student Oriented:

To inculcate research among students, following initiatives are taken:

Special Lectures by eminent Professors

Student seminars

Organisation of Science Model Exhibitions.

Field visits, educational excursions and Industry Visits

On-campus placements and related trainings

Regular publication of several departmental wall magazines

Organisation of different cultural programmes regularly.

Faculty Oriented:

The institution encourages its faculty members to go for research in PhD and Post Doc level.

International, National and State level workshops, seminars, conferences and webinars are organized regularly.

High speed internet facility across the campus

INFLIBNET linked library and subscription of e-journals.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS unit of the college has adopted two villages for yearlong activities.

One is DUBEY PARA at a distance 2km from the college and the other is GARGARDANGA, Kalipahari, around 10 km away from the college.

Regular special camps are organised by NSS in these villages for creating awareness about health and sanitation, Cleanliness, Tree plantation etc. Some of the programs are:

Regular health check up and remedial assistance with the active cooperation of the doctors of the district hospital.

Regular Swachchata abhiyan and awareness campaign about cleanliness.

Tree plantation and nurturing and maintenance of saplings.

Through different activities of the Internal Complaint Cell of the college, students are sensitized towards issues of gender bias and women empowerment and the necessity of fostering an inclusive and equal academicenvironment.

Ecological Concerns: Eco Club of the College has been organizing environmental awareness

programmes through rallies and street plays. Throughout this five years NCC and NSS unit observed several 'Cleanliness Drive' and tree plantation programmes to restore the eco-balance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

18

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

620

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a total campus area (including Annexe Campus) of 20.55 acres.

Two main Blocks housing with 55 spacious class-rooms, 1 smart class room with all necessary infrastructure, 10 ICT enabled classrooms, 10 science laboratories, 1 Chemistry Research Lab

and four computer laboratories.

All the floors are accessible by ramps.

Purified and cooled drinking water for all.

Ladies Toilet in every floor and separate toilet for staff and students.

Auditorium: The College auditorium was named 'Jibanananda Sabhagriha' after the renowned Bengali poet Sri Jibanananda Das and can host any event with an audience of around one hundred.

There are separate common rooms for boys and girls equipped with carom board, Table Tennis

board and toilets.

The institution has internet connectivity of 50 Mbps.

Library:

The Library is Well furnished 395.38 sq. mt. fully automated library with attached reading hall separately for students and faculty. There are in total 35988 text and reference books, 4.

journals, 9.newspapers in the library alongwith a well maintained and enriched e-library in its website.

Green Generator (100 KVA power GENSET) and LED lamps are used in Laboratories, classrooms and other places in the campus as a measure of power efficient equipment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor),

gymnasium, yoga centre etc.

The institution provides adequate modern facilities for various cultural activities and sports. physical infrastructure. It has A total campus area (including Annexe Campus) of 20.55 acres.

A fenced and well maintained playground of 2400 sq. mt. with

gallery in the main campus. The big playground makes

provisions for football matches, cricket matches, athletic events, regular practices

of the college current students and ex-students

There are facilities for indoor games like carrom, table tennis etc. for students (boys' and girls') and for teaching and non-teaching staff.

A Seminar Hall with an audience capacity of 100.

An Open Theatre for cultural activities, not only for use of

the institution but also for locals in the Annexe Campus.

Throughout the year regular Cultural activities were organized by the institution.

Some of are:

Freshers' Welcome Ceremony

Saraswati Puja

Annual Cultural Competitions

Teachers' Day

Foundation Day of the college

Observing some remarkable days like Independence Day, Republic Day, Netaji Subhas Chandra

Bose' birthday, International Mother Language Day, International Women's Day,etc.

Annual award giving ceremony.

Sports Activities:

Annual Sports Meet

Inter-Departmental competitions

Badminton

Football

Cricket

Indoor games

International Yoga Day

Apart from this we have A fully modernised Gymnasium.

Boy's Common Room and Girl's Common Room.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

45.71

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: SOUL

Nature of automation (fully or partially): Fully automated

Version: 3.0

Year of Automation: 2013

1. The Central Library of the college is fully automated with thelatest version of SOUL 3.0as ILMS. It was installed in

the year 2013 and since then the accession of the library

books have been done through this software.

2. Circulation of library books through SOUL was introduced in

2015 and since then the library functions in fully automated module with the help of bar-coding machine and member cardgenerating machine.

3. Open access system facility is provided to the users for

maximum utilization of library resources.

4. Users can search books in the library through OPAC and also

from outside the library through library website.

The library has a rich collection of 35988 books which are arranged

in the library according to the 23rd edition of DDC and regular

maintenance of shelf order is done by the staff for hassle free

access to the library resources.ons in full.

Future Plan

Short Term

Reprography Section

Long Term

Group Discussion Zone

Book Bank

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-   A. Any 4 or more of the above

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	*View File*
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	*View File*

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.16

File Description	Documents
Any additional information	*View File*
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	*View File*

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

63

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	*View File*

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has made consistent effort to improve upon its IT infrastructure and facilities as is the need of the day.

The institution has well established mechanism for upgrading and deploying information technology infrastructure. The college assesses the needs of students and other end users and upgrades its IT infrastructure of the campus.

The up gradations made are as follows

1. Number of ICT enabled classrooms has been enhanced from 4 to 10.

2. 1 smart classroom with all necessary infrastructure.

3. The available bandwidth for internet connectivity through WiFi has been enhanced from 22 Mbps to 50 mbps

4. Number of Desktop Computers in the institution has been increased to 93

5. 6 laptops

6. 14 printers and two scanners

7. The institution has procured the Google Workspace for Education, which has immensely enhanced the user experiences of teaching-learning processes in the current online teaching practiced in the pandemic situation.

8. Several licensed Windows and Ubuntu operating systems. 9. 5 licensed MS Office software

9. Several free software in Science and Commerce departments.

10. Fully automated library with SOUL 2.0.0.14 software

11. Software for conducting Internal Examination and Admission.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

88

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution   **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.8

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The essence of our established system and procedures for the maintenance and optimal utilization of the available facilities are:

*To schedule apriori all types of teaching-learning activities properly.

* Proper coordination between different interrelated departments.

*To optimize the space utilization

* Vigilant maintenance to ensure quick repair, remodeling or replacement.

Different sub committees are entrusted with the proper implementation of the standard operating procedures of maintenance and utilization.

Maintenance of Physical Facilities

The maintenance of the physical facilities are looked after by the relevant subcommittees.

Library Facilities

The library committee supervises the maintenance of the existing books and take decision about buying

new books as per allocation of funds and demand of the books provided by the departments.

IT infrastructure / Computer Facilities

Maintenance and upgradation of the IT infrastructure are done by the ICT sub-Committee.

Sports Facilities

The Sports Committee monitorsand regularly maintained the ground and equipment of sports.

Campus Cleaning

The cleaning and gardening staff are in charge of keeping the campus clean.

ECO Club and Beautification sub-Committee looks over the overall beautification of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1510

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

262

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://www.bccollegeasansol.ac.in/seminar_workshop.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

354

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

354

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

65

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

38

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

We believe in involvement of the students and their proper representation on various committees and decision-making bodies.

For organizing various co-curricular activities different organization and platforms, like NSS, NCC, Women's Cell, Eco Club etc, were constituted where active representation and participation of students Were ensured.

Besides, the student representatives make the students aware of various official decisions and information like governmental and non-governmental scholarships, partial or total exemption of college fees through various schemes, minority scholarships, etc.

They are instrumental in parting relevant information to the new students about the institution's strict anti-ragging policies and zero tolerance towards women harassment.

The representatives of the hostel take initiative in communicating the grievances regarding food, accommodation, hygiene and safety issues.

As per government regulations, elections to the Students' Union are on hold. However, adequate student representation is aimed in almost all important committees and decision-making bodies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Bidhan Chandra College, has been recently registered as a society under the Societies Registration Act, 1860 (XXI of 1860). However, the alumnus of this institution has always played a significant role in the development in almost all aspects of this institution for very long.

Some of the significant areas where their contribution deserves special mention are as follows.

- **1. A major land acquisition, the Annexe Campus wouldn't have been possible without the active support of the local alumnus. They facilitated resolving several disputes.**
- **2. The alumnae of the institution have helped with a generous contribution during the Award Ceremony.**

- **3. Our alumnae are settled and running various small-scale industries. So, they support the college by providing JCB, Tractors, and Rollers etc. for usage. at nominal rate.**
- **4. Sometimes our alumnae play a vital role in motivating and guiding our students. They appear as resource persons in various webinars and counsel them for choosing future career path.**
- **5. Some of the alumni are elected as public representatives. They help us whenever there are local problems. They participate in the governance of the college. Their feed-back is valuable for the administration of the college.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION :

Our motto " sa vidya ya vimukttaye'' means " Knowledge Liberates ".

MISSION :

*Spreading higher education in an area of rural and industrial backwardness.

* To accord priority to the education of women, minority section , as well as Scheduled Tribe and Scheduled caste and other vulnerable sections of society.

* To appreciate and respect all faiths , foster self and community development and promote harmony

* To promote value based education.

* To create a teaching - learning environment conducive to the pursuit of higher knowledge , relevant skills and experience.

* To promote awareness on ecological and environmental issues.

* To sensitize the students on socio-economic issues with special focus on human rights and gender issues.

For fulfilling the institutional vision and mission, governance of the institution maintains an open and

interactive environment.

Day to day governance of the college is conducted through the various committees.

The backbone of this decentralized management system are this various statutory and non statutory bodies. These committees involve the teaching, non-teaching, administrative representatives along with experts from outside the college. Each committee has particular area to focus on.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College provides operational autonomy to the different departments and committees and the regular administrative works towards a decentralized functioning system.

1.The Principal being the Secretary of the Governing Body covers the governance of the institution.

2.The administration always seeks advice from the academic committee as well as from Teachers'

council on different academic affairs.

3.The various committees in consultation with the Principal make their own decisions regarding

various co-curricular, extra-curricular, extension activities and implement them.

Participative Management: Institution encourages a culture of participative management by involving staff members in number of administrative roles.

The college further promotes this participative management at all college activities wherein operations are managed by various Committees/Cells/clubs constituted for academic and non-academic activities.

Decentralization: The college has also created a Decentralized Structure for decision-making where Heads of Departments are delegated powers to conduct the day-to-day functioning of their Departments.

They along with their senior colleagues, assign workloads, frame timetables, plan departmental activities,scrutinize and recommend the purchase of apparatus/equipment, organize study tours/field trips/industrialvisits, and arrange for internships / on-the-job training etc.

To demonstrate decentralization and participative management, a case study on the working of the Building Committee is stated below.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The deployment of quality improvement strategies of the College are described broadly as under:

Teaching & learning process:

1.Online admission process with every steps notified in the college website.

2. All admissions are strictly on merit basis following government reservation policies.

3. All student related notices are in the college website.

4.Online internal examination (Examination Software) system.

5.Orientation programme for all new comers to aware them about the intricacies of CBCS system.

6.Providing advanced technology based learning facilities (smart classrooms, LCD projector).

7.Wi-Fi supported College campus.

8.Construction of new class rooms.

9.National, International seminars, webinars and educational excursion.

10. Remedial classes and special classes.

Sports, culture and ethics:

Regular sports events and yoga camp to develop the physical and mental abilities.

Commemoration of the days of national importance.

Celebration of the local and national festivals.

Cultural competitions.

Extension activities:

1.Active NSS and NCC unit

2.The NCC wings participate in state and regional level parades and special camps and different awareness programmes, swachchata abhijan in the adjacent areas.

3.The NSS unit joins in different awareness campaigns, blood donation camp, tree plantation etc..

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of Bidhan Chandra College reflects the democratic

character of its governance.

Governing Body (GB)

The GB largely attends to policy matters. It formulates policy for the development of infrastructure and

academic affairs.

Administrative Set Up:

The President of GB and the Principal, as Secretary of GB, constitute the nucleus of the administration

. The management of day-to-day functioning of the college rests with the Principal, he has his team of HODs, the IQAC Coordinator, the Teachers' Council Secretary, the Nonteaching Council Secretary, the Head Clerk and the Accountant to assist him.

Functions of Various Bodies

Various sub-committees are formed under Governing Body related to academics, workload, purchases and maintenance, admissions, discipline, curricular and extracurricular aspects of the college, subject to the provisions and ordinances of the UGC and KNU.

Service Rules, Recruitment and Promotional Policies:

Service rules and procedures are guided by the Kazi Nazrul University Statutes and the rules of the State

Government.

Grievance Redressal Mechanism:

There is an effective Grievance Redressal Mechanism including the Internal Complaint Cell, Prevention of Sexual Harassment Committee; an Anti-Ragging Committee.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.bccollegeasansol.ac.in/6.2.2_doc.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College provides various welfare measures such as

1.Group Life insurance for all full time teaching and non-teaching staffs

2.General Provident fund facility is ensured for all the staff appointed against substantive post.

3. State Aided College Teachers have been included under the

"SasthyaSathhi" scheme of govt. of West Bengal.

4. Casual non-teaching staffs have been included under the

"SasthyaSathhi" scheme of govt. of West Bengal.

5.Provident Fund (PF) Loans: Smooth availability of PF Loans is a great source of financial

strength to all the substantive staff

6.Festival Bonus is sanctioned for all eligible non-teaching staff.

7.All the staff enjoy leaves as per the Govt. norms

8.College administration always tries to ensure timely promotion of all staff members

9. Gym and Yoga Centre:To maintain physical fitness, mental peace and helps in wholesome development of the staffs.

The College has a Cooperative Credit Society for all staff. College Cooperative Society

provides hassle free loan to all the full time teaching and non-teaching staff members.

Staff Quarter: College provides limited accommodation for teachers and non-teaching staffs in the college campus.

Cultural Celebrations: Different recreational and other programmes like Annual Cultural

Programme, Teachers Day, BasantaUtsab and Picnic are arranged for the staff members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

While assessing the PBAS (Performance based Appraisal System) for the faculty members

the institution adheres to the UGC regulations, 2010 and four amendments thereafter. Now, latest regulations of 18th July, 2018 are referred for the promotions of teachers.

Currently IQAC takes care the latest government resolutions of the state for placements and pay fixation is carried out as per current GO of the Govt. of WB.

The IQAC team thoroughly checks and verifies all academic activities of the faculty and only when

the members are satisfied the Coordinator forwards the documents to the Principal and then the

Principal forwards the cases of promotion to the Governing Body/Administrator.

Performance appraisal for non-teaching staff is made as per the

current rules laid down in the different relevant orders of the

Govt. of WB.

However, the feedback for the teachers is collected every year from the current students. The feedback is analysed statistically by the IQAC every year so that the Principal appreciate and boost the faculties accordingly.

The college conducts its academic and administrative audits from

external agencies, affiliated university and govt. bodies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution strives to ensure total transparency with regards to financial transactions that are reflected in its yearly internal

financial audit conducted at the completion of each financial year.

The Institution regularly conducts an annual internal audit of its finances by the GB approved renowned auditor firm.

Year

Name of the Auditor

2021-22

Debabrata Chakraborty, Chartered Accountant

Apart from that a Government appointed auditor also finally audited the institutional account every year.

The Audited Statements and Auditor's Report are vetted by the College Bursar and Principal.

The audit report is presented before the Governing Body of the college and feedbacks and recommendations are taken for future actions if any.

All the projected budget, income and expenditure of the college and annual audits are checked in

Consonance with the accountants and the college Bursar.

The accounting system is computerized and the Governing body has set patterns for the audit procedures and the stipulated timing for the purpose across the institutions belonging to its administration.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated to Kazi Nazrul University and is bound by the Statute of the University.

As per this statute the college has a structured governance system. The Governing Body is the highest policy making body through which adequate budgetary provisions are made for academic and administrative activities. The Principal is the Drawing and Disbursement Officer and has control over financial matters.

At the beginning of each session the HODs prepare the requisition of their department which is then scrutinized and approved by the Finance Sub-Committee and fund is allocated accordingly. Purchase Sub-Committee carries out the necessary procedure for any purchase that is to be made. With effective planning by the concerned stakeholders, the institution is able to utilize the allocated funds in an optimal manner. Accounts are maintained by the Accountant and the Principal is accountable for all the financial transactions.

Government Funds

The institution is vigilant in mobilizing funds from Government schemes.

Other Source:

Rent from BSNL and THE INSTITUTE OF COMPUTER ENGINEERS(INDIA) for providing college building and other facilities.

Center charge from the IGNOU study center of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since its inception Internal Quality Assurance Cell (IQAC) of the Institution strives to maintain high

academic standards, and to fulfill this purpose has evolved and implemented some appropriate innovations.

The following are two illustrations of committee decisions which have been implemented:

Academic and Administrative Audit: IQAC initiated the Academic and Administrative Audit (AAA) to take account of teaching-learning processes in all disciplines and to institutionalise documentation and record-keeping of all academic and administrative matters of every department.

Feedback mechanism: The institution has a detailed feedback system for students based on institutional parameters such as infrastructure and facilities, curriculum delivery and pedagogy, discipline and environment, staff and support, and so on. The feedback submitted online are analysed, and measures are taken for reform and redressal.

Apart from that IQAC initiated:

(a) Extension & Seminar Lecture

The college has organized several Extension and Seminar Lectures and webinars under the recommendation of the IQAC. Lectures are mostly open to all interactive session on different contemporary popular topics from different disciplines .

Extension Lecture were delivered by eminent teachers from the University and other Research Centre on topics within the curriculum enriching the thought process of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As post accreditation initiative IQAC has initiated numerous programmes to bring about all round quality improvements of the institution.

On the basis of the important recommendations made by the NAAC Peer Team at the time of last

accreditation in 2016,the IQAC has successfully implemented the following :

Thoroughly updated the feedback process and the mechanism of communication of action

taken on it.

The institution upgraded most of the traditional classrooms into ICT enabled ones. Amalgamation of traditional methodologies with LCD projectors, pointers, PPTs and so on have heightened the user experience.

Upgraded the internet facility ensuring 50 Mbps Wifi speed all over the campus.

Apart from this

Several study materials have been uploaded during the COVID years in

the college e-library for student facilitation. Recently the institution has procured the Google Workspace for both faculty members and students alike.

The college has students from different socio-economic strata, Some time, they are unable to share their

problems with family members which not only indicates their exposure to a long list of challenges but also

the mental turmoil related to critical juncture like stepping into adulthood. Institution addresses this issue

with our active mentor-mentee system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution (Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Bidhan Chandra College emphasizes on the social root of gender equity and sensitises its stakeholders to gender-based challenges and concerns.

Prescribed curricula in several programmes provide a suitable stage for discussions on gender disparities and factors producing and Propagating gender inequities in our society. Besides curricular engagements, several co- and extracurricular programmes highlight the centrality of addressing gender concerns and the need to transform the patriarchal society to a gender-equal society.

The college has Anti-Sexual Harassment committee to take necessary action on sensitive issues of the girl students which helps to ensure their vibrant presence.

The entire campus is covered under CCTV cameras which readily ensures safety and security of girl students.

Suggestion/Grievance box is provided in front of the administrative block. Students can also submit

their grievances online through the college website.

The internal complaint committee is set up as per the Vishakha guideline.

College has a separate Girls Common Room. It also has ladies Toilet in all floors.

As one of the strategic intents, the college nurtures an environment of safety, trust & mutual respect to

cater equality and ensures that the implementation of the strategic plans are fair and inclusive.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.bccollegeasansol.ac.in/images/RTI/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment   C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has an extensive green campus and the College has adopted and implemented adequate measures for management and proper disposal of all types of wastes generated in the campus.

Institution gives top priority to keep the campus clean and eco-friendly. The faculties and students are regularly advised to reduce waste at lower extent. Regarding waste management:

Solid waste management: The College has a proper system for separation of all types of wastes generated in the campus.

Liquid Waste Management: Liquid waste generated by the College are of two types:

1. Sewage waste

2. Laboratory and canteen effluent waste

Effluent from the campus are flushed into the drains which joins with the main drainage system near the

road of the campus. A bio-compost pit for kitchen waste has been made in the hostel.

Hazardous solid chemical wastes from chemistry laboratories

are stored separately and buried or incinerated depending on

its nature. Liquid wastes are diluted and disposed of into the municipal drainage

E-waste management: Generally, all the unused or non-functioning computers, printers, etc., are collected and stored in a e-storage facility.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. The institution strictly follows reservation policies laid out by

the Government of India for admissions of students and appointments of teaching and non-teaching staff.

2. The Sexual Harassment cell and Anti-Ragging Committee strictly monitors and inhibits any immoral incidents from happening in the campus.

3. The administration is always ready to look after the welfare and provide equal opportunities to differently abled students.

4. Students from weaker socio-economic spectrum are granted fee concessions in every academic session.

5. Teachers adopt bi-lingual mode of teaching, to assist students with linguistic challenges.

Apart from this there are various active platforms for providing promotion for inclusive environment:

In all the college committees/cells/clubs such as NSS, NCC, Eco Club etc., participation of students from diverse backgrounds can be manifested so that all students grow with the idea of respecting each other from varied backgrounds.

College Cultural Annual Fest is one of the biggest and most eagerly awaited annual college

events that provides melting pot for students of different cultures not just from the West Bengal

but also from the state of Jharkhand and other parts of the country studying in the college.

'National Integration Day' is celebrated annually .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Constitution provides constitutional obligations, values, rights, duties and

responsibilities as citizens of the country.

1. College has adopted two socially and economically backward village of its neighborhood named Dubeypara and Gargardanga.

3. Students voluntarily donated blood in regular interval in blood banks where there was shortage of stored blood.

4. The institution promotes greenery in the campus and its surroundings. Tree plantation programs were organised to promote a healthy environment.

5. Water Conservation Plant has been constructed as a part of its environmental obligation.

6. The NSS conducts on regular basis 'Swachhta hi Sewa' and 'Swachh Bharat Aviyan'.

Democratic values

1. The college enshrines the sovereign and democratic values of

our nation by commemorating the Independence Day and the

Republic Day, National Youth Day, Netaji Birthday, Ambedkar Jayanti and Gandhi Jayanti annually.

2. Students also participate in Youth Parliament competitions which develops democratic ethos in the

younger generations. The Youth Parliament enhances the youth voter and informs them about the right to information and legal system of India.

Citizens' rights

1. The college organised webinars on Intellectual Property Rights

for generating general awareness amongst the participants and observe National Voters day annually.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.bccollegeasansol.ac.in/images/RTI/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is well recognized and acknowledged for its festivals and

cultural diversity. The institution always tries to relate its

stakeholders with the cultural heritage of this nation. The

importance of protection, preservation and propagation of Indian
traditions of different religious and ethnic communities is
practiced and nurtured.

The programmes which the institution is celebrating every year are
as follows:

1. Republic Day and Independence Day.

2. College Foundation day and Birthday of Bidhan Chandra Roy on

1st July

3. Teacher's Day

4. Saraswati Puja.

5. Gandhi Jayanti, Netaji Jayanti, Vivekananda Jayanti, Rabindra
Jayanti, Guru Nanak Jayanti and Ambedkar Jayanti.

6. National Science Day

7. National Integration Day

8. World Environment Day and Earth Day

9. International Women's Day

10. International AIDS awareness Day

Etc.

Some events are organized as college event while others are celebrated at departmental levels. The institution also celebrates some important national days by integrating different competitions, cultural events, awareness rally and invited lectures to commemorate the occasion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1

Title: AWARD CEREMONY

Objectives of the Practice: Constructive recognition is an excellent way to stimulate progression and decent behaviour in students.

The Context: A thrust of encouragement is often absolutely what is needed to propel a student towards the path of success.

The Practice: In a not so gorgeous function Awards are given to outgoing final semester students

Evidence of success: The final semester results are a decent

indicator of the success of this function.

BEST PRACTICE-2

Title: GREEN PRACTICE

Objective of the practice: Standing on the verge of permanent climate change in the planet through warming regular exercise of green practices has been an absolute necessity.

The Context: Several major and minor industries pose a serious problem to the environmental conditions of the town.

The Practice: Keeping in mind the urge for practicing green initiatives in the institution several programs and projects were undertaken.

Evidence of success: The gradual change of the landscape and the animal diversity inside the institution is becoming evident day by day.

Problems Encountered and Resources Required: The two major problems confronted during the processes were financial resources and lack of awareness .

File Description	Documents
Best practices in the Institutional website	https://www.bccollegeasansol.ac.in/best_practice.php
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Encouraging students to be social beings aware of different social responsibilities and incessantly dedicated towards the overall development of the nation, the institution promotes active participation in multi-faceted extension activities and indulges in suitable healthy practices.

Extension Activities:

Immediately after admission students are encouraged to enrol in NSS and NCC units of the institution so that they can actively engage in various social activities. Those who are unable to do so are actively invigorated to be an avid social worker. There various extension activities extend from social awareness programs on various pertinent issues as well as supportive assistance of various sorts to the different sections of the neighbouring community. Specially during the pandemics, the students laboured a lot, organizing different extension programs for the well-being of the localities.

As per its vision the college tries to create a healthy society beyond its walls through its students who are its ambassadors. A small step in this direction is the adoption of two villages, "gargardanga" and "dubeypara" by our NSS unit. Round the year community services rendered here enhance the understanding of the students of the various echelons of our society and help them in their development as a responsible citizen.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

From 2016 CBCS syllabus has been introduced .

Faculty members from our college are members of Undergraduate and

Postgraduate Board of Studies in their respective subjects.

Implementation:

With the monitor-ship of IQAC, Academic Calendar and Master Routine are

prepared.

At the beginning of every academic semesters, an

Orientation program with the newly admitted students is arranged by the College authorities

to familiarize them about CBCS pattern.

Mid-term exams are an important pointer to judge the progress of the students. Analyzing the results departments demarcate the advanced, average and slow learners and arranges remedial measures.

For the overall development of all the students, activities like Tutorials, Group discussions,

Seminars, Debates, ICT aided classes etc. are conducted according to the academic calendar.

Library provides INFLIBNET, e-journals, Book Bank facility etc. and an exclusive e -library.

The college also provides 50Mbps internet connectivity with campus Wi-Fi facility.

The students of many departments enjoy the opportunity of experiential learning by field surveys and project works.

Students are also encouraged to participate in Students' Seminar, Science Exhibition, etc.

Feedback is sought periodically from all the stakeholders to evaluate the entire teaching-learning process and also to identify the glitches and address the same.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1.Academic calendar is uploaded in the college website and the departments circulates the semester plan before the commencement of the session.

2. Study materials and online lectures of renowned teachers are provided with from the beginning.

3.Class tests (written), Unit tests as well as surprise tests (oral and written) are conducted on regular

basis to understand the learning levels and for boosting the academic performances.

4.Mid semester Internal assessment tests are conducted to

demarcate different learner levels.

5. Remedial classes, tutorials are arranged to uplift the learning levels of the slow and average learners.

6.For advanced learners study projects, choice topic seminars by the students on syllabus oriented topics are assigned.

7.Participation in intra-college departmental exhibition provides a common platform to all the

students for learning through inter disciplinary approach.

8.Participation in intra-college cultural competitions helps in evaluating the students in terms of their

extra curricular activities.

9.For all theoretical and practical courses, separate continuous evaluation procedures are followed.

The practical exercise are evaluated based on regular as well as scientific presentation of exercise

books.

10.Project reports and Educational tour reports are submitted as per the prescribed syllabus and the evaluation is made based on the submitted reports.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for | A. All of the above |

UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

34

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total

number of students during the year

`0`

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The curriculum of various disciplines is enriched with

PROFESSIONAL ETHICS

B.Com :- Business Ethics, Principles of Management, Corporate Governance

B.A.

PHILOSOPHY :- Western Ethics, Issues in Applied Ethics

SANSKRIT :- Ethical and Moral Issues in Sanskrit

GENDER SENSITISATION

POLITICAL SCIENCE :- Gender and politics in India, Feminism :- Theory and Practice, Democratic Awareness with Legal Literacy

ENGLISH :-Women's Writing, Contemporary India :- Women and Empowerment

PHILOSOPHY :-Issues in Applied Ethics

SANSKRIT :-Basic Sanskrit (Unit -2- Feminine)

HUMAN VALUES

B.A.

POLITICAL SCIENCE :- Human Rights :- Theory and Practice, Democratic Awareness with Legal Literacy, Public Policy in India

PHILOSOPHY (Hons.) :-Human values : Basic issues in Human Rights

HISTORY :-Renaissance and Reformation

SANSKRIT :- Self Management in Gita

GEOGRAPHY :- Social and Cultural Geography

B.Com :-Human Resource Management

ENVIRONMENTAL CONCIOUSNESS

B.A.

GEOGRAPHY :- Green Revolution, Disaster Management, Resource Geography, Climatology and Soil, Weather data Recording and Soil testing, Environmental Geography

POLITICAL SCIENCE :- Environmental Polities

HISTORY :- Agricultural Policy,, Green Revolution, Land settlement and Agricultural change

B.Sc.

BOTANY :-(Natural Resources) Ecology, plant diversity and human welfare,

ZOOLOGY :-Principles of Ecology , wild life conservation and management,

COMPULSORY :- Environmental Studies.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1852

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	**A. All of the above**

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.bccollegeasansol.ac.in/report.php
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.bccollegeasansol.ac.in/report.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1586

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

397

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1.Due to the industrial nature of the surrounding areas, students from diverse social, economic, cultural and linguistic background have been studying in the college.

2.Institution initiates the process of assisting the new students by addressing the issue on the day of Induction/ Orientation Programme.

3.The academic performances of the students are continuously and systematically evaluated in classroom lectures, group discussions, Quizs, internal assessments and assignments.

4.On the basis of these performance first year students are classified into two categories: slow learners and advanced learners.

Special Programmes for Slow Learners: Special care is taken by conducting remedial and tutorial classes in which academic problems are dealt

Special Programmes for Advanced Learners: Advanced learners are

provided with additional inputs for better career planning and growth.

Semester Toppers and University rank holders are awarded with certificates and medals by the institution on "College Foundation Day".

Strategies Adopted for Student Improvement: During the course of study, students are assigned to a

mentor who monitors their academic performance and assists them with issues affecting learning ability or impeding their academic growth.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3629	**88**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the institution level, the institution encourages the faculty to employ innovative methods of teaching such as active, project-based, experimental and other ICT based learning to ensure enhancement of learning experiences.

In the departmental level, departments discuss and develop suitable improvisation based on the content of the course and the experience about the students need.

Experiential Learning: Our Institution provides ample opportunity and infrastructure to attain practical knowledge for students from laboratory-based subjects such as, Physics, Chemistry, Mathematics, Zoology, Botany, Economics, Geography and Computer Applications.

Apart from that the students participate in project tours, field works, industry visits and internships outside the classroom.

Science students are encouraged to organize Science exhibitions/fairs with table-top experiments, working models, flowcharts etc.

The day to day activities of National Service Scheme (NSS), NCC, Eco Club, etc. provide students the exposure to nature and neighborhood communities.

Participative Learning: Students are encouraged to participate in seminars, webinars, conferences, debates, quizzes and group discussions which are held regularly at departmental and institutional level.

Problem Solving Methods: The students are nurtured to observe, understand, analyze, interpret and find solutions that lead to a understanding of the concept.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the current situation the teaching learning methods are getting revolutionized through ICT- enabled

techniques where the teachers are employing new methods of teaching. However, the traditional lecture

method using books and notes is still has its place. The use of information and technology makes the teaching learning process interesting and effective.

In recent years, most of the faculties of our institution have started to use ICT enabled tools such as, PowerPoint, visual

effects using laptops and projectors in 10 ICT enabled rooms while one smart classroom is utilized on occasions for more effective teaching learning. E- learning or online learning is becoming increasingly popular and with many unprecedented events taking place, e-learning ensures that the students have access to curriculum materials.

Faculty uses Virtual labs to conduct labs through simulations.

Lab manuals are mailed to students by the faculty well in advance.

GoogleClassroom, Google Duo, Skype, Zoom, and so on were used for teaching-learning depending on the size and convenience of students and faculty.

Recorded/ video lectures were also shared with the students through digital platforms.

Supplementary study materials in the form of Word documents, PDF files or PPT were also provided.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

88

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

88

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

31

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

956

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

In the beginning of the academic session, the academic calendar containing details of all college activities and schedule and general rules of evaluation is made available in the college website.

A college wide orientation programme is organized on the first week of the.

The College has an Examination Committee comprising senior faculty members and non teaching members which oversees and manages the whole process of examination. The whole internal examination process is managed through our online examination software.

The schedule of the examinations are notified on the college notice boards and announced in the respective classes at least a week in advance.

Guidelines for internal assessments are prepared as per the affiliating University

Continuous Internal Evaluation, both formally and informally, is done by the departments throughout the semester. These include:

online and offline tests (MCQ or written answers)

assignments

verbal interactions

group discussion

demonstration lecture by the students/microteaching

subject related quiz

Regular class work, homework and small evaluations help teachers to identify the shortcomings of the students, and weaker students are provided with study materials, topics are re-explained as required, and they are given re-assignments for their

improvement.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Institution has a well-structured mechanism for addressing the grievances regarding

evaluation related to internal examination. The process is transparent, quick and efficient.

The Process:

1.The students will inform immediately their respective Head of the Departments about any problems and grievances related to internal examination.

2. The HOD may then recommend the case if found worthy of pursuance to the Exam Committee where Principal is the chairperson.

3. The convener of the Exam Committee is invested with the authority to suggest immediate remedial measures through the Office of the Principal.

If any query or grievance is raised by any student during

discussion the teacher concerned immediately satisfies that.

However, if a student is not convinced, she/he may report in writing or in verbal to the Head of the Department, or to the

Exam Committee. Examination committee addresses all such issues

As quick as possible.

A student can also report on any grievance during submission

of feedback. The IQAC reports the matter to the concerned

department and the problem is dealt with on the departmental

level.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Bidhan Chandra College offers a number of

programmes in Science, Humanities, Commerce and professional studies each of them with

unique and well-defined outcomes. The College has well-designed and effective mechanisms to communicate programme and course outcomes to all.

The college outlined the objectives and outcomes of each paper for all the programmes offered in the college. These objectives and outcomes are displayed on the college website.

At the start of the academic year, the Head of each department (HOD) organizes a departmental

meeting regarding the distribution of syllabus to all faculty members. The department prepares

Programme Outcomes (POs), Programmes Specific Outcomes (PSOs) and

Course Outcomes(COs).

At the beginning of every academic session, teachers preview the outcomes with second and third

year students while new first year students are explained the outcomes of the programmes and

course during departmental orientations.

Apart from the college website, a prospectus or information brochure is given to the students. The

prospectus provides important information about all the programmes and courses along with the

programme codes, the fee structure, the hostel facilities, and other relevant information.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes, Programme specific outcomes, course outcome attainment are measured on the basis of direct and indirect attainment achieved.

As a direct measure for evaluating attainment of Programme and Course Outcomes, Internal Assessment and End Semester Examinations provide a necessary tool.

Final results are analysed in departmental meetings and teachers thrive for developing appropriate methodologies of delivery to ensure better results.

Performance in various co-curricular activities such as seminars, workshops, projects, assignments, etc. are also used for measuring the attainment of POs and COs.

The college also organizes exhibition where students of different departments participate with charts,models etc.

Several departments conduct projects by students as part of university curriculum under the supervision of departmental faculty members.

Indirect Methods:

The indirect method of assessment is done through feedback collected from the outgoing students.

The feedback of teachers and alumni is also collected and analysed for CO attainment.

Departments also try to track the pass out students and their placements in different fields.

The college utilizes the following mechanisms to analyse data on the student performance and

Learning outcomes to use it for planning :

Result analysis.

Remedial coaching.

Identification of weak learners.

Identification of advanced learners.

Feedbacks mechanisms.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

910

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.bccollegeasansol.ac.in/images/Report/STUDENT%20SATISFACTION%20SURVEY%20-2021%20-%2022.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

28.74839

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Aims and objectives of research and innovation cell:

To promote and induce research culture amongst the faculty and the student

To encourage research collaborations with national and international government agencies,

Universities and institutes.

To establish links with various funding agencies for sponsored research.

To organize national & international conferences, seminars,

workshops, lectures and webinars.

To promote research publications in reputed journals.

Entrepreneurship Development Cell: This cell was framed and founded in the year 2017 with a view to promote internship and localized training in industries and commercial organizations for students , where they will be accustomed with the actual challenges of the present day industrial activities.

ACTIVITIES:

Student Oriented:

To inculcate research among students, following initiatives are taken:

Special Lectures by eminent Professors

Student seminars

Organisation of Science Model Exhibitions.

Field visits, educational excursions and Industry Visits

On-campus placements and related trainings

Regular publication of several departmental wall magazines

Organisation of different cultural programmes regularly.

Faculty Oriented:

The institution encourages its faculty members to go for research in PhD and Post Doc level.

International, National and State level workshops, seminars, conferences and webinars are organized regularly.

High speed internet facility across the campus

INFLIBNET linked library and subscription of e-journals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

8

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

29

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

24

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

NSS unit of the college has adopted two villages for yearlong activities.

One is DUBEY PARA at a distance 2km from the college and the other is GARGARDANGA, Kalipahari, around 10 km away from the college.

Regular special camps are organised by NSS in these villages for creating awareness about health and sanitation, Cleanliness, Tree plantation etc. Some of the programs are:

Regular health check up and remedial assistance with the active cooperation of the doctors of the district hospital.

Regular Swachchata abhiyan and awareness campaign about

cleanliness.

Tree plantation and nurturing and maintenance of saplings.

Through different activities of the Internal Complaint Cell of the college, students are sensitized towards issues of gender bias and women empowerment and the necessity of fostering an inclusive and equal academicenvironment.

Ecological Concerns: Eco Club of the College has been organizing environmental awareness

programmes through rallies and street plays. Throughout this five years NCC and NSS unit observed several 'Cleanliness Drive' and tree plantation programmes to restore the eco-balance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

18

File Description	Documents
Any additional information	[View File](#)
Number of awards for extension activities in last 5 year (Data Template)	[View File](#)
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

620

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

11

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has a total campus area (including Annexe Campus) of 20.55 acres.

Two main Blocks housing with 55 spacious class-rooms, 1 smart class room with all necessary infrastructure, 10 ICT enabled classrooms, 10 science laboratories, 1 Chemistry Research Lab

and four computer laboratories.

All the floors are accessible by ramps.

Purified and cooled drinking water for all.

Ladies Toilet in every floor and separate toilet for staff and students.

Auditorium: The College auditorium was named 'Jibanananda Sabhagriha' after the renowned Bengali poet Sri Jibanananda Das and can host any event with an audience of around one hundred.

There are separate common rooms for boys and girls equipped with carom board, Table Tennis

board and toilets.

The institution has internet connectivity of 50 Mbps.

Library:

The Library is Well furnished 395.38 sq. mt. fully automated library with attached reading hall separately for students and faculty. There are in total 35988 text and reference books, 4.

journals, 9.newspapers in the library alongwith a well maintained and enriched e-library in its website.

Green Generator (100 KVA power GENSET) and LED lamps are used in Laboratories, classrooms and other places in the campus as a measure of power efficient equipment.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution provides adequate modern facilities for various cultural activities and sports. physical infrastructure. It has A total campus area (including Annexe Campus) of 20.55 acres.

A fenced and well maintained playground of 2400 sq. mt. with

gallery in the main campus. The big playground makes

provisions for football matches, cricket matches, athletic
events, regular practices

of the college current students and ex-students

There are facilities for indoor games like carrom, table tennis
etc. for students (boys' and girls') and for teaching and non-
teaching staff.

A Seminar Hall with an audience capacity of 100.

An Open Theatre for cultural activities, not only for use of

the institution but also for locals in the Annexe Campus.

Throughout the year regular Cultural activities were organized by
the institution.

Some of are:

Freshers' Welcome Ceremony

Saraswati Puja

Annual Cultural Competitions

Teachers' Day

Foundation Day of the college

Observing some remarkable days like Independence Day, Republic
Day, Netaji Subhas Chandra

Bose' birthday, International Mother Language Day, International
Women's Day,etc.

Annual award giving ceremony.

Sports Activities:

Annual Sports Meet

Inter-Departmental competitions

Badminton

Football

Cricket

Indoor games

International Yoga Day

Apart from this we have A fully modernised Gymnasium.

Boy's Common Room and Girl's Common Room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

13

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

45.71

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software: SOUL

Nature of automation (fully or partially): Fully automated

Version: 3.0

Year of Automation: 2013

1. The Central Library of the college is fully automated with thelatest version of SOUL 3.0as ILMS. It was installed in

the year 2013 and since then the accession of the library

books have been done through this software.

2. Circulation of library books through SOUL was introduced in

2015 and since then the library functions in fully automated module with the help of bar-coding machine and member cardgenerating machine.

3. Open access system facility is provided to the users for

maximum utilization of library resources.

4. Users can search books in the library through OPAC and also

from outside the library through library website.

The library has a rich collection of 35988 books which are arranged

in the library according to the 23rd edition of DDC and regular

maintenance of shelf order is done by the staff for hassle free

access to the library resources.ons in full.

Future Plan

Short Term

Reprography Section

Long Term

Group Discussion Zone

Book Bank

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.16

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

63

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has made consistent effort to improve upon its IT infrastructure and facilities as is the need of the day.

The institution has well established mechanism for upgrading and

deploying information technology infrastructure. The college

assesses the needs of students and other end users and upgrades its

IT infrastructure of the campus.

The up gradations made are as follows

1. Number of ICT enabled classrooms has been enhanced from 4 to 10.

2. 1 smart classroom with all necessary infrastructure.

3. The available bandwidth for internet connectivity through WiFi

has been enhanced from 22 Mbps to 50 mbps

4. Number of Desktop Computers in the institution has been increased to 93

5. 6 laptops

6. 14 printers and two scanners

7. The institution has procured the Google Workspace for

Education, which has immensely enhanced the user experiences

of teaching-learning processes in the current online teaching

practiced in the pandemic situation.

8. Several licensed Windows and Ubuntu operating systems. 9. 5 licensed MS Office software

9. Several free software in Science and Commerce departments.

10. Fully automated library with SOUL 2.0.0.14 software

11. Software for conducting Internal Examination and Admission.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

88

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

43.8

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The essence of our established system and procedures for the maintenance and optimal utilization of the available facilities are:

*To schedule apriori all types of teaching-learning activities properly.

* Proper coordination between different interrelated departments.

*To optimize the space utilization

* Vigilant maintenance to ensure quick repair, remodeling or replacement.

Different sub committees are entrusted with the proper implementation of the standard operating procedures of maintenance and utilization.

Maintenance of Physical Facilities

The maintenance of the physical facilities are looked after by the relevant subcommittees.

Library Facilities

The library committee supervises the maintenance of the existing books and take decision about buying

new books as per allocation of funds and demand of the books provided by the departments.

IT infrastructure / Computer Facilities

Maintenance and upgradation of the IT infrastructure are done by the ICT sub-Committee.

Sports Facilities

The Sports Committee monitorsand regularly maintained the ground and equipment of sports.

Campus Cleaning

The cleaning and gardening staff are in charge of keeping the campus clean.

ECO Club and Beautification sub-Committee looks over the overall beautification of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1510

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

262

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://www.bccollegeasansol.ac.in/seminar _workshop.php
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

354

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

354

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

65

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

38

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

4

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File](#)

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

20

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

We believe in involvement of the students and their proper representation on various committees and decision-making bodies.

For organizing various co-curricular activities different organization and platforms, like NSS, NCC, Women's Cell, Eco Club etc, were constituted where active representation and participation of students Were ensured.

Besides, the student representatives make the students aware of various official decisions and information like governmental and non-governmental scholarships, partial or total exemption of college fees through various schemes, minority scholarships, etc.

They are instrumental in parting relevant information to the new students about the institution's strict anti-ragging policies and zero tolerance towards women harassment.

The representatives of the hostel take initiative in communicating the grievances regarding food, accommodation, hygiene and safety issues.

As per government regulations, elections to the Students' Union are on hold. However, adequate student representation is aimed in almost all important committees and decision-making bodies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of Bidhan Chandra College, has been recently registered as a society under the Societies Registration Act, 1860 (XXI of 1860). However, the alumnus of this institution has always played a significant role in the development in almost all aspects of this institution for very long.

Some of the significant areas where their contribution deserves special mention are as follows.

- 1. A major land acquisition, the Annexe Campus wouldn't have been possible without the active support of the local alumnus. They facilitated resolving several disputes.
- 2. The alumnae of the institution have helped with a generous contribution during the Award Ceremony.

- **3. Our alumnae are settled and running various small-scale industries. So, they support the college by providing JCB, Tractors, and Rollers etc. for usage. at nominal rate.**
- **4. Sometimes our alumnae play a vital role in motivating and guiding our students. They appear as resource persons in various webinars and counsel them for choosing future career path.**
- **5. Some of the alumni are elected as public representatives. They help us whenever there are local problems. They participate in the governance of the college. Their feed-back is valuable for the administration of the college.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION :

Our motto " sa vidya ya vimukttaye'' means " Knowledge Liberates ".

MISSION :

*Spreading higher education in an area of rural and industrial backwardness.

* To accord priority to the education of women, minority section , as well as Scheduled Tribe and Scheduled caste and other

vulnerable sections of society.

* To appreciate and respect all faiths , foster self and community development and promote harmony

* To promote value based education.

* To create a teaching - learning environment conducive to the pursuit of higher knowledge , relevant skills and experience.

* To promote awareness on ecological and environmental issues.

* To sensitize the students on socio-economic issues with special focus on human rights and gender issues.

For fulfilling the institutional vision and mission, governance of the institution maintains an open and

interactive environment.

Day to day governance of the college is conducted through the various committees.

The backbone of this decentralized management system are this various statutory and non statutory bodies. These committees involve the teaching, non-teaching, administrative representatives along with experts from outside the college. Each committee has particular area to focus on.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College provides operational autonomy to the different departments and committees and the regular administrative works towards a decentralized functioning system.

1.The Principal being the Secretary of the Governing Body covers

the governance of the institution.

2.The administration always seeks advice from the academic committee as well as from Teachers'

council on different academic affairs.

3.The various committees in consultation with the Principal make their own decisions regarding

various co-curricular, extra-curricular, extension activities and implement them.

Participative Management: Institution encourages a culture of participative management by involving staff members in number of administrative roles.

The college further promotes this participative management at all college activities wherein operations are managed by various Committees/Cells/clubs constituted for academic and non-academic activities.

Decentralization: The college has also created a Decentralized Structure for decision-making where Heads of Departments are delegated powers to conduct the day-to-day functioning of their Departments.

They along with their senior colleagues, assign workloads, frame timetables, plan departmental activities,scrutinize and recommend the purchase of apparatus/equipment, organize study tours/field trips/industrialvisits, and arrange for internships / on-the-job training etc.

To demonstrate decentralization and participative management, a case study on the working of the Building Committee is stated below.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The deployment of quality improvement strategies of the College are described broadly as under:

Teaching & learning process:

1. Online admission process with every steps notified in the college website.

2. All admissions are strictly on merit basis following government reservation policies.

3. All student related notices are in the college website.

4. Online internal examination (Examination Software) system.

5. Orientation programme for all new comers to aware them about the intricacies of CBCS system.

6. Providing advanced technology based learning facilities (smart classrooms, LCD projector).

7. Wi-Fi supported College campus.

8. Construction of new class rooms.

9. National, International seminars, webinars and educational excursion.

10. Remedial classes and special classes.

Sports, culture and ethics:

Regular sports events and yoga camp to develop the physical and mental abilities.

Commemoration of the days of national importance.

Celebration of the local and national festivals.

Cultural competitions.

Extension activities:

1.Active NSS and NCC unit

2.The NCC wings participate in state and regional level parades and special camps and different awareness programmes, swachchata abhijan in the adjacent areas.

3.The NSS unit joins in different awareness campaigns, blood donation camp, tree plantation etc..

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organogram of Bidhan Chandra College reflects the democratic

character of its governance.

Governing Body (GB)

The GB largely attends to policy matters. It formulates policy for the development of infrastructure and

academic affairs.

Administrative Set Up:

The President of GB and the Principal, as Secretary of GB, constitute the nucleus of the administration

. The management of day-to-day functioning of the college rests with the Principal, he has his team of HODs, the IQAC Coordinator, the Teachers' Council Secretary, the Nonteaching Council Secretary, the Head Clerk and the Accountant to assist him.

Functions of Various Bodies

Various sub-committees are formed under Governing Body related

to academics, workload, purchases and maintenance, admissions,

discipline, curricular and extracurricular aspects of the college,

subject to the provisions and ordinances of the UGC and KNU.

Service Rules, Recruitment and Promotional Policies:

Service rules and procedures are guided by the Kazi Nazrul University Statutes and the rules of the State

Government.

Grievance Redressal Mechanism:

There is an effective Grievance Redressal Mechanism including the Internal Complaint Cell, Prevention of Sexual Harassment Committee; an Anti-Ragging Committee.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://www.bccollegeasansol.ac.in/6.2.2_doc.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College provides various welfare measures such as

1.Group Life insurance for all full time teaching and non-teaching staffs

2.General Provident fund facility is ensured for all the staff appointed against substantive post.

3. State Aided College Teachers have been included under the

"SasthyaSathhi" scheme of govt. of West Bengal.

4. Casual non-teaching staffs have been included under the

"SasthyaSathhi" scheme of govt. of West Bengal.

5.Provident Fund (PF) Loans: Smooth availability of PF Loans is a great source of financial

strength to all the substantive staff

6.Festival Bonus is sanctioned for all eligible non-teaching staff.

7.All the staff enjoy leaves as per the Govt. norms

8.College administration always tries to ensure timely promotion of all staff members

9. Gym and Yoga Centre:To maintain physical fitness, mental peace and helps in wholesome development of the staffs.

The College has a Cooperative Credit Society for all staff. College Cooperative Society

provides hassle free loan to all the full time teaching and non-teaching staff members.

Staff Quarter: College provides limited accommodation for teachers and non-teaching staffs in the college campus.

Cultural Celebrations: Different recreational and other programmes like Annual Cultural

Programme, Teachers Day, BasantaUtsab and Picnic are arranged for the staff members.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

While assessing the PBAS (Performance based Appraisal System) for the faculty members

the institution adheres to the UGC regulations, 2010 and four amendments thereafter. Now, latest regulations of 18th July, 2018 are referred for the promotions of teachers.

Currently IQAC takes care the latest government resolutions of the state for placements and pay fixation is carried out as per current GO of the Govt. of WB.

The IQAC team thoroughly checks and verifies all academic activities of the faculty and only when

the members are satisfied the Coordinator forwards the documents to the Principal and then the

Principal forwards the cases of promotion to the Governing Body/Administrator.

Performance appraisal for non-teaching staff is made as per the

current rules laid down in the different relevant orders of the

Govt. of WB.

However, the feedback for the teachers is collected every year from the current students. The feedback is analysed statistically by the IQAC every year so that the Principal appreciate and boost the faculties accordingly.

The college conducts its academic and administrative audits from

external agencies, affiliated university and govt. bodies.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institution strives to ensure total transparency with regards to financial transactions that are reflected in its yearly internal financial audit conducted at the completion of each financial year.

The Institution regularly conducts an annual internal audit of its finances by the GB approved renowned auditor firm.

Year

Name of the Auditor

2021-22

Debabrata Chakraborty, Chartered Accountant

Apart from that a Government appointed auditor also finally audited the institutional account every year.

The Audited Statements and Auditor's Report are vetted by the College Bursar and Principal.

The audit report is presented before the Governing Body of the

college and feedbacks and recommendations are taken for future
actions if any.

All the projected budget, income and expenditure of the college
and annual audits are checked in

Consonance with the accountants and the college Bursar.

The accounting system is computerized and the Governing body has
set patterns for the audit procedures and the stipulated timing
for the purpose across the institutions belonging to its
administration.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is affiliated to Kazi Nazrul University and is bound
by the Statute of the University.

As per this statute the college has a structured governance

system. The Governing Body is the highest policy making body through which adequate budgetary provisions are made for academic and administrative activities. The Principal is the Drawing and Disbursement Officer and has control over financial matters.

At the beginning of each session the HODs prepare the requisition of their department which is then scrutinized and approved by the Finance Sub-Committee and fund is allocated accordingly. Purchase Sub-Committee carries out the necessary procedure for any purchase that is to be made. With effective planning by the concerned stakeholders, the institution is able to utilize the allocated funds in an optimal manner. Accounts are maintained by the Accountant and the Principal is accountable for all the financial transactions.

Government Funds

The institution is vigilant in mobilizing funds from Government schemes.

Other Source:

Rent from BSNL and THE INSTITUTE OF COMPUTER ENGINEERS(INDIA) for providing college building and other facilities.

Center charge from the IGNOU study center of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Since its inception Internal Quality Assurance Cell (IQAC) of the Institution strives to maintain high

academic standards, and to fulfill this purpose has evolved and implemented some appropriate innovations.

The following are two illustrations of committee decisions which have been implemented:

Academic and Administrative Audit: IQAC initiated the Academic and Administrative Audit (AAA) to take account of teaching-learning processes in all disciplines and to institutionalise documentation and record-keeping of all academic and administrative matters of every department.

Feedback mechanism: The institution has a detailed feedback system for students based on institutional parameters such as infrastructure and facilities, curriculum delivery and pedagogy, discipline and environment, staff and support, and so on. The feedback submitted online are analysed, and measures are taken for reform and redressal.

Apart from that IQAC initiated:

(a) Extension & Seminar Lecture

The college has organized several Extension and Seminar Lectures and webinars under the recommendation of the IQAC. Lectures are mostly open to all interactive session on different contemporary popular topics from different disciplines .

Extension Lecture were delivered by eminent teachers from the University and other Research Centre on topics within the curriculum enriching the thought process of the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As post accreditation initiative IQAC has initiated numerous programmes to bring about all round quality improvements of the institution.

On the basis of the important recommendations made by the NAAC Peer Team at the time of last

accreditation in 2016,the IQAC has successfully implemented the following :

Thoroughly updated the feedback process and the mechanism of communication of action

taken on it.

The institution upgraded most of the traditional classrooms into ICT enabled ones. Amalgamation of traditional methodologies with LCD projectors, pointers, PPTs and so on have heightened the user experience.

Upgraded the internet facility ensuring 50 Mbps Wifi speed all over the campus.

Apart from this

Several study materials have been uploaded during the COVID years in the college e-library for student facilitation. Recently the institution has procured the Google Workspace for both faculty members and students alike.

The college has students from different socio-economic strata, Some time, they are unable to share their

problems with family members which not only indicates their exposure to a long list of challenges but also

the mental turmoil related to critical juncture like stepping into adulthood. Institution addresses this issue

with our active mentor-mentee system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Bidhan Chandra College emphasizes on the social root of gender equity and sensitises its stakeholders to gender-based challenges and concerns.

Prescribed curricula in several programmes provide a suitable stage

for discussions on gender disparities and factors producing and

Propagating gender inequities in our society. Besides curricular

engagements, several co- and extracurricular programmes highlight

the centrality of addressing gender concerns and the need to

transform the patriarchal society to a gender-equal society.

The college has Anti-Sexual Harassment committee to take necessary

action on sensitive issues of the girl students which helps to

ensure their vibrant presence.

The entire campus is covered under CCTV cameras which readily ensures safety and security of girl

students.

Suggestion/Grievance box is provided in front of the administrative block. Students can also submit

their grievances online through the college website.

The internal complaint committee is set up as per the Vishakha guideline.

College has a separate Girls Common Room. It also has ladies Toilet in all floors.

As one of the strategic intents, the college nurtures an environment of safety, trust & mutual respect to

cater equality and ensures that the implementation of the strategic plans are fair and inclusive.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.bccollegeasansol.ac.in/images/RTI/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has an extensive green campus and the College has adopted and implemented adequate measures for management and proper disposal of all types of wastes generated in the campus.

Institution gives top priority to keep the campus clean and eco-friendly. The faculties and students are regularly advised to reduce waste at lower extent. Regarding waste management:

Solid waste management: The College has a proper system for separation of all types of wastes generated in the campus.

Liquid Waste Management: Liquid waste generated by the College are of two types:

1. Sewage waste

2. Laboratory and canteen effluent waste

Effluent from the campus are flushed into the drains which joins with the main drainage system near the

road of the campus. A bio-compost pit for kitchen waste has been made in the hostel.

Hazardous solid chemical wastes from chemistry laboratories

are stored separately and buried or incinerated depending on

its nature. Liquid wastes are diluted and disposed of into the municipal drainage

E-waste management: Generally, all the unused or non-functioning computers, printers, etc., are collected and stored in a e-storage facility.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: | **A. Any 4 or All of the above**

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment	C. Any 2 of the above

5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. The institution strictly follows reservation policies laid out by the Government of India for admissions of students and appointments of teaching and non-teaching staff.

2. The Sexual Harassment cell and Anti-Ragging Committee strictly monitors and inhibits any immoral incidents from happening in the campus.

3. The administration is always ready to look after the welfare and provide equal opportunities to differently abled students.

4. Students from weaker socio-economic spectrum are granted fee concessions in every academic session.

5. Teachers adopt bi-lingual mode of teaching, to assist students with linguistic challenges.

Apart from this there are various active platforms for providing promotion for inclusive environment:

In all the college committees/cells/clubs such as NSS, NCC, Eco Club etc., participation of students from diverse backgrounds can be manifested so that all students grow with the idea of respecting each other from varied backgrounds.

College Cultural Annual Fest is one of the biggest and most eagerly awaited annual college

events that provides melting pot for students of different cultures not just from the West Bengal

but also from the state of Jharkhand and other parts of the country studying in the college.

'National Integration Day' is celebrated annually .

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Constitution provides constitutional obligations, values, rights, duties and

responsibilities as citizens of the country.

1. College has adopted two socially and economically backward village of its neighborhood named Dubeypara and Gargardanga.

3. Students voluntarily donated blood in regular interval in blood banks where there was shortage of stored blood.

4. The institution promotes greenery in the campus and its surroundings. Tree plantation programs were organised to promote a healthy environment.

5. Water Conservation Plant has been constructed as a part of its environmental obligation.

6. The NSS conducts on regular basis 'Swachhta hi Sewa' and 'Swachh Bharat Aviyan'.

Democratic values

1. The college enshrines the sovereign and democratic values of

our nation by commemorating the Independence Day and the

Republic Day, National Youth Day, Netaji Birthday, Ambedkar Jayanti and Gandhi Jayanti annually.

2. Students also participate in Youth Parliament competitions which develops democratic ethos in the

younger generations. The Youth Parliament enhances the youth voter and informs them about the right to information and legal system of India.

Citizens' rights

1. The college organised webinars on Intellectual Property Rights

for generating general awareness amongst the participants and observe National Voters day annually.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.bccollegeasansol.ac.in/images/RTI/7.1.9.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness	**A. All of the above**

programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is well recognized and acknowledged for its festivals and cultural diversity. The institution always tries to relate its stakeholders with the cultural heritage of this nation. The importance of protection, preservation and propagation of Indian traditions of different religious and ethnic communities is practiced and nurtured.

The programmes which the institution is celebrating every year are as follows:

1. Republic Day and Independence Day.

2. College Foundation day and Birthday of Bidhan Chandra Roy on 1st July

3. Teacher's Day

4. Saraswati Puja.

5. Gandhi Jayanti, Netaji Jayanti, Vivekananda Jayanti, Rabindra Jayanti, Guru Nanak Jayanti and Ambedkar Jayanti.

6. National Science Day

7. National Integration Day

8. World Environment Day and Earth Day

9. International Women's Day

10. International AIDS awareness Day

Etc.

Some events are organized as college event while others are celebrated at departmental levels. The institution also celebrates some important national days by integrating different competitions, cultural events, awareness rally and invited lectures to commemorate the occasion.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1

Title: AWARD CEREMONY

Objectives of the Practice: Constructive recognition is an excellent way to stimulate progression and decent behaviour in students.

The Context: A thrust of encouragement is often absolutely what is needed to propel a student towards the path of success.

The Practice: In a not so gorgeous function Awards are given to outgoing final semester students

Evidence of success: The final semester results are a decent indicator of the success of this function.

BEST PRACTICE-2

Title: GREEN PRACTICE

Objective of the practice: Standing on the verge of permanent climate change in the planet through warming regular exercise of green practices has been an absolute necessity.

The Context: Several major and minor industries pose a serious problem to the environmental conditions of the town.

The Practice: Keeping in mind the urge for practicing green initiatives in the institution several programs and projects were undertaken.

Evidence of success: The gradual change of the landscape and the animal diversity inside the institution is becoming evident day by day.

Problems Encountered and Resources Required: The two major problems confronted during the processes were financial resources and lack of awareness .

File Description	Documents
Best practices in the Institutional website	https://www.bccollegeasansol.ac.in/best_practice.php
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Encouraging students to be social beings aware of different social responsibilities and incessantly dedicated towards the overall development of the nation, the institution promotes active participation in multi-faceted extension activities and

indulges in suitable healthy practices.

Extension Activities:

Immediately after admission students are encouraged to enrol in NSS and NCC units of the institution so that they can actively engage in various social activities. Those who are unable to do so are actively invigorated to be an avid social worker. There various extension activities extend from social awareness programs on various pertinent issues as well as supportive assistance of various sorts to the different sections of the neighbouring community. Specially during the pandemics, the students laboured a lot, organizing different extension programs for the well-being of the localities.

As per its vision the college tries to create a healthy society beyond its walls through its students who are its ambassadors. A small step in this direction is the adoption of two villages, "gargardanga" and "dubeypara" by our NSS unit. Round the year community services rendered here enhance the understanding of the students of the various echelons of our society and help them in their development as a responsible citizen.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

FUTURE PLANS

1. To introduce Add-On courses as per relevance and need of the society.
2. As our effort to develop soft skills a new 'Spoken English 'course will be introduced. Our students, particularly those coming from vernacular medium institutions face immense trouble to grasp subject matter initially during the course.
3. As our continuing efforts to fulfil our social responsibility we will start a 'Women's Training Centre' to facilitate deprived and indigent women of the community to train themselves in different skills for self-employment.

4. A 'Central Computer Lab' will be established where students will be given computer training at a minimal rate. The Centre would also serve as an examination centre for various online examinations assisting in earning revenue for the institution.
5. Daily commuting to the nearest railway station or bus stand from the college was always troublesome for our students due to lack of proper conveyance. The college authorities have taken the initiative with Government experts to introduce a new Bus Route.
6. As our 'Go Green' initiative, we would set up a Solar Power Panel Unit in the college premises.